

Business Services Office Memorandum

TO: See Distribution

FROM: Pamela Renaud, Transportation Coordinator

DATE: April 20, 2017

Re: **Student Transportation Minutes - March 24, 2017**

A meeting of East Hartford Public Schools and DATTCO, Inc.'s Student Transportation Committee was held on Friday, March 24, 2017, in the Business Services Office, 1110 Main Street, East Hartford, CT. Mr. Mainuli called the meeting to order at 9:00 a.m.

PRESENT: Paul Mainuli, Director of Business Services
Pam Renaud, Transportation Coordinator
Kate Schroeder, DATTCO, Inc.

Bus Company Operations

The twenty buses needed for the Interel Concert on April 5 have been booked. Ms. Schroeder requested that Supervisor of Fine and Performing Arts Tracy Kane devise a plan for the efficient dismissal and loading of the buses at the end of the concert. Ms. Renaud will follow up on that with Ms. Kane.

Communication of routing updates for the beginning of the 2017-2018 school year was briefly discussed. Apropos of this issue, Ms. Schroeder noted that students are still sometimes being put on the wrong buses by school staff.

Mr. Mainuli shared the decision that, as of the 2017-2018 school year, the younger siblings of the grandfathered O'Brien STEM program students will be allowed to attend O'Brien as OAA. They will not receive transportation in accordance with OAA policy. Mr. Mainuli also noted that the transition kindergarten program may be moving from Mayberry to Goodwin next year.

Ms. Schroeder reported that there has been an uptick in behavior problems on the CREC Two Rivers Middle Magnet School buses.

Planning for the EHHS college tour field trips on April 5 and the transportation to and from a leadership conference for EHHS and CIBA students on March 31 and April 1 was also discussed.

The next Student Transportation Meeting is scheduled for Friday, April 21, 2017, at 9:00 a.m.

Distribution: N. Quesnel
All Board Members
P. Mainuli
K. Schroeder
J. McMellon