

**POLICY AND AUDIT COMMITTEE OF THE  
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY  
JANUARY 20, 2010**

**A meeting of the East Hartford Board of Education Policy and Audit Subcommittee was held on Wednesday, January 20, 2010, in the Superintendent's Conference Room, Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order by Chairperson Mary Alice Dwyer Hughes at 5:15 p.m.**

**I. CALL TO ORDER**

**PRESENT** Mary Alice Dwyer Hughes, Chairperson  
Ram Aberasturia, Committee Member  
Anita Morrison, Committee Member

**Also Present:** Debbie Kaprove, Assistant Superintendent  
Chris Wethje, Director/Human Resources

**II. APPROVAL OF MINUTES – December 16, 2009**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve the Minutes of December 16, 2009

**Correction:** #e - include Anita's last name.

**II. CORRESPONDENCE** None.

**IV. PUBLIC PARTICIPATION** None.

**V. OLD BUSINESS**

a. Bylaw 9270 (Conflict of Interest)

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To send existing Bylaw 9270 (Conflict of Interest) with the addition of legal references to the full Board for the first read.  
**Approved.**

**VI. NEW BUSINESS**

a. Policy 4118.3 (Duties of Personnel) – for possible rejection

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Policy 4118.3 (Duties of Personnel).  
**Approved.**

b. Policy 4213 (Assignment) – for possible rejection

**MOTION** By Anita Morrison  
Seconded by Ram Aberasturia  
To reject Policy 4213 (Assignment).  
**Approved.**

c. Policy 4218.3 (Duties) – for possible rejection

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Policy 4218.3 (Duties).  
**Approved.**

- d. Policy 5131.11 (Video Cameras on School Buses) – for possible rejection  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Policy 5131.11 (Video Cameras on School Buses)  
**Approved.**
- e. Policy 5141.21 (Administering Medication)  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To send existing Policy 5141.21 (Administering Medication) as amended to the full Board for the first read.  
**Approved.**
- f. Policy 5141.25 (Students with Special Health Care Needs)  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To send Policy 5141.25 (Students with Special Health Care Needs) to the full Board for the first read.  
**Approved.**
- g. Policy 6172.1 (Gifted Children Program)  
**MOTION** By Anita Morrison  
Seconded by Ram Aberasturia  
To send Policy 6172.1 (Gifted Children Program) to the full Board for the first read.  
**Approved.**
- h. Bylaw 9012 (Legal Responsibilities of Board of Education)  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Bylaw 9012 (Legal Responsibilities of Board of Education).  
**Approved.**
- i. Bylaw 9030 (Commitment to Democratic Principles in Relation to Community, Staff, Students - Board-Staff Communications)  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Bylaw 9030 (Commitment to Democratic Principles in Relation to Community, Staff, Students - Board-Staff Communications).  
**Approved.**
- j. Bylaw 9030.1 (Commitment to Democratic Principals in Relation to Community, Staff, Students - Conflicts in Public Education)  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Bylaw 9030.1 (Commitment to Democratic Principals in Relation to Community, Staff, Students - Conflicts in Public Education).  
**Approved.**
- k. Bylaw 9040 (Duties of the Board)  
**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To reject Bylaw 9040 (Duties of the Board).  
**Approved.**

1. Bylaw 9131 (Committee of the Whole)  
**MOTION** By Ram Aberasturia  
 Seconded by Anita Morrison  
 To reject Bylaw 9131 (Committee of the Whole).  
**Approved.**
- m. Bylaw 9132/9133 (Standing Committees/Special Committees)  
**MOTION** By Ram Aberasturia  
 Seconded by Anita Morrison  
 To send existing Bylaw 9132/9133 (Standing Committees/Special Committees)  
 with addition of legal references to the full Board for the first read.  
**Approved.**
- n. Bylaw 9133 (Guidelines for Special Advisory Committees)  
**MOTION** By Anita Morrison  
 Seconded by Ram Aberasturia  
 To reject Bylaw 9133 (Guidelines for Special Advisory Committees).  
**Approved.**
- o. Bylaw 9325.1 (Quorum and Voting Procedures)  
**MOTION** By Anita Morrison  
 Seconded by Ram Aberasturia  
 To reject Bylaw 9325.1 (Quorum and Voting Procedures).  
**Approved.**

#### **VIII. TOPICS FOR FUTURE AGENDAS**

- a. Bylaw 9270 (Conflict of Interest)
- b. Policy 0020.1 (School District Legal Status)
- c. Policy 0210.1 (Guidelines for School Improvement)
- d. Policy 0210.2 (Student Learning Goals/Indicators of Success)
- e. Policy 0600 (Monitoring and Reporting: State)
- f. Policy 3520.12 (Data-Based Information Management System)
- g. Policy 3543.31 (Office Services/Records and Reports)
- h. Policy 3543.311 (Holds on the Destruction of Electronic and Paper Records)
- i. Policy 5111 (Admission)
- j. Policy 5144.1 and 4119.2 (Physical Restraint(s)/Seclusion of Students at Risk)
- k. Policy 6142.101 (Student Nutrition and Physical Activity)
- l. Community Service Graduation Requirement

#### **IX. PUBLIC PARTICIPATION**

None.

#### **X. BOARD MEMBER QUESTIONS**

Ram Aberasturia requested that the Policy and Audit Committee review C Rule and Graduation requirements. Chris Wethje reported that the high school has formed a committee to review these two issues and will report to the Committee.

Anita Morrison reported that she visited Bloomfield Middle School with the East Hartford Middle School committee to discuss and review the uniform policy. She is hoping to visit New Britain Middle School to review their policy also.

**XI. ADJOURNMENT**

**MOTION**

By Ram Aberasturia  
Seconded by Anita Morrison  
To adjourn at 5:47 p.m.  
**Approved.**

Respectfully submitted,

Theresa Godreau  
Clerk