

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

A Special Meeting of the East Hartford Board of Education Policy and Audit Committee was held on Monday, May 7, 2018 in Room 109 at the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order by Bryan Hall, Committee Chair at 6:04 PM.

I. CALL TO ORDER

PRESENT Bryan Hall, Committee Chair
Harry Amadasun, Jr., Committee Member
Valerie Scheer, Committee Member

ABSENT Anne Marie Mancini, Assistant Superintendent
Cynthia Ritchie, Assistant Superintendent

ALSO PRESENT Paul Mainuli, Director of Business Services
Christopher Wethje, Director of Human Resources

II. APPROVAL OF MINUTES – March 26, 2018

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To approve the Minutes of March 26, 2018
Approved.

III. CORRESPONDENCE – None

IV. PUBLIC PARTICIPATION – None

V. OLD BUSINESS – None

VI. NEW BUSINESS –

- a. Policy 3000 (Concept and Roles in Business and Non-Instructional Operations)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3000 to the full Board for First Read
Approved.

- b. Policy 3010 (Goals and Objectives)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3010 to the full Board for Deletion
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

- c. Policy 3113 (Setting Budget Priorities)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3113 to the full Board for Deletion
Approved.

- d. Policy 3150 (Adoption of Budget)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3150 to the full Board for Deletion
Approved.

- e. Policy 3171 (Supplemental Appropriations)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3171 to the full Board for Deletion
Approved.

- f. Policy 3220 (State/Federal/Philanthropy Funds Eligibility Determination)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3220 to the full Board for First Read
Approved.

- g. Policy 3221 (Individuals With Disabilities Education Act Fiscal Compliance)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send Shipman & Goodwin's suggested Policy 3221 to the full Board for First
Read
Approved.

- h. Policy 3230 (Federal Funds)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3230 to the full Board for Deletion
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

- i. Policy 3230.1 (Federal Grants and Awards Administration (Federal Fiscal Compliance))

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To reject CABE's suggested Policy 3230.1
Approved.

- j. Policy 3231 (Medical Reimbursement for Special Education Students)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3231 to the full Board for Deletion
Approved.

- k. Policy 3250 (Materials/Services Fees, Fines, Charges)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3250 to the full Board for Deletion
Approved.

- l. Policy 3260 (Sales & Disposal of Books, Equipment & Supplies)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3260 to the full Board for Deletion
Approved.

- m. Policy 3281.1 (Business/Industry/Corporate Involvement in Education)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3281.1 to the full Board for Deletion
Approved.

- n. Policy 3300 (Expenditures/Expending Authority)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3300 to the full Board for Deletion
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

- o. Policy 3312 (Quantity Purchasing)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3312 to the full Board for Deletion
Approved.

- p. Policy 3313 (Relations with Vendors)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3313 to the full Board for Deletion
Approved.

- q. Policy 3313.1 (Local Purchasing)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3313.1 to the full Board for Deletion
Approved.

- r. Policy 3313.2 (Access of Vendors to Teachers)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3313.2 to the full Board for Deletion
Approved.

- s. Policy 3320 (Purchasing Procedures)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3320 to the full Board for Deletion
Approved.

- t. Policy 3321 (Requesting Goods and Services (Purchase Orders))

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3321 to the full Board for Deletion
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

- u. Policy 3322 (Describing Goods and Services (Specifications))

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3322 to the full Board for Deletion
Approved.

- v. Policy 3324.1 (Contracts)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3324.1 to the full Board for Deletion
Approved.

- w. Policy 3325.1 (Maintenance and Control of Materials)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3325.1 to the full Board for Deletion
Approved.

- x. Policy 3326 (Paying for Goods and Services)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3326 to the full Board for Deletion
Approved.

- y. Policy 3326.1 (Payroll Procedures and Authorized Signatures)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3326.1 to the full Board for Deletion
Approved.

- z. Policy 3326.4 (Board Consultants)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3326.4 to the full Board for Deletion
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

aa. Policy 3453 (School Activity Funds)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 3453 to the full Board for First Read
Approved.

bb. Policy 4111 (Hiring of Certified Staff)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send Shipman & Goodwin's suggested Policy 4111 to the full Board for First Read
Approved.

cc. Policy 4117/4217 (Suspension/Dismissal)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4117/4217 to the full Board for Deletion
Approved.

dd. Policy 4121 (Substitutes)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4121 to the full Board for Deletion and
To reject CABE's suggested Policy 4121
Approved.

ee. Policy 4122 (Student Teachers/Internships)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4122 to the full Board for Deletion
Approved.

ff. Policy 4135 (Organizations/Units)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To reject CABE's suggested Policy 4135
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

gg. Policy 4145.1/4245.1 (Tax Sheltered Annuities (Voluntary Retirement Savings Program))

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4145.1/4245.1 to the full Board for Deletion and
To reject CABE's suggested Policy 4145.1/4245.1
Approved.

hh. Policy 4211 (Hiring of Non-Certified Staff)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send Shipman & Goodwin's suggested Policy 4211 to the full Board for First Read
Approved.

ii. Policy 4217.41 (Just Cause)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4217.41 to the full Board for Deletion
Approved.

jj. Policy 4222 (Teacher Aides/Paraprofessionals)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4222 to the full Board for Deletion
Approved.

kk. Policy 4222.1 (Title I Paraprofessionals)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send adopted Policy 4222.1 to the full Board for Deletion
Approved.

ll. Policy 5145.53 (Transgender and Gender Non-Conforming Youth)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send CABE's suggested Policy 5145.53 to the full Board for First Read
Approved.

**SPECIAL POLICY AND AUDIT COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
May 7, 2018**

mm. Policy 6172.4 (Parent and Family Engagement Policy for Title I Students)

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To send Shipman & Goodwin's suggested Policy 6172.4 to the full Board for First
Read
Approved.

VII. TOPICS FOR FUTURE AGENDAS – Next Policy and Audit Committee meeting
scheduled for June 18, 2018 at 6:00 p.m.

VIII. PUBLIC PARTICIPATION – None

IX. BOARD MEMBER QUESTIONS – None

X. ADJOURNMENT

MOTION By Valerie Scheer
Seconded by Harry Amadasun, Jr.
To adjourn at 6:51 PM
Approved.

Respectfully submitted,
Cheryl Looke