

Memo

To: See Distribution

From: Paul Mainuli, Director of Business Services

Date: April 30, 2010

Subject: Minutes from the Student Transportation Committee Meeting on 4/30/10

A meeting of East Hartford Public Schools and the First Student Bus Company's Student Transportation Committee was held on Friday, April 30, 2010 in the Business Services Office, 1110 Main Street, East Hartford, CT. Paul Mainuli called the meeting to order at 9:00 a.m.

PRESENT George Simons, Transportation Coordinator
Paul Mainuli, Director of Business Services
Mike McDaniel, First Student Bus Company

Status of Bus Schedules and Routes for FY 2009-10 School Year

Mr. Simons reported that there were (11) bus drivers absent this morning and wanted to be sure that First Student had enough sub-drivers to cover all the bus routes. Mr. McDaniel stated that there were (12) sub-drivers available this morning and that all the routes were covered. He went on to say that there is a daily pool of sub-drivers available to ensure all bus routes are covered. He is also reviewing the type and frequency of employee absences to determine whether any personnel action will need to be taken. He assured the committee that all steps will be taken to have the required number of bus driver available each day.

There were no other bus schedule or route issues to report.

Follow-up on Alleged School Transportation Incidents

Mr. Simons reported that a Mayberry School student was reported by the bus driver to have a small knife. The student gave the small knife to the bus driver. The bus driver then reported the student to the school principal.

There were no other bus incidents to report.

Discussion of Bus Schedule for the Theme Based Academy at Sunset Ridge School

Mr. McDaniel from First Student presented a draft bus schedule which included the extended school day for the Theme Based Academy. The schedule will keep the school on the second tier for the morning bus runs to arrive for 8:10 a.m. at Sunset Ridge School. In the afternoon, the school will move to a fourth tier with a dismissal at 3:45 p.m. We expect the school buses to complete their third tier runs and arrive at Sunset Ridge School by 4:05 p.m. This will keep the district from having to add new school buses.

Other Business

Mr. Mainuli mentioned having First Student add a bus for elementary school field trips. Each year an extra bus is added in May to allow elementary schools to conduct field trips up until the end of the school day. During the school year all school buses must be back by 1:30 p.m. in order to begin afternoon dismissal at the high school. The extra bus has minimal cost to the district as most field trips are paid by students, school activity funds or PTO's.

There was no other business to discuss at the meeting.

The Student Transportation Meeting was adjourned at 10:00 a.m.

The next Student Transportation Meeting is scheduled for Friday, May 21, 2010 at 9:00a.m.

Attachments

Distribution: M. Zito
All Board Members
G. Simons
M. McDaniel