

**SPECIAL BUDGET MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**THURSDAY,  
NOVEMBER 29, 2018**

A Special Budget Meeting of the East Hartford Board of Education was held on Thursday, November 29, 2018 at the Board of Education Administrative Offices, 1110 Main Street, East Hartford, CT. The meeting was called to order at 6:00 PM by Chairman Bryan R. Hall.

**PRESENT** Chairman Bryan R. Hall, Secretary Tyron V. Harris, Harry Amadasun Jr., Valerie Scheer, Tom Rup, Dorese Roberts, Stephanie Watkins, Marilyn Pet

**ABSENT** Ann Grabrowski  
Roberta J. Pratt, Chief Information Officer of Information Technology

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Elsie Torres, Assistant Superintendent of Elementary Curriculum  
Anne Marie Mancini, Deputy Superintendent of Secondary Curriculum  
Benjamin Whittaker, Director of Facilities  
Christopher Wethje, Director of Human Resources  
Paul Mainuli, Director of Business Services  
Dr. Sharon Bremner, Director of Pupil Personnel Services

**PUBLIC PARTICIPATION** - None

**Business Needing Board Action**

**Special Meeting for budgetary purposes with possible action on the Proposed Budget for Fiscal Year 2019-2020.**

Superintendent Quesnel stated the purpose of tonight's meeting is to review the program details and decisions included within the FY2019-20 Superintendent's Proposed Budget.

**Human Resources- Christopher Wethje**

Mr. Wethje went through the program details and budget implications within the Human Resources Department, which consists of hiring/recruitment, labor relations/negotiations, health benefits and employee management/discipline. Human Resources represent 2% of the districts FY2019-20 proposed Budget.

**Business Services – Paul Mainuli**

Mr. Mainuli went through the program details and budget implications within the Business Service Department, which consists of Budget Development/Management, Accounts Receivable/Payable, Payroll, Grants, School Lunch Program, Purchasing, Transportation, Benefits/Fixed Charges and East Hartford Connects/Working Cities. Mr. Mainuli went over the division review report within each department. Business Service represents 32% of the districts FY2019-20 proposed Budget.

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**IT-Information Technology – Roberta J. Pratt**

Mr. Mainuli went through the program detail and budget implications within the IT-Information Technology Department, which consists of Network Server Administration, Hardware Management/Software application, Classroom Technology Support, Voice/data, email, service/repair of laptops/PC's/printers, maintain/upgrade of maintenance/ software and licensing. IT-Information Technology Department represents 2% of the district's FY 2019-20 proposed budgets.

**Facilities – Ben Whittaker**

Mr. Whittaker went through the program detail and budget implications within the Facilities Department, which oversees the Maintenance Division, Custodial Division, Security Division, and Capital Improvement Plan. The Department of Facilities Programs represents 11% of the districts FY2019-20 proposed Budget.

**Elementary Schools – Elsie Torres**

Ms. Torres went through the program detail and budget implications within the Elementary Schools Department. Ms. Torres oversees the District Elementary Schools and Pre-K programs, K-12 World Language/EL/Bi-Lingual, K-12 Art and Music Programs and K-12 Health and PE Programs. The Elementary School Program Budget represents 22% of the FY2019-20 proposed Budget.

**Secondary Schools – Anne Marie Mancini**

Ms. Mancini went through the program detail and budget implications within the Secondary Schools Department. Ms. Mancini oversees the District Secondary Schools and Programs, Alternative Education (Synergy), Adult Education and a host of responsibilities as the Deputy Superintendent of EHPS. The Secondary School Program Budget represents 15% of the FY2019-20 proposed Budget.

**Pupil Personnel – Dr. Sharon Bremner**

Dr. Bremner went through the program detail and budget implications within the Pupil Personnel Services Department, which consists of Pre-K-12 Special Education staffing, resources and programming. The Pupil Personnel Services Department also oversees Woodland School and related services such as psychology/social work, speech therapy (language), occupational/physical therapy (fine motor & gross motor skills), nursing services and Residency. The Pupil Personnel Services budget represents 16% of the FY2019-20 proposed Budget.

Chairman Hall would like to thank Superintendent Quesnel and the Cabinet for going through the program detail of the FY 2019-20 EHPS Superintendents Proposed Educational Plan & Budget. Chairman Hall thanked all the attendees at tonight's meeting.

**A recommendation has been made by the Board of Education for the Superintendent to move forward with the Superintendents Proposed Educational Plan & Budget FY 2019-20.**

**MOTION**

All those in favor of Superintendent Quesnel moving forward with Superintendent's Proposed Educational Plan & Budget FY 2019-20  
Motion unanimously carried.

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**MOTION** By Dorese Roberts  
Seconded by Tom Rup  
To adjourn the Special Budget Meeting of the Board (8:16 PM)  
Motion unanimously carried.

Recorded by: Octavia L. Moore

**APPROVED BY BOARD OF EDUCATION**