

## **FUTURE PLANNING AD HOC COMMITTEE**

### **November 25, 2008—Minutes**

A meeting of the Board of Education Future Planning Committee was held on Tuesday, November 25, 2008, at the Board of Education Offices, 1110 Main Street, 3<sup>rd</sup> Floor Conference Room. The meeting was called to order at 5:30 PM by Karen Howe.

#### **PRESENT**

Karen Howe, Chairperson  
Robert Damaschi  
Anita Morrison

#### **ALSO PRESENT**

Debbie A. Kaprove, Assistant Superintendent  
Mary Alice Dwyer Hughes  
Ram Aberasturia  
Dorese Roberts

#### **1. APPROVAL OF PREVIOUS MINUTES**

Minutes of October 2, 2008 approved.

Summaries of 10/8/08, 10/16/08, & 10/21/08 Parent Forums on Dress Code approved.

#### **2. PUBLIC PARTICIPATION**

No members of the public present

#### **2. NEW BUSINESS**

None

#### **3. OLD BUSINESS**

Discussion of process to revise/modify Dress Code Policy #5132. K. Howe stated this task should be done correctly, not necessarily quickly. Future Planning has been asked to present a proposed policy revision to the Policy & Audit Sub-Committee so that Policy & Audit can present a draft to the Board of Education on December 15, 2008.

Draft Policy #5132 and Draft Regulation #5132; a blending of current EHPS and Hartford Public Schools policies, was presented for discussion. Topics discussed included:

- o Much of the Hartford Public Schools policy is currently covered in EHPS Policy & Regulation
- o Financial assistance is addressed in Hartford Public Schools policy, not in EHPS
- o When students arrive in EHPS or transfer within EHPS, how much time will be allowed before compliance is enforced?
- o Our regulations must comply with new CSDE guidelines regarding ISS/OSS
- o If uniforms are purchased by schools and loaned to students, how will they be returned & cleaned?
- o Draft Policy states "School personnel should ensure that all students adhere to the Student Dress Policy. All personnel, particularly teachers and administrators, are encouraged to model their school's dress in their own attire". Enforcement will need to be addressed under Policy #4402, Employee Dress
- o Request information from New Britain Public Schools, now in second year of uniforms; re: compliance, assistance, enforcement.
- o If financial assistance is provided, Federal Poverty Level guidelines could be used. PTO support could be requested, as is done in New Britain.
- o Families in need of financial assistance could be identified through free/reduced price school lunch applications.
- o Uniform availability: area merchants will stock approved colors & styles if notified.
- o Positive rewards, creatively designed; could be used for students in compliance.
- o Parents on non-complying students should be inconvenienced (ex: called by school, asked to bring appropriate clothing)
- o Draft Regulation defines very specific consequences; as appropriate for various grade levels.
- o Draft Policy includes uniforms for grades K-8. Grades 9-12 will be required to wear attire considered to be "dress casual" or "business casual"; with the provision that if non-compliance continues to be problematic, uniforms will be considered for those grades as well.
- o All staff will be required to enforce this Board Policy and may be addressed by the Superintendent with full Board of Education support if enforcement is not being done.
- o Modifications needed to Draft Policy #7 "Gym Day Attire" to indicate differing PE/Health curriculums at different grade levels

- Modifications needed to Draft Policy #11 “Administrative Review”; process for complaints and appeals.
- Input from Chris Wethje, Director of Human Resources, will be requested for item #4 “Staff Responsibilities,” this is addressed through Policy #4402 “Employee Dress”

Next meeting of Future Planning is scheduled for Wednesday, December 10, 2008 at 5:30 in the Second Floor Conference room, Central Administration offices.

Motion to adjourn at 7:45 PM

11/26/08  
C. Van de Berg  
Secretary