

**POLICY AND AUDIT COMMITTEE OF THE  
EAST HARTFORD BOARD OF EDUCATION  
REVISED 6/2/09**

**WEDNESDAY  
April 15, 2009**

**A meeting of the East Hartford Board of Education Policy and Audit Subcommittee was held on Wednesday, April 15, 2009, in the Superintendent's Conference Room, Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order by Chairperson Mary Alice Dwyer Hughes at 6:00 p.m.**

**I. CALL TO ORDER**

**PRESENT** Ram Aberasturia, Committee Member  
Mary Alice Dwyer Hughes, Chairperson  
Marcus Oladell, Committee Member

**Also Present:** Karen Howe, Board of Education Member  
Anita Morrison, Board of Education Member  
Guy Collins, Supervisor of Information Technology  
Chris Wethje, Director/Human Resources

**II. APPROVAL OF MINUTES – March 18, 2009**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To approve the Minutes of March 18, 2009  
**Approved.**

**II. CORRESPONDENCE** None

**IV. PUBLIC PARTICIPATION** None

**V. OLD BUSINESS** None

**VI. NEW BUSINESS**

a. Policy 0000 (Mission and Functions for State/District)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 0000 (Mission and Functions for State/District) to the full Board for the first read.  
**Approved.**

b. Policy 0220 (Goals/Objectives for School Operation)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To reject Policy 0220 (Goals/Objectives for School Operation).  
**Approved.**

c. Policy 0300 (Policies for East Hartford Public Schools)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 0300 (Policies for East Hartford Public Schools) to the full Board for the first read.  
**Approved.**

- d. Policy 0420 (Evaluation: Achievement Assessment/Needs Identification for School Operations)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 0420 (Evaluation: Achievement Assessment/Needs Identification for School Operations) to the full Board for the first read.  
**Approved.**
- e. Policy 0500 (Comprehensive Improvement Plans/Schedules)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 0500 (Comprehensive Improvement Plans/Schedules) to the full Board for the first read.  
**Approved.**
- f. Policy 0522 (Racial Balance In The East Hartford Public Schools)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 0522 (Racial Balance In The East Hartford Public Schools) to the full Board for the first read.  
**Approved.**
- g. Policy 2250 (Monitoring of Product and Process Goals)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2250 (Monitoring of Product and Process Goals) to the full Board for the first read.  
**Approved.**
- h. Policy 4118.5/4218.5 (Rights, Responsibilities and Duties)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 4118.5/4218.5 (Rights, Responsibilities and Duties) to the full Board for the first read.  
**Approved.**
- i. Policy 4118.51/4218.51 (Instruction: Use of New Web Tools (Blogging/Podcasting)) 6141.325  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To table Policy 4118.51/4218.51 (Instruction: Use of New Web Tools (Blogging/Podcasting)) 6141.325.  
**Approved.**
- j. Policy 4152.6/4252.6 (Personal Leaves)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 4152.6/4252.6 (Personal Leaves) to the full Board for the first read.  
**Approved.**

k. Policy 5131.92 (Reasonable Physical Force/Corporal Punishment)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 5131.92 (Reasonable Physical Force/Corporal Punishment)  
to the full Board for the first read.  
**Approved.**

l. Policy 6141.324 (Posting of Student Work/Photographs)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 6141.324 (Posting of Student Work/Photographs)  
to the full Board for the first read.  
**Approved.**

m. Policy 6141.326 (Electronic Resources)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 6141.326 (Electronic Resources) to the full Board for the first  
read.  
**Approved.**

**VII.** Rejected suggested CABE policies (none currently existing in district) and based on  
administrative review, determined to be already covered by other policies or not relevant  
to our district:

- a. Policy 0211 (Aims for Student Learning Programs) – Contained in our curriculum documents
- b. Policy 3520\* (Data-Based Information Management System) – Covered in various other existing policies, would be redundant
- c. Policy 4100\* (Certified Personnel) – Not relevant to our district
- d. Policy 4110/4210\* (Goals and Objectives; Permanent Personnel) – Not relevant to our district
- e. Policy 4112.11/4212.11\* (Non-Union Personnel) – Not relevant to our district
- f. Policy 4112.4/4212.4\* (Physical Examinations) – Not relevant to our district
- g. Policy 4112.7\* (Orientation) – Not relevant to our district
- h. Policy 4113.11\* (Non-Teaching Duties) – Covered by Union Contract
- i. Policy 4113.2\* (Promotion) – Not relevant to our district
- j. Policy 4113.5\* (Equity in Staff Assignments) – Not relevant to our district
- k. Policy 4115.1\* (Teacher Recognition) – Not relevant to our district
- l. Policy 4116\* (Probationary/Tenure Status) – Not relevant to our district
- m. Policy 4117.1\* (Separation) – Not relevant to our district
- n. Policy 4117.31/4217.31\* (Return-to-Work Program) – Not relevant to our district
- o. Policy 4147.1/4247.1\* (Occupational Exposure to Bloodborne Pathogens) – Covered in East Hartford Public Schools Occupational Exposure to Bloodborne Pathogens Exposure Control Plan
- p. Policy 4147.21/4247.21\* (“Fifth Disease” – Parvo Virus B-19) – Covered in policy 5141.22
- q. Policy 5141.25\* (Students with Special Health Care Needs) – Covered in the East Hartford Public Schools Food Allergy Management Plan
- r. Policy 5141.6\* (Crisis Response) – Covered in the East Hartford Public Schools Emergency Operations Plan and Critical Incident Boxes
- s. Policy 6141.321\* (Computers: Acceptable Use of the Internet) – Covered in policy 6141.323

**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To move all Rejected suggested CABE policies (none currently existing in district) and based on administrative review, determined to be already covered by other policies or not relevant to our district (Policies A-S) to the consent calendar.  
**Approved.**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To reject all Rejected suggested CABE policies (none currently existing in \ district) and based on administrative review, determined to be already covered by other policies or not relevant to our district (Policies A-S).  
**Approved.**

**VIII. TOPICS FOR FUTURE AGENDAS**

- a. Policy 4118.51/4218.51 (Instruction: Use of New Web Tools (Blogging/Podcasting))  
6141.325
- b. Policy 3543.31 (Office Services/Records and Reports)
- c. Policy 3543.311 (Holds on the Destruction of Electronic and Paper Records)
- d. Policy 5111 (Students - Admission)
- e. Policy 5144.1 and 4119.2 (Physical Restraint(s)/Seclusion of Students at Risk)
- f. Policy 5144.3 (Discipline)
- g. Bylaw 9000 (Role of the Board and its Members)
- h. Bylaw 9010 (Limits of Authority)
- i. Bylaw 9221 (Filling Vacancies)
- j. Bylaw 9271 (Code of Ethics)

**IX. PUBLIC PARTICIPATION** None.

**X. BOARD MEMBER QUESTIONS**  
Discussion was held on the Dress Code Policy. Karen Howe stated that the Future Planning Committee is still meeting to review the current policy language.

**XI. ADJOURNMENT**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To adjourn at 6:33 p.m.  
**Approved.**

Respectfully submitted,

Theresa Godreau  
Clerk