

## **Memo**

To: See Distribution  
From: George Simons, Transportation Coordinator  
Date: November 6, 2008

**Subject: Minutes from the Student Transportation Committee Meeting on 10/31/08**

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A meeting of East Hartford Public Schools and the First Student Bus Company's Student Transportation Committee was held on Friday, October 31, 2008 in the Business Office's Conference Room, 1110 Main Street, East Hartford, CT. George Simons, Transportation Coordinator, called the meeting to order at 10:05 a.m.

**PRESENT** Joe Petrozak, First Student Bus Company  
George Simons, Transportation Coordinator  
Marcus Oladell, BOE Member

### **Status of Bus Schedules and Routes for FY 2008-09 School Year**

Mr. Simons reported that there were only two schools that were reporting issues of late afternoon buses. Those schools are Hockanum and Langford. Mr. Petrozak stated that the Langford buses have been late due to issues at O'Brien School. These buses must serve O'Brien School first and then due the Langford routes. Many times the buses have to go back to O'Brien School with students who have either no parent pick up or with disciplinary issues. This then causes these buses to be late for the Langford dismissal and start of their PM drop off. The Hockanum issues were resolved by shuffling students onto other buses from Hockanum School or from another school served by the same bus in an earlier tier.

### **Status of Video Cameras**

Mr. Petrozak reported that all video cameras are in working order and are scheduled for regular maintenance by First Student, Inc.

### **Follow-up on Alleged School Transportation Incidents**

Mr. Simons reported that there had been a fight on Sunset Ridge bus #20 on 10/28/08 in the afternoon. and the Police had been called. Both students involved were removed by the Police Officers.

There was no other bus incidence to report.

### **Other Business**

Donna Walsh, the Grants Coordinator, reported that she was working on a grant that might provide GPS Systems for the buses. She had many questions for Mr. Petrozak regarding these systems and their cost. Mr. Petrozak provided a great deal of information regarding the Global Positioning Systems that he was familiar with from other First Student operations.

There was no other business to discuss at the meeting.

The Student Transportation Meeting was adjourned at 11:10a.m.

**The next Student Transportation Meeting is scheduled for Friday, November 21, 2008 at 10:00a.m.**

Distribution: M. Martinez  
All Board Members  
P. Mainuli  
J. Petrozak