

Memo

To: See Distribution

From: Paul Mainuli, Director of Business Services

Date: February 24, 2012

Subject: Minutes from the Student Transportation Committee Meeting on 2/24/12

A meeting of East Hartford Public Schools and the First Student Bus Company's Student Transportation Committee was held on Friday, February 24, 2012 in the Admin. Building Second Floor Conference Room, 1110 Main Street, East Hartford, CT. Mr. Mainuli called the meeting to order at 11:40a.m.

PRESENT George Simons, Transportation Coordinator
Paul Mainuli, Director of Business Services
Mike McDaniel, First Student Bus Company
Barbara Walz, First Student Bus Company
Mark Zito, Superintendent of Schools

Status of Bus Schedules and Routes – FY 2011-12

There were no bus schedule or route issues to report.

Status of Router Position

Mr. McDaniel stated that First Student will have representatives from the VersaTran Routing Software Company coming to East Hartford on March 19, 2012 to train new staff on the routing software. Mr. McDaniel further stated that two First Student staff members will be trained to take over the router function for EHPS.

Status of Bell Times and Bus Route Changes for FY 2012-13

Ms. Walz presented a series of options to change school bell times and bus routes that can be considered by the district as ways to improve the efficiency of bus operations and reduce costs. Mr. Mainuli added that the proposed changes may save the school district money as well as make the bus routes much more efficient. Mr. Zito asked the committee to prepare a report on the cost savings that would result from making these changes and the efficiencies that will be derived from them. He also asked that this report with the proposed changes be brought to a future principal's meeting for discussion.

Other Business

First Student is concerned that staff at O'Brien School is making changes to bus violation reports submitted by drivers. Mr. Simons will contact the principal at the school to address their concern.

First Student is preparing a response to a regional student transportation RFP prepared by CREC.

Mr. Simons received a request from the high school to provide shuttle transportation for students taking AP exams at Rentschler Field. He will work with the principal and the bus company to coordinate this effort.

There was no other business to discuss at the meeting.

The Student Transportation Meeting was adjourned at 12:30 p.m.

The next Student Transportation Meeting is scheduled for Friday, March 23, 2012 at 9:00a.m.

Attachment

Distribution: M. Zito
All Board Members
G. Simons
M. McDaniel