

**SPECIAL BUDGET MEETING
EAST HARTFORD BOARD OF EDUCATION**

**TUESDAY,
NOVEMBER 29, 2016**

A Special Budget Meeting of the East Hartford Board of Education was held on Tuesday, November 29, 2016 at the Board of Education Administrative Offices, 1110 Main Street, East Hartford, CT. The meeting was called to order at 6:03 PM by Chairman Bryan R. Hall.

PRESENT Chairman Bryan R. Hall, Secretary Tyron V. Harris arrived 6:07), Harry Amadasun Jr., Valerie Scheer, Tom Rup, Dorese Roberts, Stephanie Watkins, Shelby Brown (arrived 6:35), Marilyn Pet

ALSO PRESENT Nathan Quesnel, Superintendent of Schools
Cynthia E. Ritchie, Assistant Superintendent of Elementary Curriculum
Anne Marie Mancini, Assistant Superintendent of Secondary Curriculum
Al Costa, Director of Facilities
Christopher Wethje, Director of Human Resources
Paul Mainuli, Director of Business Services
Dr. Sharon Bremner, Director of Pupil Personnel Services
Sarah Brzozowy, District Assessment Coordinator

PUBLIC PARTICIPATION - None

Business Needing Board Action

Special Meeting for budgetary purposes with possible action on the Proposed Budget for Fiscal Year 2017-2018.

Superintendent Quesnel stated the purpose of tonight's meeting is to present the Program Summary of the FY2017-18 EHPS Superintendent's Budget to the East Hartford Board of Education. To clearly communicate the necessary resources needed for continued district growth and improvement as well as to earn your support and commitment in the budget process.

Superintendent Quesnel reviewed the key budget drivers as stated below:

- Health Benefits
- Other Post-Employment Benefits

Human Resources- Christopher Wethje

Mr. Wethje gave an overview of the program summary within the Human Resources Department, which consists of hiring/recruitment, labor relations/negotiations, health benefits, employee management/discipline, and employee appreciation. Human Resources represent 1% of the districts FY2017-18 proposed Budget.

Business Services – Paul Mainuli

Mr. Mainuli gave an overview of the program summary within the Business Service Department, which consists of Budget Development/Management, Accounts Receivable, Accounts Payable, Payroll, Grants, School Lunch Program, Purchasing, Transportation, and Technology (IT). The major budget drivers are Health Benefits and OPEB. Mr. Mainuli noted the upcoming contracts with Dattco and Access Transportation that he'll be presenting to the Board soon. Business Service represents 32% of the districts FY2017-18 proposed Budget.

**SPECIAL BUDGET MEETING
EAST HARTFORD BOARD OF EDUCATION**

**TUESDAY,
NOVEMBER 29, 2016.**

Facilities – Al Costa

Mr. Costa gave an overview of the program summary within the Facilities Department, which oversees the Maintenance Division, Custodial Division, Security Division, Capital Improvement Plan, and Debt Service. The Department of Facilities Programs represents 11% of the districts FY2017-18 proposed Budget.

Elementary Schools – Cynthia Ritchie

Ms. Ritchie gave an overview of the program summary within the Elementary Schools Department. Mrs. Ritchie oversees the District Elementary Schools and Pre-K programs which consist of Goodwin, ECLC (Hockanum), Langford, Mayberry, Norris, O'Brien, O'Connell, Pitkin, and Silver Lane. The Elementary School Program Budget represents 13% of the FY2017-18 proposed Budget.

Secondary Schools – Anne Marie Mancini

Ms. Mancini gave an overview of the program summary within the Secondary Schools Department. Ms. Mancini oversees the District Secondary Schools and Programs which consist of EHHS, CIBA, Synergy, EHMS, Sunset Ridge and, District K-12 Programming. The Secondary School Program Budget represents 26% of the FY2017-18 proposed Budget.

Pupil Personnel – Dr. Sharon Bremner

Dr. Bremner gave an overview of the program summary within the Pupil Personnel Services Department, which consists of Pre-K-12 Special Education staffing, resources and programming. The Pupil Personnel Services department also oversees Woodland School and related services such as psychology/social work, speech therapy (language), occupational/physical therapy (fine motor & gross motor skills), and nursing services. The Pupil Personnel Services budget represents 17% of the FY2017-18 proposed Budget.

Chairman Hall would like to thank Superintendent Quesnel and the Cabinet for going through the program summary of the FY 2017-18 EHPS Superintendent's Proposed Educational Plan & Budget.

MOTION By Tom Rup

Seconded by Dorese Roberts

To adjourn the Special Budget Meeting of the Board (8:06 PM)

Motion unanimously carried.

Recorded by: Octavia L. Moore