

**FACILITIES COMMITTEE
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,
AUGUST 24, 2011**

A Facilities Committee meeting was held on Wednesday, August 24, 2011, at the East Hartford Board of Education, 1110 Main Street, East Hartford, CT. The meeting was called to order at 5:40 P.M. by Chairperson Anita Morrison.

PRESENT Anita Morrison, Chairperson, Facilities Committee
Jeffrey Currey, Member, Facilities Committee

ABSENT Tyrone Harris, Member, Facilities Committee

ALSO PRESENT Al Costa, Director of Facilities

APPROVAL OF MINUTES

MOTION By Jeffrey Currey
Seconded by Anita Morrison
To approve the Minutes of June 7, 2011 meeting
Motion unanimously carried.

PUBLIC PARTICIPATION - None

NEW BUSINESS - None

OLD BUSINESS -

Update on Projects

Renovations to EHMS Front Office

Renovations have been completed to the front office. Mr. Costa provided his staff with design drawings to do the work. This eliminated design costs and by doing the renovation using in house staff it provided great savings to the district. The transformation of this area turned out extremely well. Chairperson Anita Morrison asked what the budget was on this project. Mr. Costa will provide that information to the Committee. Chairperson Anita Morrison also suggested that pictures be taken of the newly renovated space.

Goodwin School Roof

Mr. Costa noted construction will be substantially completed by September 1. He commended the roofer. He also noted the contractors were excellent. Mr. Costa noted we had to approve a C.O. for \$30,000 for additional costs. Chairperson Anita Morrison suggested we ask the principal if he would like to do any additional projects, such as additional landscaping.

Norris Roof

Mr. Costa noted the damaged roof was completed in June. There are minor details to be completed at this time. Mr. Costa stated it is not possible to legally pursue subrogation against the installing contract, due to the statute of limitation laws. This was the legal opinion of the Town's Surety.

O'Connell Roof

Mr. Costa noted this project was completed last summer. However, because of outstanding claims, he continues to hold over \$160,000 in funds owed to the contract. Mr. Costa has been in

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touch with Shipman & Goodwin who will proceed with a law suit very soon declaring a contractor default and demanding the surety complete the work.

STEM Renovations – O’Brien School

Renovations to update the building for the new program will be completed by the end of this month. Clearing of the courtyard was done; landscaping is still to be completed in the courtyard and pond. We are looking for grant dollars for this to allow for the most cost effective installation.

Work Orders District Wide

Mr. Costa noted 18,461 work orders were completed over the past year. He stated this number is high due to deferred maintenance which is due to lack of capital funding within the general operating budget.

Removal of Willowbrook School Portables

All portables have been removed. All work was coordinated and accomplished by in-house technicians and CL&P.

Goodwin College- Coordination Meetings for Upcoming Construction at Willowbrook School Site

Mr. Costa noted several meetings were held between himself and Goodwin College to discuss phasing and coordination of their school construction project. Five phases of construction will occur between August 2011 and August 2012, as follows:

1. Pre-construction Phase 1 – finish by 12/1/11;
2. Construction Phase 1 – finish by 12/15/11;
3. Construction Phase 2 – finish by 2/1//12;
4. Construction Phase 3 – finish by 12/1/12;
5. Construction Phase 4 – June 20, 2012 – August 15, 2012

Energy Performance Contract – Phase II

Mr. Costa noted Phase II savings are over \$500,000 annually. CL&P has completed the application review for the solar project. Once approved, we will be operating solar panels to help reduce the amount of energy from the grid. This project will continue into the Fall.

At the request of the Superintendent, Mr. Costa will give a brief update to the full Board on the above projects.

MOTION

By Jeffrey Currey
Seconded by Anita Morrison
To adjourn the Facilities Committee meeting (6:45 P.M.)
Motion unanimously carried.

Recorded by:
Donna Fitzgerald