

**SPECIAL FACILITIES COMMITTEE MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**THURSDAY,  
OCTOBER 19, 2017**

A Special Meeting of the Facilities Committee was held on Thursday, October 19, 2017 at the Administration Building, 1110 Main Street, 3<sup>rd</sup> Floor Conference Room, East Hartford, CT. The meeting was called to order at 6:32 PM by Chairman Tom Rup.

**PRESENT** Tom Rup, Chairman, Facilities Committee  
Marilyn Pet, Member, Facilities Committee

**ABSENT** Tyrone Harris, Member, Facilities Committee

**ALSO PRESENT** Ben Whittaker, Director of Facilities

**APPROVAL OF MINUTES**

**MOTION** By Tom Rup  
Seconded by Marilyn Pet  
To approve the Minutes of the May 2, 2017 meeting  
Motion unanimously carried.

**PUBLIC PARTICIPATION** – None

**OLD BUSINESS** – None

**NEW BUSINESS** –

**a) Review of Final Plans – Hockanum Flooring Abatement Project –**

Mr. Whittaker reported to the committee that the required certifications for local approval of the plans, specs, and estimate have been obtained which also include the local Building Official, Fire Marshall, Health Official and local Federal 504 Official. The required Department of Administrative Services Office of School Construction Grants & Review Form SCG-042 has been signed by these officials. There are two final certifications/signatures needed from the Chairperson of the Public Building Commission and the Chairperson of the Board of Education.

**MOTION** By Marilyn Pet  
Seconded by Tom Rup  
To forward the Hockanum School Flooring Abatement Project – Request for Review of Final Plans Form SCG-042 to the full Board for approval at the November 6, 2017 meeting.  
Motion unanimously carried.

**b) Review Bid# 1725-17 – Chiller Replacement at CIBA**

Mr. Whittaker presented to the committee eight bids to replace the Chiller at the Connecticut IB Academy. Plans and specifications for the project were produced by CPS Engineering on August 30, 2017. Air Temp Mechanical, Inc. of Southington, CT was the lowest bidder at \$159,200 and within the project budget amount. Air Temp Mechanical, Inc. is considered a responsible bidder and qualified to do the work.

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**MOTION** By Marilyn Pet  
Seconded by Tom Rup  
To forward the CIBA Chiller Replacement Project Contract Award to Air Temp Mechanical, Inc. to the full Board for approval at the November 6, 2017 meeting.  
Motion unanimously carried.

**c) Motion to pay clerk**

**MOTION** By Tom Rup  
Seconded by Marilyn Pet  
To pay clerk  
Motion unanimously carried.

**MOTION** By Tom Rup  
Seconded by Marilyn Pet  
To adjourn the Special Meeting of the Facilities Committee (6:45 PM)  
Motion unanimously carried.

Recorded by: Donna Sahlberg