

Memo

To: See Distribution

From: Paul Mainuli, Director of Business Services

Date: November 8, 2011

Subject: Minutes from the Student Transportation Committee Meeting on 10/28/11

A meeting of East Hartford Public Schools and the First Student Bus Company's Student Transportation Committee was held on Friday, October 28, 2011 in the Business Services Office, 1110 Main Street, East Hartford, CT. Paul Mainuli called the meeting to order at 9:00a.m.

PRESENT George Simons, Transportation Coordinator
Paul Mainuli, Director of Business Services
Mike McDaniel, First Student Bus Company
Barbara Walz, First Student Bus Company

Status of Bus Schedules and Routes – FY 2011-12

Mr. McDaniel explained to the committee that the bus company usually begins early morning bus deicing operations by November 15th. The unusually cold weather experienced today resulted in some buses running late this morning. There was also an issue with the driver of Bus #3 which caused a long delay. Mr. McDaniel stated the bus company will be meeting with the driver to determine whether any disciplinary action will be required.

Mr. Simons told the committee that a fourth school bus was added this week to the Two Rivers Magnet School. The cost for the fourth school bus will be shared with CREC.

Ms. Walz stated that student enrollment at Prince Technical School in Hartford is continuing to grow. This may require having to add a second school bus for this route. The bus company will continue to monitor bus ridership at Prince Tech.

There were no other bus schedule or route issues to report.

Status of Router Position

Mr. McDaniel stated that two staff will continue to provide routing services for the district until the position can be filled on a full time basis. The bus company is working with the union to complete the terms of agreement to fill the Router position.

Bell Times and Bus Route Changes for FY 2012-13

Ms. Mainuli asked Mr. McDaniel to consider redoing the district bus routes to help reduce costs and improve the efficiency of bus operations. He asked First Student to consider arranging the bus routes in the most practical way without regard for current bell times. Both Mr. McDaniel and Ms. Walz thought that First Student could prepare alternative routing options during the holiday break. The alternative bus routes and school bell times will be brought to the committee for review and consideration for the FY 2012-13 school year.

Other Business

Mr. McDaniel informed the committee that First Student has begun a program to replace bus video cameras with new technology that will allow DVD disks to be made and played on a PC without installing any new software. The new video cameras were already installed in four school buses.

Mr. Simons was asked to follow-up with Mr. Fote on the bus ID program at the high school.

There was no other business to discuss at the meeting.

The Student Transportation Meeting was adjourned at 10:05 a.m.

The next Student Transportation Meeting is scheduled for Friday, November 18, 2011 at 9:00a.m.

Attachment

Distribution: M. Zito
All Board Members
G. Simons
M. McDaniel