

**REVISED MINUTES – 11/21/08**  
**FACILITIES COMMITTEE**  
**EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,**  
**NOVEMBER 19, 2008**

A Meeting of the Board of Education Facilities Committee was held on Wednesday, November 19, 2008 at the East Hartford Board of Education Offices, 1110 Main Street, East Hartford, CT. The meeting was called to order at 5:30 P.M. by Chairman Hank Pawlowski, Jr.

**PRESENT** Hank Pawlowski, Jr., Chairman, Facilities Committee  
Robert Damaschi, Vice Chairman, Facilities Committee  
Anita Morrison, Member, Facilities Committee  
Mary Alice Dwyer Hughes, Chairperson, Board of Education  
Ram Aberasturia, Member, Board of Education  
Karen Howe, Member, Board of Education  
Marcus Oladell, IV, Member, Board of Education

**ALSO PRESENT** Frank Vernile, Maintenance Supervisor, Facilities  
Mike Moan, Director of Security

**APPROVAL OF MINUTES**

**MOTION** By Robert Damaschi  
Seconded by Hank Pawlowski, Jr.  
To approve the following Minutes:  
Meeting of October 14, 2008  
Motion unanimously carried.

**Update from Mike Moan – Security Improvements throughout the District**

Mr. Moan gave an update on what access control systems were installed in various schools. Presently, the following schools have been completed:

EHMS	O’Connell
Hockanum	Woodland
Langford	

The remaining schools to have access control systems installed are:

Goodwin	O’Brien
Sunset Ridge	Willowbrook
CIBA	
Mayberry	

Work must be completed by the end of the school year. It was noted that Sonitrol will be checking to be sure that all work has been completed by the end date.

Total dollars involved is approximately \$59,273, with a reimbursement from the State amounting to \$45,088. Chairman Pawlowski suggested that Mr. Moan provide a listing of what he actually will need with cost figures. Mr. Moan stated he is presently looking for grant dollars for sixteen additional cameras to be installed and relocated throughout EHHS and EHMS.

Chairman Pawlowski suggested that Mr. Moan meet with Mr. Costa regarding his concerns relating to the parameters of the bid process; i.e., for items over \$10,000.

Mr. Moan discussed a "Be Safe" program that he will further research. He also noted that we are unable to put identification on windows that have coating on the schools but will research how other school districts are dealing with this situation.

**Educational Specifications, State Department of Education School Construction Grant  
Application for O'Connell and Goodwin School Roofs**

**MOTION**

By Robert Damaschi

Seconded by Anita Morrison

To approve the education specifications for the school construction grant application for O'Connell and Goodwin School Roofs and forward to the full Board for its approval.

Motion unanimously carried.

Mr. Vernile stated the ED049 has been completed. A joint meeting with the Public Building Commission will be scheduled in February. The bid award will take place at a Board meeting on April 20, 2009.

**Informational:**

**RFP 1621-08 Professional Design Services, O'Connell and Goodwin Roof Replacement**

Discussion took place regarding the RFP for professional design services for O'Connell and Goodwin Roof Replacement projects.

**Memo to Public Building Commission**

A memo from Al Costa to the Public Building Commission regarding school construction projects was shared with the Committee. A joint meeting with the Public Building Commission will be held in the near future regarding school construction projects.

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**OLD BUSINESS** - None

**NEW BUSINESS**

Mr. Damaschi noted East Hartford has received an \$85,000 grant from the State for fuel assistance.

**MOTION**

By Robert Damaschi

Seconded by Anita Morrison

To adjourn the meeting of the Facilities Committee (6:15 P.M.)

Motion unanimously carried.

Recorded by:  
Donna Fitzgerald