

**POLICY AND AUDIT COMMITTEE OF THE  
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY  
SEPTEMBER 16, 2009**

**A meeting of the East Hartford Board of Education Policy and Audit Subcommittee was held on Wednesday, September 16, 2009, in the Superintendent's Conference Room, Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order by Chairperson Mary Alice Dwyer Hughes at 5:30 p.m.**

**I. CALL TO ORDER**

**PRESENT** Mary Alice Dwyer Hughes, Chairperson  
Ram Aberasturia, Committee Member  
Marcus Oladell, Committee Member

**Also Present:** Karen Howe, Board of Education Member  
Anita Morrison, Board of Education Member  
Debbie Kaprove, Assistant Superintendent  
Chris Wethje, Director/Human Resources

**II. APPROVAL OF MINUTES – July 15, 2009**

**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To approve the Minutes of July 15, 2009  
**Approved.**

**II. CORRESPONDENCE**

Chris Wethje reported that correspondence was received from CABA. CABA will no longer provide policy service to the district because membership was not renewed.

**IV. PUBLIC PARTICIPATION** None.

**V. OLD BUSINESS** None.

**VI. NEW BUSINESS**

a. Policy 1240 (Citizens' Assistance to School Personnel)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 1240 (Citizens' Assistance to School Personnel)  
to the full Board for the first read.  
**Approved.**

b. Policy 1316.1 (Relations Between Public and School Personnel)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To reject Policy 1316.1 (Relations Between Public and School Personnel).  
**Approved.**

c. Policy 2000 (Concept and Roles in Administration)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2000 (Concept and Roles in Administration) to the full Board for  
the first read.  
**Approved.**

- d. Policy 2001 (Participatory Management - Philosophy)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2001 (Participatory Management-Philosophy) to the full Board for the first read.  
**Approved.**
- e. Policy 2001.1 (Participatory Management – Staff Involvement in Decision Making)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2001.1 (Participatory Management-Staff Involvement in Decision Making) as amended to the full Board for the first read.  
**Approved.**
- f. Policy 2001.2 (Participatory Management – Representative and Deliberative Groups)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2001.2 (Participatory Management – Representative and Deliberative Groups) to the full Board for the first read.  
**Approved.**
- g. Policy 2010 (Goals and Objectives)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2010 (Goals and Objectives) to the full Board for the first read.  
**Approved.**
- h. Policy 2100 (Administrative Staff Organization)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2100 (Administrative Staff Organization) to the full Board for the first read.  
**Approved.**
- i. Policy 2110 (Management Positions)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2110 (Management Positions) to the full Board for the first read.  
**Approved.**
- j. Policy 2110.1 (New Positions) – for possible rejection  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To reject Policy 2110.1 (New Positions)  
**Approved.**
- k. Policy 2111 (Equal Employment Opportunity) – for possible rejection  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
Discussion was held, this policy is covered by Policy 4111.21.  
To reject Policy 2111 (Equal Employment Opportunity)  
**Approved.**

1. Policy 2112 (Professional Development Opportunities)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
Discussion was held, if policy is not mandated, it is not recommended.  
To send Policy 2112 (Professional Development Opportunities) as amended to the full Board for the first read.  
**Approved.**
- m. Policy 2121 (Lines of Responsibility)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2121 (Lines of Responsibility) to the full Board for the first read.  
**Approved.**
- n. Policy 2130 (Administration Personnel Positions)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2130 (Administration Personnel Positions) to the full Board for the first read.  
**Approved.**
- o. Policy 2131.1 (Appointment of Designee for Superintendent of Schools) – for possible rejection  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To reject Policy 2131.1 (Appointment of Designee for Superintendent of schools).  
**Approved.**
- p. Policy 2132 (Assistant Superintendent of Schools)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2132 (Assistant Superintendent of Schools) to the full Board for the first read.  
**Approved.**
- q. Policy 2133 (Principal)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2133 (Principal) as amended to the full Board for the first read.  
**Approved.**
- r. Policy 2140 (Superintendent of Schools)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2140 (Superintendent of Schools) to the full Board for the first read.  
**Approved.**
- s. Policy 2141 (Recruitment and Appointment of Superintendent) – for possible rejection  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To reject Policy 2141 (Recruitment and Appointment of Superintendent).  
**Approved.**

- t. Policy 2151 (Hiring School Administrators) – for possible rejection  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To reject Policy 2151 (Hiring School Administrators).  
**Approved.**
- u. Policy 2152 (Assignment of Administrative Personnel) – for possible rejection  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To reject Policy 2152 (Assignment of Administrative Personnel).  
**Approved.**
- v. Policy 2220 (Representative and Deliberative Groups)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2220 (Representative and Deliberative Groups) to the full Board for the first read.  
**Approved.**
- w. Policy 2224 (Consultants) – for possible rejection  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To reject Policy 2224 (Consultants).  
**Approved.**
- x. Policy 2230 (Control and Communication Channels & Systems) – for possible deletion  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To delete Policy 2230 (Control and Communication Channels & Systems).  
**Approved. (Nay-Ram Aberasturia)**
- y. Policy 2231 (Policy and Regulation System)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2231 (Policy and Regulation System) to the full Board for the first read.  
**Approved.**
- z. Policy 2232 (Dismissal of Classes/Teachers)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 2232 (Dismissal of Classes/Teachers) to the full Board for the first read.  
**Approved.**
- aa. Policy 2240 (Research, Evaluation, Planning)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2240 (Research, Evaluation, Planning) to the full Board for the first read.  
**Approved.**

bb. Policy 2300.1 (Statement of Standards for School Leaders)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 2300.1(Statement of Standards for School Leaders) to the full Board for the first read.  
**Approved.**

cc. Policy 5114 (Suspension and Expulsion/Due Process/Conduct and Discipline)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send Policy 5114 (Suspension and Expulsion/Due Process/Conduct and Discipline) to the full Board for the first read.  
**Approved.**

dd. Policy 5141.4 (Reporting of Child Abuse)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 5141.4 (Reporting of Child Abuse) to the full Board for the first read.  
**Approved.**

ee. Policy 6145.22 (Interscholastic/Intramural Athletics)  
**MOTION** By Marcus Oladell  
Seconded by Ram Aberasturia  
To send Policy 6145.22 (Interscholastic/Intramural Athletics) to the full Board for the first read.  
**Approved.**

ff. Bylaw 9271 (Code of Ethics)  
**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To send existing Bylaw 9271 (Code of Ethics) to the full Board for the first read.  
**Approved.**

**VIII. TOPICS FOR FUTURE AGENDAS**

- a. Policy 0020.1 (School District Legal Status)
- b. Policy 0210.1 (Guidelines for School Improvement)
- c. Policy 0210.2 (Student Learning Goals/Indicators of Success)
- d. Policy 0600 (Monitoring and Reporting: State)
- e. Policy 3520.12 (Data-Based Information Management System)
- f. Policy 3543.31 (Office Services/Records and Reports)
- g. Policy 3543.311 (Holds on the Destruction of Electronic and Paper Records)
- h. Policy 4145.1/4215.1 (Tax Sheltered Annuities)
- i. Policy 5111 (Admission)
- j. Policy and Regulation 5132 (Student Dress)
- k. Policy 5144.1 and 4119.2 (Physical Restraint(s)/Seclusion of Students at Risk)
- l. Policy 6142.101 (Student Nutrition and Physical Activity)

**IX. PUBLIC PARTICIPATION**

None.

**X. BOARD MEMBER QUESTIONS**

Anita Morrison discussed the issue that students and staff were not wearing IDs at Stevens School.

Marcus Oladell questioned Chris Wethje on the process to update job descriptions.

**XI. ADJOURNMENT**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell  
To adjourn at 6:03 p.m.  
**Approved.**

Respectfully submitted,

Theresa Godreau  
Clerk