

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
DECEMBER 3, 2018**

A Regular Meeting of the East Hartford Board of Education was held on Monday, December 03, 2018, in the Lecture Hall of the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 PM by Chairman Bryan R. Hall.

**PRESENT** Chairman Bryan R. Hall, Secretary Tyron V. Harris, Marilyn Pet, Ann Grabowski, Valerie Scheer, Harry Amadasun, Jr., Dorese Roberts, Tom Rup

**ABSENT** Stephanie Watkins,  
Roberta J. Pratt, Chief Information Officer of Information Technology

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Anne Marie Mancini, Deputy Superintendent of Secondary Curriculum  
Elsie Torres, Assistant Superintendent of Elementary Curriculum  
Chris Wethje, Director of Human Resources  
Ben Whittaker, Director of Facilities  
Paul Mainuli, Director of Business Services  
Dr. Sharon Bremner, Director of Pupil Personnel Services

**AMENDMENTS TO AGENDA** – Yes, make an amendment to the agenda to create a Consent Calendar under New Business to Table for First Read Items 4-23 and To Delete Items 24-71.

**APPROVAL OF MINUTES**

**MOTION** By Dorese Roberts  
Seconded by Tyron V. Harris  
To approve the following Minutes:  
Regular Board of Education Meeting, November 19, 2018 at 7:00 PM  
Motion unanimously carried.

**WRITTEN COMMUNICATION TO THE BOARD OF EDUCATION** – Tyron V. Harris

- **Tuesday, December 4, 2018:** Mayberry PTO
- **Tuesday, December 4, 2018:** O'Connell PTO
- **Wednesday, December 5, 2018:** Sunset Ridge Winter Concert; EHMS @ 6:30
- **Friday, December 7, 2018:** Tree Lighting Ceremony, Town Green @ 6:30
- **Monday, December 10, 2018:** EHHS PTO @ 7:00 PM
- **Tuesday, December 11, 2018:** Norris Winter Concert @ 6:30
- **Wednesday, December 11, 2018:** EHHS Family Engagement Committee

**STUDENT REPRESENTATIVE REPORTS** –

**Alan Corder, Angelo Franco & Tam Vu**

- **November 10, 2018:** Community Awareness Day
- **November 29, 2018:** EHHS/CIBA Induction Ceremony
- **December 5, 2018:** CIBA Parent Advisory Meeting @ 6:30
- **December 8, 2018:** Breakfast w/ Santa @ EHHS 9-11 AM
- **December 13, 2018:** Winter Concert & Art Exhibit

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**PUBLIC PARTICIPATION** – None

**INFORMATIONAL REPORTS**

**Human Resources/No Action Required**

**Chairman's Report**

**Bryan R. Hall**

Chairman Hall thanked the Town Council and fellow Board Members for their time and attention through the budget process to date. Chairman Hall thanked the Board in advance for their time and effort put into the Subcommittees as he approves the 2019 Board of Education Business Calendar and Subcommittee Assignments.

**Superintendent's Report**

**Nathan Quesnel**

- Superintendent's Message:
- Updates from the District:
  - FY19-2020 Budget Process;
  - District Sub-Committee Process;
  - EHHS Athletic Department Report

**Next Steps:**

- 12/17/18: Next BoE Meeting;
- 06/10/19: Last Day of School;

**OLD BUSINESS** – None

**NEW BUSINESS** –

**Board of Education Business Calendar**

**MOTION** By Tyron V. Harris  
Seconded by Valerie Scheer  
To approve Board of Education Business Calendar  
Motion unanimously carried.

**2018-2019- Board of Education Subcommittees Assignments**

**MOTION** By Tom Rup  
Seconded by Dorese Roberts  
To approve 2018-2019- Board of Education Subcommittees Assignments  
Motion unanimously carried.

**Approval of Project Description, Budget, Ed Specs and School Construction Grant Application for Pitkin School Roof Replacement-**

**MOTION** By Tyron V. Harris  
Seconded by Valerie Scheer  
To approve Project Description, Budget, Ed Specs and School Construction Grant Application for Pitkin School Roof Replacement-  
Motion unanimously carried.

**To Table for First Read Policy 1330 – Use of School Facilities**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 1330 – Use of School Facilities  
Motion unanimously carried.

**To Table for First Read Policy 1360 – Automatic External Defibrillators**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 1360 – Automatic External Defibrillators  
Motion unanimously carried

**To Table for First Read Policy 1710 – School Security and Safety**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 1710 – School Security and Safety  
Motion unanimously carried

**To Table for First Read Policy 1800 – Pesticide Application on School Property**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 1800 – Pesticide Application on School Property  
Motion unanimously carried

**To Table for First Read Policy 1810 – Green Cleaning Programs**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 1810 – Green Cleaning Programs  
Motion unanimously carried

**To Table for First Read Policy 3293 - Depository**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3293 - Depository  
Motion unanimously carried.

**To Table for First Read Policy 3432/3433- Budget & Expense Report/Annual Financial Statement**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3432/3433- Budget & Expense Report/Annual Financial  
Motion unanimously carried

**To Table for First Read Policy 3435- Accounts- Fraud Prevention and Investigation**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3435- Accounts- Fraud Prevention and Investigation  
Motion unanimously carried

**To Table for First Read Policy 3451 – Petty Cash Funds**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3451 – Petty Cash Funds  
Motion unanimously carried

**To Table for First Read Policy 3454 – Use of Receipts from Extracurricular Activities**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3454 – Use of Receipts from Extracurricular Activities  
Motion unanimously carried

**To Table for First Read Policy 3542- Food Service**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3542- Food Service  
Motion unanimously carried

**To Table for First Read Policy 3542.45 – Vending Machine**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3542.45 – Vending Machine  
Motion unanimously carried

**To Table for First Read Policy 3560 – Capital Improvement Budget**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 3560 – Capital Improvement Budget  
Motion unanimously carried

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**To Table for First Read Policy 4118.3/4218.3 – Suspected Abuse or Neglect of Children or Sexual Assault of Students By School Employees**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 4118.3/4218.3 – Suspected Abuse or Neglect of Children or Sexual Assault of Students By School Employees  
Motion unanimously carried

**To Table for First Read Policy 5125 – Confidentiality and Access to Education Records**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 5125 – Confidentiality and Access to Education Records  
Motion unanimously carried

**To Table for First Read Policy 5141.4 – Child Sex Abuse or Assault Response and Reporting**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 5141.4 – Child Sex Abuse or Assault Response and Reporting  
Motion unanimously carried

**To Table for First Read Policy 5141.21 – Administration of Student Medications in the Schools**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 5141.21 – Administration of Student Medications in the Schools  
Motion unanimously carried

**To Table for First Read Policy 5144.1 – Physical Restraint and Seclusion of Students and Use of Exclusionary Time Out**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 5144.1 – Physical Restraint and Seclusion of Students and Use of Exclusionary Time Out  
Motion unanimously carried

**To Table for First Read Policy 5145.1 – Student Privacy**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 5145.1 – Student Privacy  
Motion unanimously carried

**To Table for First Read Policy 5145.41- Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Table for First Read Policy 5145.41- Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act of 1990  
Motion unanimously carried

**To Delete Policy 3290 – Funds Management**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3290 – Funds Management  
Motion unanimously carried.

**To Delete Policy 3293.1 – Authorization of Signature**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3293.1 – Authorization of Signature  
Motion unanimously carried

**To Delete Policy 3410 – Systems of Accounts**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3410 – Systems of Accounts  
Motion unanimously carried

**To Delete Policy 3420 – Classification of Expenditures**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3420 – Classification of Expenditures  
Motion unanimously carried

**To Delete Policy 3430 – Periodic Financial Reports**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3430 – Periodic Financial Reports  
Motion unanimously carried

**To Delete Policy 3434 – Periodic Audit**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3434 – Periodic Audit  
Motion unanimously carried

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**To Delete Policy 3440 - Inventories**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3440 - Inventories  
Motion unanimously carried

**To Delete Policy 3515- Community Use of School Facilities**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3515- Community Use of School Facilities  
Motion unanimously carried

**To Delete Policy 3516 – Safe and Secure School Facilities, Equipment, and Grounds**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3516 – Safe and Secure School Facilities,  
Equipment, and Grounds  
Motion unanimously carried

**To Delete Policy 3516.3- Accident Prevention and Reporting**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3516.3- Accident Prevention and Reporting  
Motion unanimously carried

**To Delete Policy 3517 – Security of Buildings and Grounds**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3517 – Security of Buildings and Grounds  
Motion unanimously carried

**To Delete Policy 3517.3 – Electronic Locks and Monitoring**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3517.3 – Electronic Locks and Monitoring  
Motion unanimously carried

**To Delete Policy 3523.1 – Acquisition and Updating of Technology**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3523.1 – Acquisition and Updating of Technology  
Motion unanimously carried

**To Delete Policy 3524.3 – Hazardous Material in Schools**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3524.3 – Hazardous Material in Schools  
Motion unanimously carried

**To Delete Policy 3532 - Insurance**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3532 - Insurance  
Motion unanimously carried

**To Delete Policy 3532.1 – Liability Insurance**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3532.1 – Liability Insurance  
Motion unanimously carried

**To Delete Policy 3533 – Employee Bonds**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3533 – Employee Bonds  
Motion unanimously carried

**To Delete Policy 3542.1 – Purpose and Facilities**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3542.1 – Purpose and Facilities  
Motion unanimously carried

**To Delete Policy 3542.34 – Nutrition Program**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3542.34 – Nutrition Program  
Motion unanimously carried

**To Delete Policy 3542.43 – Food Service: Charging Policy**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3542.43 – Food Service: Charging Policy  
Motion unanimously carried



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**To Delete Policy 3543 – Office Services**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 3543 – Office Services  
Motion unanimously carried

**To Delete Policy 4148.1/4248.1- Employee Safety**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 4148.1/4248.1- Employee Safety  
Motion unanimously carried

**To Delete Policy 5131.2 – Assault**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5131.2 – Assault  
Motion unanimously carried

**To Delete Policy 5131.7- Weapons and Dangerous Instruments**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5131.7- Weapons and Dangerous Instruments  
Motion unanimously carried

**To Delete Policy 5131.8 – Off School Grounds Misconduct**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5131.8 – Off School Grounds Misconduct  
Motion unanimously carried

**To Delete Policy 5131.21 – Conduct – Threats of Violence by Students**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5131.21 – Conduct – Threats of Violence by  
Students  
Motion unanimously carried

**To Delete Policy 5131.92 – Reasonable Physical Force/Corporal Punishment**

**MOTION** By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5131.92 – Reasonable Physical Force/Corporal  
Punishment  
Motion unanimously carried

**To Delete Policy 5134- Married/Pregnant Students**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy Married/Pregnant Students  
Motion unanimously carried

**To Delete Policy 5140 – Student Welfare**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5140 – Student Welfare  
Motion unanimously carried

**To Delete Policy 5141 – Student Health Services**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5141 – Student Health Services  
Motion unanimously carried

**To Delete Policy 5141.6 – Crisis Response**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5141.6 – Crisis Response  
Motion unanimously carried

**To Delete Policy 5141.22 – Student with Chronic Infectious Diseases**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5141.22 – Student with Chronic Infectious Diseases  
Motion unanimously carried

**To Delete Policy 5141.25- Student with Special Health Care Needs**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy Student with Special Health Care Needs  
Motion unanimously carried

**To Delete Policy 5141.28- First Aid/Emergency Medical Care**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5141.28- First Aid/Emergency Medical Care  
Motion unanimously carried

**To Delete Policy 5141.29- School Based Health Center/Clinic**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5141.29- School Based Health Center/Clinic  
Motion unanimously carried

**To Delete Policy 5141.33 – Health Records**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5141.33 – Health Records  
Motion unanimously carried

**To Delete Policy 5144.3 – Discipline of Students with Disabilities**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5144.3 – Discipline of Students with Disabilities  
Motion unanimously carried

**To Delete Policy 5145- Section 504: Civil and Legal Rights and Responsibilities**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5145- Section 504: Civil and Legal Rights and  
Responsibilities  
Motion unanimously carried

**To Delete Policy 5145.5 – Sexual Harassment**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5145.5 – Sexual Harassment  
Motion unanimously carried

**To Delete Policy 5145.11 – Police in Schools**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5145.11 – Police in Schools  
Motion unanimously carried

**To Delete Policy 5145.15 – Directory Information**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5145.15 – Directory Information  
Motion unanimously carried

**To Delete Policy 5145.511 – Exploitation; Sexual Harassment**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 5145.511 – Exploitation; Sexual Harassment  
Motion unanimously carried

**To Delete Policy 6114 – Emergencies and Disaster Preparedness**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 6114 – Emergencies and Disaster Preparedness  
Motion unanimously carried

**To Delete Policy 6114.1 – Fire Emergency (Drills)/Crisis Response Drills**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 6114.1 – Fire Emergency (Drills)/Crisis Response  
Drills  
Motion unanimously carried

**To Delete Policy 6114.3 – Bomb Threats**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 6114.3 – Bomb Threats  
Motion unanimously carried

**To Delete Policy 6114.6- Emergency Closings**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 6114.6- Emergency Closings  
Motion unanimously carried

**To Delete Policy 6114.7 – Safe Schools**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 6114.7 – Safe Schools  
Motion unanimously carried

**To Delete Policy 6142.63 – Physical Education Aquatic Activity Safety (Pool Safety)**

MOTION By Tom Rup  
Seconded by Tyron V. Harris  
To approve To Delete Policy 6142.63 – Physical Education Aquatic Activity  
Safety (Pool Safety)  
Motion unanimously carried.

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**Board Member Representative Reports**

Board member Marilyn Pet is very pleased with Working Cities Grant progress.

Board member Valerie Scheer attended Sports Night event at EHHS.

**Public Participation** – None

**Questions and Concerns by Board Members** – None

**Topics for Future Agendas** – None

**MOTION** By Dorese Roberts  
Seconded by Marilyn Pet  
To adjourn the Regular Meeting of the Board (7:25PM)  
Motion unanimously carried.

Recorded by: Octavia L. Moore

**APPROVED BY BOARD OF EDUCATION**