

Business Services Office Memorandum

TO: See Distribution

FROM: Pamela Renaud, Transportation Coordinator

DATE: November 16, 2016

Re: **Student Transportation Minutes – October 21, 2016**

A meeting of East Hartford Public Schools and DATTCO, Inc.'s Student Transportation Committee was held on Friday, October 21, 2016, in the Business Services Office, 1110 Main Street, East Hartford, CT. Mr. Mainuli called the meeting to order at 9:00 a.m.

PRESENT: Paul Mainuli, Director of Business Services
Pam Renaud, Transportation Coordinator
Kate Schroeder, DATTCO, Inc.
Jim McMellon, DATTCO, Inc.

Bus Company Operations

Ms. Schroeder reported that a number of sped routes are being revised to improve timeliness and efficiency. This was necessitated by an unusually high rate of fluctuation in the number and distribution of sped students at the beginning of the school year. The assignment and scope of responsibility of bus monitors was also discussed. At this time, Ms. Schroeder stated that she will be able to tier the revised routes to cover the bus monitor requirements without having to hire an additional monitor.

It was also reported that the newly implemented Connecticut River Academy/Two Rivers MMS combined school-to-home routes are working well. Ms. Schroeder noted that the buses are now arriving at Two Rivers on time for dismissal.

Mr. Mainuli noted that EHPS will be meeting with DATTCO to discuss an extension of the contract. He noted that the district is particularly interested in exploring the use of alternate-fuel vehicles in the future. Per Ms. Schroeder, the DATTCO East Hartford operation will be moving into the new bus yard on Burnham Street over the winter holiday break.

The next Student Transportation Meeting is scheduled for Friday, November 18, 2016, at 9:00 a.m.

Distribution: N. Quesnel
All Board Members
P. Mainuli
K. Schroeder
J. McMellon