

**SPECIAL FACILITIES COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**THURSDAY,
JANUARY 11, 2018**

A Special Meeting of the Facilities Committee was held on Thursday, January 11, 2018 at the Administration Building, 1110 Main Street, 3rd Floor Conference Room, East Hartford, CT. The meeting was called to order at 5:30 PM by Chairman Tom Rup.

PRESENT Tom Rup, Chairman, Facilities Committee
Marilyn Pet, Member, Facilities Committee

ABSENT Tyrone Harris, Member, Facilities Committee

ALSO PRESENT Ben Whittaker, Director of Facilities

APPROVAL OF MINUTES

MOTION By Marilyn Pet
Seconded by Tom Rup
To approve the Minutes of the October 19, 2017 meeting
Motion unanimously carried.

PUBLIC PARTICIPATION – None

OLD BUSINESS – None

NEW BUSINESS –

a) Approval of Project Description and Budget, Educational Specifications and School Construction Grant Application –

Mr. Whittaker shared with the committee the Educational Specifications for the Stevens (Synergy) High School Flooring Abatement Project slated to be submitted to the Mayor and Town Council for consideration and for local funding allocation after receiving approval from the Board of Education.

MOTION By Marilyn Pet
Seconded by Tom Rup
To forward the Stevens High School Flooring Abatement Project to the full Board for approval at the January 22, 2018 meeting.
Motion unanimously carried.

b) Review and Approve FY 2019-2023 District Wide Capital Improvement Plan

Mr. Whittaker presented to the committee a redesigned 5 year Capital Improvement Plan covering fiscal year 2019 through fiscal year 2023. The plan includes descriptions and details for fifty-six (56) projects district wide. Mr. Whittaker placed particular emphasis on the fact that this plan is a “living” document and indicated that priorities will change as situations or funding sources dictate.

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MOTION By Marilyn Pet
Seconded by Tom Rup
To forward the Capital Improvement Plan (CIP) FY2019-2023 to the full Board for approval at the January 22, 2018 meeting.
Motion unanimously carried.

c) Motion to pay clerk

MOTION By Tom Rup
Seconded by Marilyn Pet
To pay clerk
Motion unanimously carried.

MOTION By Tom Rup
Seconded by Marilyn Pet
To adjourn the Special Meeting of the Facilities Committee (6:05 PM)
Motion unanimously carried.

Recorded by: Donna Sahlberg