

**SPECIAL FACILITIES COMMITTEE MEETING
EAST HARTFORD BOARD OF EDUCATION**

**THURSDAY,
APRIL 9, 2015**

A Special Meeting of the Facilities Committee was held on Thursday, April 9, 2015 at the Administration Building, 1110 Main Street, 3rd Floor Conference Room, and East Hartford, CT. The meeting was called to order at 5:10 PM by Chairman Tom Rup

PRESENT Tom Rup, Chairman, Facilities Committee
Tyron Harris, Member, Facilities Committee
Marilyn Pet, Member, Facilities Committee

ALSO PRESENT Al Costa, Director of Facilities

APPROVAL OF MINUTES

MOTION By Tyron Harris
Seconded by Marilyn Pet
To approve the Minutes of January 13, 2015 meeting, as corrected:
Page 2 – under Old Business – first sentence: Mr. Rup asked if funds are in place to do the athletic field.
Motion unanimously carried, as corrected.

PUBLIC PARTICIPATION - None

**Consideration be Given to the Town RFP Selection Process for the purpose of retaining Architectural Services for Various School Projects
Al Costa, Director of Facilities**

The Town of East Hartford completed a comprehensive review of architectural firms who submitted proposals for services needed on various Town design projects. Ultimately, the Town selected Capital Studio Architects (CSA) of East Hartford, CT.

MOTION By Tyron Harris
Seconded by Marilyn Pet
We recommend the Board retain the same firm, Capital Studio Architects of East Hartford CT, for the purpose of developing the formal plans and specifications for various other architectural services and the school district will consider entering into a contract with Capital Studio Architects under the same rate structure as submitted under the Town's RFP, with further provisions which comply with Board policy. The contract would be written with specific architectural services required for the school district design project.

The projects under the school district would be funded through school construction grants and would not apply to the Town's fee limit for on-call services, nor would it impact the school district operating budget. Further, to forward to the full Board for its consideration.
Motion unanimously carried.

Update on Current Projects

The following are pending design/construction projects:

1. O'Brien Commissioner's Network Grant \$413,000 – would like to begin in summer 2015:
 - Interior hallway ceilings and lighting;
 - Site improvements (20 steps);
 - New sign;
 - Repave existing lot and possible expansion;
 - New exterior doors;
 - Acoustics for cafeteria.
2. High School Field \$1.5 million grant – would like to begin summer 2016:
 - Design at preliminary phase;
3. Langford Re-roof \$1.5 million grant – (November 2015 Town appropriation) would like to begin summer 2016;
4. Hockanum Pre-School – Smart Start Grant \$150,000 – would like to begin Summer 2015;
5. EHMS window wall – value engineering work in process
 - November referendum for extra local share funds;
 - Project rebid summer 2015 with contract awards fall of 2015. Construction to Begin summer 2016;
6. Silver Lane Repaving – if funded; summer 2015
7. EHMS Science Wing HVAC – if funded Summer 2015

Old Business – None

New Business

Motion to Pay Clerk

MOTION By Tyron Harris
Seconded by Marilyn Pet
To pay clerk
Motion unanimously carried.

MOTION Marilyn Pet
Seconded by Tyron Harris
To adjourn the Special Meeting of the Facilities Committee (6:50 P.M.)
Motion unanimously carried.

Recorded by: Donna Fitzgerald

MOTION

By Marilyn Pet
Seconded by Tom Rup
To adjourn the Facilities Committee meeting (6:20 P.M.)
Motion unanimously carried.

Recorded by:
Donna Fitzgerald

APPROVED