

**FINANCE & AUDIT COMMITTEE
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,
JUNE 8, 2011**

A meeting of the East Hartford Board of Education Finance & Audit Committee was held on Wednesday, June 8, 2011, at the Board of Education Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order at 5:40 P.M. by Chairperson Jeffrey Currey

PRESENT Jeffrey Currey, Chairperson, Finance & Audit Committee
Marcus Oladell, IV, Committee Member
Tyron Harris, Committee Member

ALSO PRESENT Paul Mainuli, Director of Finance
Anita Morrison, BOE Member

APPROVAL OF MINUTES

MOTION By Marcus Oladell, IV
Seconded by Tyron Harris
To approve the Minutes of May 11, 2011 meeting
Motion unanimously carried.

Public Participation – None

Discussion and Possible Approval of the FY 2011-12 Meeting Schedule

MOTION By Tyron Harris
Seconded by Marcus Oladell, IV
To approve the FY 2011-12 meeting schedule for
Finance & Audit meetings
Motion unanimously carried.

Update on Year End Projects and Purchase of Equipment

Mr. Mainuli noted the year-end priority technology and other purchases have either already been ordered or are being finalized this week. All will be purchased by year-end fiscal year 2010-11.

Mr. Mainuli updated the Committee on STEM (O'Brien) School happenings:

- We are moving forward with the purchase of computers; the Moose Lodge is interested in supporting the STEM Program at O'Brien School and may contribute to this effort;
- Lockers in one corridor will be repainted;
- Student desks and tables will be purchased for Science Lab;
- There are preliminary plans to paint the school cafeteria and make other improvements to this space - Sodexo will assist in this project;
- We are also hoping to be able to redo the tile floors in the cafeteria.

Dr. Leslie Morgan-Thompson is very excited with the concept and plans for the new STEM Program. She has many ideas to enhance the curriculum for the school; one of which is to focus on the courtyard area and create a living laboratory for students to learn about plants, insects and their environment.

Board Member Anita Morrison asked if the STEM Program will “seem like a new school” to parents and students. Mr. Mainuli assured her and the Committee that it will be aesthetically pleasing to everyone.

Discussion of Proposed Agreement for “GEMS” (formerly East Hartford/Glastonbury Magnet School)

Mr. Mainuli reviewed the draft agreement for GEMS with the Committee. He noted CREC will manage the school. Glastonbury will manage the planetarium; however, East Hartford students will have access to the planetarium at no cost to the district. He also stated that tuition costs will increase by \$160,000 as the district will no longer be able to deduct the value of in-kind services from the cost of tuitions. East Hartford has approximately 132 children at \$2,517/child.

Mr. Mainuli noted several questions still remain with the contract; i.e., need to know the operating costs of the building; what formula does East Hartford and Glastonbury agree to for in-kind services; why no access into the building for East Hartford schools after non-school hours.

Mr. Mainuli further noted he would work with the Superintendent to address these questions with CREC and Glastonbury Public Schools.

Discussion of the Financial Forecast for May 2011
(Paul Mainuli, Director of Business Services)

Mr. Mainuli highlighted the following:

- We have finished all teacher payrolls for the fiscal year;
- #2120 – Health Self Insure – we will be sending \$983,000 to the Town;
- #2500 – Unemployment Compensation – we are over in this account for the year;
- #3300 – Other Professional Services – we are over in this account for the year due to Kelly Services
- #4500 – Construction Services – we are over in this account due to Goodwin Roof;
- We have received over \$300,00 e-rate dollars; this will offset costs in #5301 for voice and communication;
- #6210 – Natural Gas & #6220 – Electricity – we may pick up \$100,000 in savings from these accounts;
- #8950 – Spec. Ed Tuition – we expect to exceed over \$4 million in revenues to offset the projected shortfall in this account.

As of May 26, 2011, fund balance is \$107,785.87. Mr. Mainuli noted his office will provide the Board with a yearend financial report in September 2011.

OTHER BUSINESS

- At the request of the Committee, Mr. Mainuli will check on the new sign for EHMS to see if the new Family Resource Center can be placed on that sign;
- Re: Great Path – we have notified all parents that transportation for East Hartford students attending the academy will be managed and paid for by CREC next school year;

MOTION

By Marcus Oladell, IV
Seconded by Tyron Harris
To adjourn the meeting of the Finance & Audit Committee
(6:30 P.M.)
Motion unanimously carried.

Recorded by: Donna Fitzgerald