

Business Services Office Memorandum

TO: See Distribution

FROM: Pamela Renaud, Transportation Coordinator

DATE: January 21, 2015

Re: **Student Transportation Minutes – December 19, 2014**

A meeting of East Hartford Public Schools and DATTCO, Inc.'s Student Transportation Committee was held on Friday, December 19, 2014, in the Business Service Office, 1110 Main Street, East Hartford, CT. Mr. Mainuli called the meeting to order at 9:00 a.m.

PRESENT: Paul Mainuli, Director of Business Services
Pam Renaud, Transportation Coordinator
Kate Schroeder, DATTCO, Inc.
James McMellon, DATTCO, Inc.

Bus Operations Review

It was noted that after a spate of behavior issues on the EHMS south late bus, Anthony Menard rode along on the run one afternoon. This active participation by the principal helped to mitigate the problems on that run. It was reported by other EHMS late bus drivers that Mr. Menard's involvement caused a positive ripple effect with regard to improved conduct on the other late runs.

Kate Schroeder advised that the Willowbrook runs were in need of rebalancing and would be revised by DATTCO router Zachary Pollard over the holiday break. The Silver Lane ECHO program bus routing would also be reviewed for efficiency.

Ms. Schroeder responded to a complaint from Hockanum School staff that one of their sped buses was not arriving as early as it had been. She noted that the run, although still on time for dismissal, was arriving later due to the addition of new students on the driver's previous tier, which is Willowbrook.

Ms. Schroeder and Ms. Renaud reported that EHHS staff has been responsive to behavior issues on certain bus runs, as well as addressing the problem of walkers attempting to jump on buses now that the cold weather has arrived.

Mr. McMellon reported that DATTCO is still looking for a suitable location for a permanent facility in East Hartford.

Potential changes affecting the transportation needs for the 2015-2016 academic year were discussed, particularly the possibility of an increase in the number of pre-school-age riders.

There being no further business to discuss, the Student Transportation Meeting was adjourned at 10:00 a.m.

The next Student Transportation Meeting is scheduled for Friday, January 23, 2015, at 9:00a.m.

Distribution: N. Quesnel
All Board Members
P. Mainuli
K. Schroeder
J. McMellon