

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
September 17, 2018**

A Special Meeting of the East Hartford Board of Education Policy and Audit Committee was held on Monday, September 17, 2018 in Room 109 at the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order by Bryan Hall, Committee Chair at 6:08 PM.

**I. CALL TO ORDER**

**PRESENT** Bryan Hall, Committee Chair  
Harry Amadasun, Jr., Committee Member  
Valerie Scheer, Committee Member

**ABSENT** Elsie Torres, Assistant Superintendent

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Anne Marie Mancini, Deputy Superintendent  
Christopher Wethje, Director of Human Resources  
Benjamin Whittaker, Director of Facilities  
Tracy Stefano, Supervisor of Health and Physical Education

**II. APPROVAL OF MINUTES – June 18, 2018**

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To approve the Minutes of June 18, 2018  
**Approved.**

**III. CORRESPONDENCE – None**

**IV. PUBLIC PARTICIPATION – None**

**V. OLD BUSINESS**

- a. Policy 6144.1 (Curricular Exemptions)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 6144.1 to the full Board for First Read  
**Approved.**

**VI. NEW BUSINESS –**

- a. Policy 1250 (Visitors and Observations in Schools)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 1250 to the full Board for First Read  
**Approved.**

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- b. Policy 1331 (Prohibition Against Smoking)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 1331 to the full Board for First Read  
**Approved.**

- c. Policy 1700 (Possession of Deadly Weapons or Firearms)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 1700 to the full Board for First Read  
**Approved.**

- d. Policy 1900 (Non-Discrimination)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 1900 to the full Board for First Read  
**Approved.**

- e. Policy 2400 (Evaluation of the Superintendent)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To reject CABE's suggested Policy 2400  
**Approved.**

- f. Policy 3510 (Operation and Maintenance of Plant)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3510 to the full Board for Deletion  
**Approved.**

- g. Policy 3513.1 (Energy Conservation)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3513.1 to the full Board for Deletion  
**Approved.**

- h. Policy 3513.2 (Waste Management, Resource Conservation and Recycling)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3513.2 to the full Board for Deletion  
**Approved.**

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- i. Policy 3516.11 (Hazardous Materials Communication)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3516.11 to the full Board for Deletion  
**Approved.**

- j. Policy 3516.2 (Recycling Program)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3516.2 to the full Board for Deletion  
**Approved.**

- k. Policy 3523.3 (School Facilities – Playground Equipment)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3523.3 to the full Board for Deletion  
**Approved.**

- l. Policy 3524 (Hazardous Materials in Schools and Hazard Communications)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 3524 to the full Board for First Read  
**Approved.**

- m. Policy 4111 (Hiring of Certified Staff)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4111 to the full Board for First Read  
Read  
**Approved.**

- n. Policy 4111.3 (Plan for Minority Educator Recruitment)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4111.3 to the full Board for First Read  
**Approved.**

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- o. Policy 4112.5/4212.5 (Employment Checks)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4112.5/4212.5 to the full Board for First Read  
**Approved.**

- p. Policy 4115.3 (Evaluation, Termination and Non-Renewal of Athletic Coaches)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 4115.3 to the full Board for First Read  
**Approved.**

- q. Policy 4118.121/4218.121 (Freedom of Speech)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4118.121/4218.121 to the full Board for Deletion  
**Approved.**

- r. Policy 4118.211/4218.211 (Retaliation and Whistle Blowing)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4118.211/4218.211 to the full Board for Deletion  
**Approved.**

- s. Policy 4118.23/4218.23 (Employee Dress)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4118.23/4218.23 to the full Board for First Read  
**Approved.**

- t. Policy 4118.231/4218.231 (Alcohol, Drugs, and Tobacco)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4118.231/4218.231 to the full Board for Deletion  
**Approved.**

- u. Policy 4118.232/4218.232 (Alcohol, Tobacco and Drug-Free Workplace)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 4118.232/4218.232 to the full Board for  
First Read  
**Approved.**

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- v. Policy 4118.235/4218.235 (Alcohol, Drugs and Tobacco (Medical Marijuana Standards))

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4118.235/4218.235 to the full Board for Deletion  
**Approved.**

- w. Policy 4118.3/4218.3 (Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students By School Employees)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 4118.3/4218.3 to the full Board for First Read  
**Approved.**

- x. Policy 4118.5/4218.5 (Employee Use of the District's Computer Systems and Electronic Communications)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 4118.5/4218.5 to the full Board for First Read  
**Approved.**

- y. Policy 4118.6/4218.6 (Cellular Telephones/District Issued Communication Devices)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4118.6/4218.6 to the full Board for Deletion  
**Approved.**

- z. Policy 4119/4219 (Staff Conduct)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4119/4219 to the full Board for Deletion  
**Approved.**

- aa. Policy 4119.1/4219.1 (Discipline/Punishment/Use of Physical Force)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4119.1/4219.1 to the full Board for Deletion  
**Approved.**

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- bb. Policy 4119.3/4219.3 (Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send Shipman & Goodwin's suggested Policy 4119.3/4219.3 to the full Board for First Read  
**Approved.**

- cc. Policy 4127/4227 (Head Start)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4127/4227 to the full Board for Deletion  
**Approved.**

- dd. Policy 4127.1/4227.1 (Secondary Employment for Head Start and Readiness)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4127.1/4227.1 to the full Board for Deletion  
**Approved.**

- ee. Policy 4131 (Staff Development)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4131 to the full Board for Deletion  
**Approved.**

- ff. Policy 4131.6 (Professional Administrative Dues)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4131.6 to the full Board for Deletion  
**Approved.**

- gg. Policy 4132 (Publication and Creation of Materials)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4132 to the full Board for Deletion  
**Approved.**

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- hh. Policy 4140.1/4240.1 (Compensation for Deputy Superintendent, Assistant Superintendent, and Directors)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4140.1/4240.1 to the full Board for First Read  
**Approved.**

- ii. Policy 4140.2/4240.2 (Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent, Deputy Superintendent, Assistant Superintendent, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, Purchasing Agent and Directors))

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4140.2/4240.2 to the full Board for First Read  
**Approved.**

- jj. Policy 4148/4248 (Employee Protection)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4148/4248 to the full Board for Deletion  
**Approved.**

- kk. Policy 4152.3/4252.3 (Long-Term Leaves)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4152.3/4252.3 to the full Board for Deletion  
**Approved.**

- ll. Policy 4211 (Hiring of Non-Certified Staff)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4211 to the full Board for First Read  
**Approved.**

- mm. Policy 4212.42 (Drug and Alcohol Testing for School Bus Drivers)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 4212.42 to the full Board for Deletion  
**Approved.**

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nn. Policy 5141.7 (Student Sports – Concussions)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 5141.7 to the full Board for Deletion  
**Approved.**

oo. Policy 7110 (Long Range Planning)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7110 to the full Board for Deletion  
**Approved.**

pp. Policy 7111 (Projecting Educational Programs)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7111 to the full Board for Deletion  
**Approved.**

qq. Policy 7112 (Enrollment Projections)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7112 to the full Board for Deletion  
**Approved.**

rr. Policy 7113 (Evaluating Existing Buildings)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7113 to the full Board for Deletion  
**Approved.**

ss. Policy 7115 (Developing Educational Specifications)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7115 to the full Board for Deletion  
**Approved.**

tt. Policy 7221 (Construction of Physical Facilities)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7221 to the full Board for Deletion  
**Approved.**



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uu. Policy 7230 (Design and Process)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7230 to the full Board for Deletion  
**Approved.**

vv. Policy 7230.2 (Indoor Air Quality)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7230.2 to the full Board for Deletion  
**Approved.**

ww. Policy 7510 (Training the Staff)

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To send adopted Policy 7510 to the full Board for Deletion  
**Approved.**

**VII. TOPICS FOR FUTURE AGENDAS – None**

**VIII. PUBLIC PARTICIPATION – None**

**IX. BOARD MEMBER QUESTIONS – None**

**X. ADJOURNMENT**

**MOTION** By Valerie Scheer  
Seconded by Harry Amadasun, Jr.  
To adjourn at 6:59 PM  
**Approved.**

Respectfully submitted,  
Cheryl Looke