

**FINANCE & AUDIT COMMITTEE
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,
DECEMBER 3, 2008**

A meeting of the East Hartford Board of Education Finance & Audit Committee was held on Wednesday, December 3, 2008, at the Board of Education Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order at 5:36 P.M. by Chairman Ram Aberasturia.

PRESENT Ram Aberasturia, Chairman
Robert Damaschi, Committee Member and BOE Member
Karen Howe, Committee Member and BOE Member
Anita Morrison, BOE Member

ALSO PRESENT Paul Mainuli, Director of Business Services
Karen O'Connell, President, EHEA

APPROVAL OF MINUTES

MOTION By Robert Damaschi
Seconded by Ram Aberasturia
To approve the Minutes of November 5, as corrected:
Page 1: Karen Howe should be listed as **Absent**.
Motion unanimously carried.

PUBLIC PARTICIPATION – None

Ms. Howe arrived at 5:33 P.M.

Move to Full Board for Approval to Go Out to Bid for Student Transportation

MOTION By Ram Aberasturia
Seconded by Karen Howe
Move to full Board for approval to go out to bid for student transportation.
Motion carried. Nay: Robert Damaschi

Ms. Howe seconded the Motion so it could go forward to the full Board for approval, but not necessarily agrees with the Motion.

Mr. Mainuli will provide the RFP in Board packets prior to Board meeting.

Move to Full Board for Approval to Go Out to Bid for Copiers

MOTION By Ram Aberasturia
Seconded by – None
Motion failed due to lack of Second.

Discussion of Monthly Financial Report for November 2008
(Paul Mainuli, Director of Business Services)

Mr. Mainuli noted the following:

- we are doing ok in Payroll account
- still concerned with overtime and extra duty line item – have had lengthy discussions with Facilities regarding this line;
- may have to add more dollars into Labor Relations
- noted the budget freeze is on – however, Grant dollars may be expended with approval of the Superintendent or Director;
- Regarding utility accounts – we expect a savings in oil;

Mr. Mainuli noted we would like to preserve funds to use to cash out retirees at the end of this fiscal year.

Mr. Mainuli noted expected revenue from the following accounts:

#8940 - E-Rate	\$100,000
#8950 – Spec. Ed Tuition	\$2 million
#8960 – Medicaid Revenues	\$300,000

OTHER BUSINESS

Karen O'Connell asked how many out of district students are at Woodland -- feels East Hartford students should be served first.

MOTION

By Karen Howe
Seconded by Robert Damaschi
To adjourn the meeting of the Finance & Audit Committee
(6:41 P.M.)
Motion unanimously carried.

Recorded by: Donna Fitzgerald