

**FINANCE & AUDIT COMMITTEE
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,
FEBRUARY 3, 2010**

A meeting of the East Hartford Board of Education Finance & Audit Committee was held on Wednesday, February 3, 2010, at the Board of Education Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order at 5:30 P.M. by Chairman Ram Aberasturia.

PRESENT Ram Aberasturia, Chairman
Marcus Oladell, IV, Committee Member
Tyron Harris, Committee Member

ALSO PRESENT Paul Mainuli, Director of Finance
Mary Alice Dwyer Hughes, Chairperson, BOE
Anita Morrison, BOE Member
Ken Sayers, IT Department

APPROVAL OF MINUTES

MOTION By Marcus Oladell, IV
Seconded by Tyron Harris
To approve the Minutes of January 13, 2010
Motion unanimously carried.

Public Participation - None

**Discussion of Monthly Financial Report for January 2010 and
Preliminary Financial Forecast FY 2009-10**

(Paul Mainuli, Director of Business Services)

Mr. Mainuli reviewed with the Committee the January Financial Report in concert with a new report entitled "Preliminary Financial Forecast: FY 2009-10. Mr. Mainuli will be using the new format for forecasting from now until year end. After in-depth discussion of the report(s), it is likely we will have a projected balance of \$892,042.51 at year end. Mr. Mainuli will update numbers regularly and inform the Committee of changes.

We will begin closing out P.O.'s in March, except for grant funded accounts.

Discussion of Year End Purchases (Pending Fund Availability)

Technology

Mr. Sayers was present to discuss the technology needs of the district, pending available funds. It was noted if Sunset Ridge becomes a theme-based school, i.e., Fine & Performing Arts, we would like to focus on Grades 4-6 to add additional technology. Mr. Mainuli stated we are hoping to lease equipment, for cost-savings.

Regarding Smartboards, we are applying for a grant through the State next week for \$140,000. Chairperson Mary Alice Dwyer Hughes had concerns regarding professional development for the Smartboards. It was noted this would be done in-house. Should we receive the dollars, Mr. Sayers suggests that we have one person in each school to act as a tech person to teach teachers.

Facilities

- Trucks – Chairperson Mary Alice Dwyer Hughes asked the advantages of purchasing trucks. It was noted that many have high mileage and are very old.

Mr. Mainuli suggested that the Committee prioritize the needs of the district. Following was the consensus of the Committee:

1. Roof projects – (Langford and Mayberry) Mr. Costa needs to know by March 1st, in order to get bids out;
2. EHMS – window repair – Mr. Costa needs to know by March 1st in order to get bids out.
3. Trucks for Facilities Dept.
4. Leases on computers

Regarding Sunset Ridge, it was suggested that the Superintendent give us a list after the reconfiguration. Mr. Mainuli will follow up with the Superintendent.

Mr. Mainuli noted telephone equipment for Barnes School is also crucial.

Mr. Oladell thanked Mr. Mainuli for the preliminary forecast.

OTHER BUSINESS

MOTION

By Marcus Oladell, IV
Seconded by Tyron Harris
To adjourn the meeting of the Finance & Audit Committee
(6:50 P.M.)
Motion unanimously carried.

Recorded by: Donna Fitzgerald