

**SPECIAL FACILITIES COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,
JANUARY 18, 2017**

A Special Meeting of the Facilities Committee was held on Wednesday, January 18, 2017 at the Administration Building, 1110 Main Street, 3rd Floor Conference Room, East Hartford, CT. The meeting was called to order at 5:02 PM by Chairman Tom Rup.

PRESENT Tom Rup, Chairman, Facilities Committee
Marilyn Pet, Member, Facilities Committee
Tyron Harris, Member, Facilities Committee

ALSO PRESENT Al Costa, Director of Facilities

APPROVAL OF MINUTES

MOTION By Tyron Harris
Seconded by Marilyn Pet
To approve the Minutes of the May 11, 2016 meeting
Motion unanimously carried.

PUBLIC PARTICIPATION – None

OLD BUSINESS – None

NEW BUSINESS –

a) Review and Approve Capital Improvement Plan FY 2017-18

Mr. Costa presented the Capital Improvement Plan (CIP) of completed work with emphasis on work that still needs to be done with priority on repaving, a new roof at Silver Lane School and exterior window replacement at several of the elementary schools.

MOTION By Marilyn Pet
Seconded by Tyron Harris
To forward the Capital Improvement Plan FY 2017-18 to the full Board for approval at the January 30, 2017 meeting.
Motion unanimously carried.

b) Request for Bid Waiver – UTC Power TriGen Service Contract

On June 27, 2005 the Board approved the purchase of the Tri-Generation plant for East Hartford High School and on September 14, 2005 the Board accepted a Full Service Maintenance contract. Mr. Costa reviewed the functions of the combined heating and cooling system and stressed the importance of routine maintenance covered under the service contract. Mr. Costa added that the life expectancy of the Tri-Generation Plant is estimated to continue for at least another 15 years. He recommends continuing the service and maintenance agreement for another 10 years.

MOTION By Tyron Harris
Seconded by Marilyn Pet
To forward the Request for Bid Waiver – UTC Power TriGen Service Contract to the full Board for approval at the January 30, 2017 meeting.
Motion unanimously carried.

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c) Motion to pay clerk

MOTION By Marilyn Pet
Seconded by Tyron Harris
To pay clerk
Motion unanimously carried.

MOTION By Tyron Harris
Seconded by Marilyn Pet
To adjourn the Special Meeting of the Facilities Committee (5:32 PM)
Motion unanimously carried.

Recorded by: Donna Sahlberg

APPROVED