

FUTURE PLANNING AD HOC COMMITTEE

October 2, 2008—Minutes

A meeting of the Board of Education Future Planning Committee was held on Thursday, October 2, 2008, at the Board of Education Offices, 1110 Main Street, 3rd Floor Conference Room. The meeting was called to order at 5:35 PM by Karen Howe.

PRESENT

Karen Howe, Chairperson
Robert Damaschi
Anita Morrison

ALSO PRESENT

Marion H. Martinez, Superintendent
Ram Aberasturia

1. APPROVAL OF PREVIOUS MINUTES

Minutes of September 17, 2008 approved.

2. PUBLIC PARTICIPATION

No members of the public present

2. NEW BUSINESS

None

3. OLD BUSINESS

Discussion of procedures to be used at the Parent Forums on student dress code (10/8/08, 10/16/08, 10/21/08; 5:30 PM, CIBA Lecture Hall)

- Ken Sayers will coordinate broadcast of forums on Channel 5 Public Access TV
- Letter for parents/Guardians (in English and Spanish) will be sent home with students
- Schedule of forums to be on “crawl line” on district website
- Spanish translators will be present at each forum:
 - October 8, 2008: Zoraida Vega
 - October 16, 2008: Lisa McMahon
 - October 20, 2008: Lisa McMahon
- Two banners will be on display in the CIBA Lecture Hall during forums:
“PARENT FORUM ON DRESS CODE”
- Secretary will record all questions from public and deliver to Future Planning Members for response, gather sign-in and contact information, and monitor 3-minute speaking time limit during forums.
- PowerPoint slide listing ground rules for forums will be displayed on overhead screen, paper copies will be available in English and Spanish.
- Press release announcing forums will be sent to Hartford Courant, Journal Inquirer, The Reminder, and East Hartford Gazette; Public Access Channel 5 information screen will have dates & times of forums as well.
- Karen Howe will be chair of events
- All Board members will be seated in usual seats at front of hall, members of the public wishing to speak will use podium.
- No security officer will be requested.

Next meeting of Future Planning will be determined after the first forum.

Motion to adjourn at 6:05 PM

10/3/08
C. Van de Berg
Secretary