

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
NOVEMBER 19, 2018**

A Regular Meeting of the East Hartford Board of Education was held on Monday, November 19, 2018, in the Lecture Hall of the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:03 PM by Chairman Bryan R. Hall.

**PRESENT** Chairman Bryan R. Hall, Secretary Tyron V. Harris, Marilyn Pet, Stephanie Watkins, Valerie Scheer, Dorese Roberts, Tom Rup, Ann Grabowski

**ABSENT** Harry Amadasun, Jr

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Anne Marie Mancini, Deputy Superintendent of Secondary Curriculum  
Elsie Torres, Assistant Superintendent of Elementary Curriculum  
Chris Wethje, Director of Human Resources  
Ben Whittaker, Director of Facilities  
Paul Mainuli, Director of Business Services  
Dr. Sharon Bremner, Director of Pupil Personnel Services  
Roberta J. Pratt, Chief Information Officer of Information Technology

**AMENDMENTS TO AGENDA** – Yes, make an amendment to the agenda to create a Consent Calendar under Old Business to Remove from Table and Approve Items 1-17.

**APPROVAL OF MINUTES**

**MOTION** By Tom Rup  
Seconded by Valerie Scheer  
To approve the following Minutes:  
Special Board of Education Meeting, October 18, 2018 at 3:03 PM  
Motion unanimously carried.

**APPROVAL OF MINUTES**

**MOTION** By Tyron V. Harris  
Seconded by Dorese Roberts  
To approve the following Minutes:  
Regular Board of Education Meeting, November 5, 2018 at 7:00 PM  
Motion unanimously carried

**WRITTEN COMMUNICATION TO THE BOARD OF EDUCATION** –Tyron V. Harris

- **Monday, November 19<sup>th</sup>**: Celebration of Academic Excellence
- **Wednesday, November 21<sup>st</sup>**: EHHS Football Game vs. Manchester High School
- **Tuesday, December 4<sup>th</sup>**: Langford Winter Concert @ 6:00PM
- **Wednesday, December 5<sup>th</sup>**: Sunset Ridge Winter Concert @ 6:30 PM
- **Thursday, December 6<sup>th</sup>**: O'Connell School Winter Concert, EHMS @6:30 PM
- **Monday, December 10<sup>th</sup>**: Silver Lane School Winter Concert @ 6:30 PM
- **Tuesday, December 11<sup>th</sup>**: Norris School Winter Concert @ 6:30 PM

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
NOVEMBER 19, 2018**

**STUDENT REPRESENTATIVE REPORTS –**

**Alan Corder, Angelo Franco & Tam Vu**

- **October 29<sup>th</sup>** : Soccer Team Senior Night @ 6:30
- **November 1<sup>st</sup>**: Tri-M Music Induction Ceremony
- **November 10<sup>th</sup>**: Homecoming Dance
- **November 9<sup>th</sup>**: Homecoming Football vs. Newington
- **November 21-23<sup>rd</sup>**: Recess Community Outreach Day
- **November 29<sup>th</sup>**: Fall Sports Night
- **November 29<sup>th</sup>**: Winter Sports Begin
- **November 29<sup>th</sup>** : National Science Induction Ceremony

**PUBLIC PARTICIPATION** – None

**INFORMATIONAL REPORTS**

**Human Resources/No Action Required**

**Chairman's Report**

**Bryan R. Hall**

Chairman Hall started the night off by updating his colleagues here at the Board table regarding the work being conducted at the town leadership level to continue to approach this process through a collaborative approach. Last month as I have previously shared, we hosted our Legislative delegates, Mayor, Council Chair, Council Minority Leader and Town Finance Director in a high level meeting where we reviewed the context of the FY20 budget as well as potential paths to bring it to completion. Chairman Hall expressed his gratitude for the support we receive from our Town Leadership and Mayor and look forward to working together on behalf of the kids in East Hartford.

**Superintendent's Report**

**Nathan Quesnel**

- **Superintendent's Message:**
- **Updates from the District:**
  - **Snow Days Process Overview;**
  - **CABE/CAPSS Conference;**
  - **District Family Forum;**
  - **BOE Budget Committee Meeting;**
    - 11/28/18: Joint Budget Workshop- Board of Education 3rd Floor 6:00 PM
    - 11/29/18: Budget Workshop- Board of Education 3rd Floor 6:00 PM
    - 12/03/18: Board Public Hearing- CIBA Lecture Hall @ 6:30
    - 12/05/18: Budget Workshop (As Necessary) @ 6:00 PM
    - 12/17/18: EHBOE Adoption of Proposed Budget @ 7:00

**Next Steps:**

- **11/21/18:** Half Day- Thanksgiving Break
- **11/22/18-11/23/18:** Thanksgiving Break- District Closed
- **12/3/18:** Next BoE Meeting/ Public Hearing on Budget

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
NOVEMBER 19, 2018**

- **06/10/19:** Last Day of School;

**FY 2020 Budget Transmittal Letter Review-  
Superintendent Quesnel, Paul Mainuli, Director of Business Service**

Superintendent Quesnel went over the three budget projections and their descriptions as stated in the transmittal letter to the BoE. The budget projections include Increased Alliance Funding, Increased District Revenue and Flat funded Special Education and Magnet Costs. Mr. Mainuli gave a brief explanation of the primary drivers that shape next FY19-20 budget.

**Head Start-**

**Dawn Dickenson-Kerr, Assistant Director of Head Start**

**Lisa Beauchamp, Director of Head Start**

Mrs. Dickenson-Kerr reviewed ERSEA Training for Governing Body and overview of how Head Start determines, verifies and documents eligibility. Mrs. Dickenson-Kerr went over in detail the methods on how to collect complete and accurate eligibility information from families and third party sources. Mrs. Dickenson-Kerr along with principal Beauchamp gave an update on the Head Start Federal and State Grant.

**OLD BUSINESS –**

**To Remove from Table and Approve Policy 1250 – Visitors and Observations in Schools**

**MOTION** By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 1250 – Visitors and Observations in Schools  
Motion unanimously carried.

**To Remove from Table and Approve Policy 1331- Prohibition Against Smoking**

**MOTION** By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 1331- Prohibition Against Smoking  
Motion unanimously carried.

**To Remove from Table and Approve Policy 1700 – Possession of Deadly Weapons or Firearms**

**MOTION** By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 1700 – Possession of Deadly Weapons or Firearms  
Motion unanimously carried.

**To Remove from Table and Approve Policy 1900 – Non-Discrimination**

**MOTION** By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 1900 – Non-Discrimination  
Motion unanimously carried.

**To Remove from Table and Approve Policy 3524 – Hazardous Materials in Schools and Hazard Communications**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 3524 – Hazardous Materials in Schools and Hazard Communications  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4111- Hiring of Certified Staff**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4111- Hiring of Certified Staff  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4111.3- Plan for Minority Educator Recruitment**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4111.3- Plan for Minority Educator Recruitment  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4112.5/4212.5 – Employment Checks**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4112.5/4212.5 – Employment Checks  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4115.3 – Evaluation, Termination and Non-Renewal of Athletic Coaches**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and 4115.3 – Evaluation, Termination and Non-Renewal of Athletic Coaches  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4118.5/4218.5 – Employee Use of the District's Computer Systems and Electronic Communications**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4118.5/4218.5 – Employee Use of the District's Computer Systems and Electronic Communications  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4118.23/4218.23 – Employee Dress**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4118.23/4218.23 – Employee Dress  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4118.232/4218.232 – Alcohol, Tobacco and Drug-Free Workplace**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4118.232/4218.232 – Alcohol, Tobacco and Drug-Free Workplace  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4119.3/4219.3 – Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4119.3/4219.3 – Reports of Suspected Abuse or Neglect of Adults with an Intellectual Disability or Autism Spectrum Disorder  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4140.1/4240.1 – Compensation for Deputy Superintendent, Assistant Superintendent, and Directors**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4140.1/4240.1 – Compensation for Deputy Superintendent, Assistant Superintendent, and Directors  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4140.2/4240.2- Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent, Deputy Superintendent, Assistant Superintendent, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, Purchasing Agent and Directors)**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4140.2/4240.2- Compensation and Related Benefits for Non-Bargaining Unit Employees ( excluding Superintendent, Deputy Superintendent, Assistant Superintendent, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, Purchasing Agent and Directors)  
Motion unanimously carried.

**To Remove from Table and Approve Policy 4211 – Hiring of Non-Certified Staff**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 4211 – Hiring of Non-Certified Staff  
Motion unanimously carried.

**To Remove from Table and Approve Policy 6144-1 – Curricular Exemptions**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To Remove from Table and Approve 6144-1 – Curricular Exemptions  
Motion unanimously carried.

**NEW BUSINESS**

**To Approve (5) Resignations**

MOTION By Tyron V. Harris  
Seconded by Ann Grabowski  
To approve Five (5) Resignations.  
Motion unanimously carried.

**To Approve Plan review and Sign-off on “Request for Review of Final Plans” Form SCG-042, “C” Building Roof Replacement at East Hartford Middle School State Project #043-0240 RR-**

MOTION By Tyron V. Harris  
Seconded by Tom Rup  
To approve Plan review and Sign-off on “Request for Review of Final Plans” Form SCG-042, “C” Building Roof Replacement at East Hartford Middle School State Project #043-0240 RR  
Motion unanimously carried

**To Approve CSDE Every Student Succeeds (ESSA) Title IV Grant -**

MOTION By Tyron V. Harris  
Seconded by Dorese Roberts  
To approve CSDE Every Student Succeeds (ESSA) Title IV Grant  
Motion unanimously carried.

**Board Member Representative Reports - None**

**Public Participation- None**

**Questions and Concerns by Board Members – None**

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
NOVEMBER 19, 2018**

**Topics for Future Agendas** – None

**MOTION** By Ann Grabrowski  
Seconded by Tyron V. Harris  
To adjourn the Regular Meeting of the Board (8:28 PM)  
Motion unanimously carried.

Recorded by: Octavia L. Moore

**APPROVED BY BOARD OF EDUCATION**