

Memo

To: See Distribution

From: Paul Mainuli, Director of Business Services

Date: August 10, 2012

Subject: Minutes from the Student Transportation Committee Meeting on 8/10/12

A meeting of East Hartford Public Schools and the First Student Bus Company's Student Transportation Committee was held on Friday, August 10, 2012 in the Business Services Office, 1110 Main Street, East Hartford, CT. Mr. Mainuli called the meeting to order at 9:00a.m.

PRESENT George Simons, Transportation Coordinator
Paul Mainuli, Director of Business Services
Mike McDaniel, First Student Bus Company

Status of Bus Schedules and Routes – FY 2012-13

Mr. McDaniel reported to the committee that the bus routes for FY 2012-13 will be completed and sent to the district by Friday, August 17, 2012. The bus routes will include special education and daycare requests through the first week of August. Mr. Simons will publish the bus routes in the Gazette, Rare Reminder and on the Board's website.

Mr. McDaniel also stated that the numbering sequence for Type I buses (large school buses) and Type II vans will be changed to make it easier to identify for students, parents and staff. All Type I buses will be numbered from (1) to (40) while the Type II vans will be numbered 50 and greater.

Mr. Simons said that the Connecticut River Academy at Goodwin College will open earlier than EHPS. He is waiting for confirmation from the school as to what day classes will begin.

Mr. McDaniel stated that the district may have to acquire a sixth wheelchair van. We currently budget for five wheelchair vans. A final decision will be made before the start of school.

Mr. Simons said that the town is planning for some road construction this fall which may impact some of the bus routes. He will confirm the construction schedule with the Town's Engineering Office.

Mr. McDaniel added that the district's fall athletic schedule is being confirmed as part of the bus schedule.

There were no other bus schedule or route issues to report by other members of the committee.

Status of Purchase Orders for FY 2012-13

Mr. Mainuli provided First Student with copies of Purchase Orders for bus transportation. Mr. McDaniel agreed to review the Purchase Orders to make sure everyone is in agreement on bus runs and costs. Any adjustments to the Purchase Orders will be made before the start of school.

Other Business

There are two new bus drivers licensed by First Student with two more in training and five more undergoing background checks.

CREC is contracting with Dattco Bus Company to handle some of its bus routes this year. There is a possibility that First Student bus operations could lose drivers to Dattco. First Student will finalize bus driver assignments on August 16th and contact the district if there are any issues.

First Student in East Hartford is currently in contract negotiations with its bus driver union.

Video cameras are operational on all vehicles.

There was no other business to discuss at the meeting.

The Student Transportation Meeting was adjourned at 9:40a.m.

The next Student Transportation Meeting is scheduled for Friday, September 28, 2012 at 9:00a.m.

Distribution: J. Jacoby
N. Quesnel
All Board Members
G. Simons
M. McDaniel