

Memo

To: See Distribution
From: Paul Mainuli, Director of Business Services
Date: June 26, 2009

Subject: Minutes from the Student Transportation Committee Meeting on 6/26/09

A meeting of East Hartford Public Schools and the First Student Bus Company's Student Transportation Committee was held on Friday, June 26, 2009 in the Business Office's Conference Room, 1110 Main Street, East Hartford, CT. Paul Mainuli called the meeting to order at 10:05 a.m.

PRESENT Joe Petrozak, First Student Bus Company
George Simons, Transportation Coordinator
Paul Mainuli, Director of Business Services

Status of Bus Schedules and Routes for FY 2008-09 School Year

Mr. Mainuli advised the committee that the Boys Scouts will be running a day camp program at Martin Park this summer and Dattco Bus Company will be providing transportation for children. This program is not part of East Hartford Public Schools and will not affect summer school operations. Mr. Petrozak stated that the summer school bus routes for Woodland school were complete and that the bus routes for Camp Connections will be done by Monday, June 29, 2009. The Camp Connections program at O'Brien School includes (8) Type I buses, (3) Type II vans and a wheelchair van.

Mr. Simons reported that there were no changes or issues pertaining to our current bus routes.

Follow-up on Alleged School Transportation Incidents

Mr. Simons reported that there was a bus incident involving bus drivers for a field trip at O'Connell School. The bus video was reviewed by Mr. Petrozak and Principal at O'Connell School. According to Mr. Petrozak there was no evidence of any problems with the operation of the buses. However, the complaint from O'Connell School was placed in the files of the drivers.

There were no other bus incidents to report for this meeting.

Year End financial Close Out; Purchase Orders and Invoices

Mr. Simons stated that most invoices were processed for final payments. Mr. Simons will follow-up with school principals and secretaries on all remaining invoices.

Other Business

Mr. Mainuli said that the final changes to the bus contract will be sent to First student next week.

Mr. Mainuli stated that funding for late buses for the high school, middle school and Woodland School may be restored for the start of the school year. Mr. Simons will work with the school principals and Mr.

Petrozak on the schedule and cost for the late buses. Mr. Mainuli said that he will look for grants funds to cover this cost.

Mr. Petrozak stated that an increase in enrollment from the “Open Choice” program effecting Goodwin School may require the addition of a Type I bus.

There was no other business to discuss at the meeting.

The Student Transportation Meeting was adjourned at 11:10a.m.

The next Student Transportation Meeting is scheduled for Tuesday, July 28, 2009 at 10:00a.m.

Distribution: M. Zito
All Board Members
G. Simons
J. Petrozak