

**SPECIAL FACILITIES COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
MAY 7, 2018**

A Special Meeting of the Facilities Committee was held on Monday, May 7, 2018 at the Connecticut IB Academy, 857 Forbes St, Main Office Conference Room, East Hartford, CT. The meeting was called to order at 6:32 PM by Chairman Tom Rup.

PRESENT Tom Rup, Chairman, Facilities Committee
Marilyn Pet, Member, Facilities Committee
Tyron Harris, Member, Facilities Committee

ALSO PRESENT Ben Whittaker, Director of Facilities

APPROVAL OF MINUTES

MOTION By Tyron Harris
Seconded by Marilyn Pet
To approve the Minutes of the April 16, 2018 Special Facilities Committee meeting.
Motion unanimously carried.

PUBLIC PARTICIPATION – None

OLD BUSINESS – None

NEW BUSINESS –

a) **Review Recommendation to Award Construction Contract Bid#1742-18, Silver Lane Parking Lot Improvements Project** –

Mr. Whittaker explained to the committee how EHPS went out to public bid for the Silver Lane School parking lot improvements that will re-design and restore the parking lot and play areas. Five sealed bids were received, opened and made public on April 23, 2018. On April 25, 2018 Martin Laviero Contractor, Inc. of Bristol CT was given notice of acceptance of their bid. They are qualified, responsible and committed to the project timeline. A recommendation to the Board of Education is to award this contract to Martin Laviero and authorize the Director of Facilities to execute the contract on behalf of the Board of Education is requested.

MOTION By Tyron Harris
Seconded by Marilyn Pet
To refer to the full Board for its consideration and approval at the May 7, 2018 meeting.
Motion unanimously carried.

b) **Review Recommendation to Award District-Wide HVAC Services Contract – RFP – 1738-18**

Mr. Whittaker shared with the committee that after a Request for Proposals for HVAC Services was published on March 5, 2018 that six proposals were received by April 6, 2018. The proposals were evaluated and rated based on quality and approach to service delivery, experience, reference and pricing. Four of the highest scoring contractors were invited to

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participate in the interview process. Tucker Mechanical of Meriden, CT scored much higher than the other firms offering the least expensive pricing on the 5 year Preventive Maintenance work with an average cost of \$115,986 per year for a total of \$579,928 which is within our current budget.

MOTION By Tom Rup
Seconded by Marilyn Pet
To refer to the full Board for its consideration and approval at the May 7, 2018 meeting.
Motion unanimously carried.

MOTION TO PAY CLERK

MOTION By Tyron Harris
Seconded by Marilyn Pet
To pay clerk
Motion unanimously carried.

MOTION By Tom Rup
Seconded by Tyron Harris
To adjourn the Special Meeting of the Facilities Committee (6:46 PM)
Motion unanimously carried.

Recorded by: Donna Sahlberg