

**JOINT MEETING
FINANCE & AUDIT COMMITTEE and
FACILITIES COMMITTEE
EAST HARTFORD BOARD OF EDUCATION**

**TUESDAY,
JUNE 8, 2010**

A joint meeting of the Finance & Audit Committee and Facilities Committee was held on Tuesday, June 8, 2010, at the Board of Education Administration Building, 1110 Main Street, East Hartford, CT. The meeting was called to order at 5:00 P.M. by Finance & Audit Committee Chairman Ram Aberasturia.

PRESENT Ram Aberasturia, Chairman, Finance & Audit Committee
Tyron Harris, Committee Member
Marcus Oladell, IV, Committee Member
Bryan Hall, Chairman, Facilities Committee
Anita Morrison, Committee Member
Jeffrey Currey, Committee Member

ALSO PRESENT Mary Alice Dwyer Hughes, Chairperson, BOE
Robert Damaschi, BOE Member
Dorese Roberts, BOE Member
Mark Zito, Superintendent of Schools
Paul Mainuli, Director of Finance
Al Costa, Director of Facilities
Guy Collins, Supervisor, IT
Dave Caruso, Director of Athletics

APPROVAL OF MINUTES

MOTION By Anita Morrison
Seconded by Jeffrey Currey
To approve the Minutes of the Facilities Committee meeting of May 20, 2010
Motion unanimously carried.

Public Participation – None

**Discussion and Possible Approval of Emergency Notification System
(Paul Mainuli, Director of Finance)**

MOTION By Marcus Oladell, IV
Seconded by Tyron Harris
To select School Messenger emergency notification system for \$1.95/student or approximately \$14,000/yr. and forward to the full Board for approval at its Monday, June 14, 2010 Regular Meeting.
Motion unanimously carried.

Mr. Mainuli stated this system is compatible with our E-School Plus information system. We have worked closely with CREC's information technology department who presently utilize the School Messenger system. We will receive the same pricing as CREC. The more school districts that participate in the CREC bid and purchase the School Messenger system, the

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cost per student is reduced each year. If this is approved, the system can be up and running in September of this year.

Mr. Collins noted the many pluses associated with this system:

- Has thirty different languages;
- Ties into our attendance system;
- Company has three different call centers;
- Has voice over IP;
- Can run reports to share with parents;
- Can utilize e-mail and text messaging to parents

Superintendent Zito stated this is used in many districts. It is important to remember, the data must be accurate that we receive from parents; i.e. all telephone numbers submitted by parents on an emergency card, contact persons, special accommodations, etc. Parents must inform schools/Central Registration of all changes in address, phone numbers, etc. in order to utilize all the functions of the system. All parents and students will be notified when the system is approved by the Board and operational.

**Annual Service Bids for Review and Approval
Bid #1657-10 Custodial/Maintenance Uniforms
(Al Costa, Director of Facilities)**

MOTION By Jeffrey Currey
Seconded by Anita Morrison
To award Bid #1657-10 Custodial & Maintenance Uniforms to Swiss Professional Work Apparel for a three year contract totaling \$32,216, or approximately \$10,650 per year, and forward to the full Board for approval at its Monday, June 14, 2010 Regular Meeting.
Motion unanimously carried.

Bid #1656-10 – Glass Repair Service Contract

MOTION By Anita Morrison
Seconded by Jeffrey Currey
To award Bid #1656-10 to Sal's Glass of East Hartford and forward to the full Board for its approval at its Monday, June 14, 2010 Regular Meeting.
Motion unanimously carried.

Discussion of Football Field Use

**(Al Costa, Director of Facilities)
(Paul Mainuli, Director of Business Services)
(Dave Caruso, Director of Athletics)**

As previously discussed, Mr. Costa stated it was recommended that we not use the football field for one full year to allow all the recent field improvements to take hold. In addition,

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Superintendent Zito stated that the final senior game be played at Rentschler Field. The administration also recommended that the boys and girls soccer games be moved to Dwyer Park.

After lengthy discussion, it was the consensus of both Committees to hold off on any decision as to where games will be played until further issues are addressed, such as security, etc. Mr. Caruso was asked to contact Rentschler Field to see if the boys and girls soccer teams can schedule a game to be played there. Regarding the use of field at Cheney Tech., Mr. Caruso will seek further information concerning any overtime charges for Manchester Police to provide security at the game.

Other concerns expressed transportation issues and lost revenue for the PTO's, etc. Mr. Mainuli stated any dollars left over from gate receipts could not go back to the PTO's.

Superintendent Zito stated a full updated informational report will be presented on Tuesday, July 6th Regular Meeting. Mr. Caruso will be present at the meeting to address concerns by Board members.

OTHER BUSINESS

Superintendent Zito stated CREC should be invited to the July 6th Regular Meeting to update the full Board on the East Hartford/Glastonbury Magnet School. Committee members should send their concerns to the Superintendent.

MOTION

By Marcus Oladell, IV
Seconded by Tyron Harris
To adjourn the meeting of the Joint Finance & Audit Committee and
Facilities Meeting (6:25 P.M.)
Motion unanimously carried.