

**SPECIAL BUDGET MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY,  
NOVEMBER 29, 2017**

A Special Budget Meeting of the East Hartford Board of Education was held on Wednesday, November 29, 2017 at the Board of Education Administrative Offices, 1110 Main Street, East Hartford, CT. The meeting was called to order at 6:04 PM by Chairman Bryan R. Hall.

**PRESENT** Chairman Bryan R. Hall, Secretary Tyron V. Harris, Harry Amadasun Jr., Valerie Scheer, Tom Rup, Dorese Roberts, Stephanie Watkins, Marilyn Pet

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Cynthia E. Ritchie, Assistant Superintendent of Elementary Curriculum  
Anne Marie Mancini, Assistant Superintendent of Secondary Curriculum  
Ben Whittaker, Director of Facilities  
Christopher Wethje, Director of Human Resources  
Paul Mainuli, Director of Business Services  
Dr. Sharon Bremner, Director of Pupil Personnel Services

**PUBLIC PARTICIPATION** – None

**Business Needing Board Action**

**Special Meeting for budgetary purposes with possible action on the Proposed Budget for Fiscal Year 2018-2019.**

Superintendent Quesnel stated the purpose of tonight's meeting is to present EHPS FY 2018-19 Superintendent's Proposed Budget Program Summary to the East Hartford Board of Education.

**Human Resources – Christopher Wethje**

Mr. Wethje gave an overview of the program summary within the Human Resources Department, which consists of hiring/recruitment, labor relations/negotiations, health benefits and employee management/discipline. Human Resources represent 1% of the districts FY 2018-19 Proposed Budget.

**Business Services – Paul Mainuli**

Mr. Mainuli gave an overview of the program summary within the Business Service Department, which consists of Budget Development/Management, Accounts Receivable, Accounts Payable, Payroll, Grants, School Lunch Program, Purchasing, Transportation, Technology (IT), and Residency. Mr. Mainuli went over the program detail report within each department. Business Service represents 32% of the districts FY 2018-19 Proposed Budget.

**Facilities – Ben Whittaker**

Mr. Whittaker gave an overview of the program summary within the Facilities Department, which oversees the Maintenance Division, Custodial Division, Security Division, Capital Improvement Plan, and Debt Service. The Department of Facilities Programs represents 11% of the districts FY 2018-19 Proposed Budget.

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**Elementary Schools – Cynthia Ritchie**

Ms. Ritchie gave an overview of the program summary within the Elementary Schools Department. Ms. Ritchie oversees the District Elementary Schools and Pre-K programs which consist of ECLC, Goodwin, Langford, Mayberry, Norris, O'Brien, O'Connell, Pitkin, and Silver Lane. The Elementary School Program Budget represents 13% of the FY 2018-19 Proposed Budget.

**Secondary Schools – Anne Marie Mancini**

Ms. Mancini gave an overview of the program summary within the Secondary Schools Department. Ms. Mancini oversees the District Secondary Schools and Programs which consist of EHHS, CIBA, Synergy, EHMS, Sunset Ridge, and District Programming. The Secondary School Program Budget represents 26% of the FY 2018-19 Proposed Budget.

**Pupil Personnel – Dr. Sharon Bremner**

Dr. Bremner gave an overview of the program summary within the Pupil Personnel Services Department, which consists of Pre-K-12 Special Education staffing, resources and programming. The Pupil Personnel Services Department also oversees Woodland School and related services such as psychology/social work, speech therapy (language), occupational/physical therapy (fine motor & gross motor skills), and nursing services. The Pupil Personnel Services budget represents 17% of the FY 2018-19 Proposed Budget.

Chairman Hall would like to thank Superintendent Quesnel and the Cabinet for going through the program detail of the FY 2018-19 EHPS Superintendents Proposed Educational Plan & Budget. Chairman Hall thanked all the attendees at tonight's meeting.

**A recommendation has been made by the Board of Education for the Superintendent to move forward with the Superintendents Proposed Educational Plan & Budget FY 2018-19.**

**MOTION** By Dorese Roberts  
Seconded by Tyron V. Harris  
To adjourn the Special Budget Meeting of the Board (8:32 PM)  
Motion unanimously carried.

Recorded by: Octavia L. Moore