

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 4, 2012**

A Regular Meeting of the East Hartford Board of Education was held on Monday, June 4, 2012, at the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:10 P.M. by Chairman Jeffrey Currey.

PRESENT Chairman Jeffrey Currey, Bryan Hall, Secretary, Tyron Harris, Christopher Gentile, Dorese Roberts, Stephanie Watkins, Marilyn Pet, Marcus Oladell, IV

ABSENT Tom Rup

ALSO PRESENT Dr. Mark Zito, Superintendent of Schools
Debbie Kaprove, Assistant Superintendent of Schools
Paul Mainuli, Director of Finance
Al Costa, Director of Facilities
Christopher Wethje, Director of Human Resources
Dr. Sharon Bremner, Director of Pupil Personnel Services
Jacqueline Jacoby, CABA Senior Search Consultant
Joshua Dillon, Student Representative to the Board
Cindy Tran, Student Representative to the Board

AMENDMENTS TO AGENDA - None

APPROVAL OF MINUTES

MOTION By Bryan Hall
Seconded by Tyron Harris
To approve the following Minutes, Special Meeting of May 14, 2012.
Motion unanimously carried.

MOTION By Bryan Hall
Seconded by Dorese Roberts
To approve the following Minutes, Special Meeting of May 14, 2012.
Motion unanimously carried.

MOTION By Dorese Roberts
Seconded by Tyron Harris
To approve the following Minutes, Regular Meeting of May 21, 2012.
Motion unanimously carried.

MOTION By Bryan Hall
Seconded by Tyron Harris
To approve the following Minutes, Special Meeting of May 29, 2012.
Motion unanimously carried.

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 4, 2012**

MOTION By Dorese Roberts
Seconded by Tyron Harris
To approve the following Minutes, Special Meeting of May 29, 2012.
Motion unanimously carried.

MOTION By Dorese Roberts
Seconded by Tyron Harris
To approve the following Minutes, Special Meeting of May 29, 2012.
Motion unanimously carried.

MOTION By Dorese Roberts
Seconded by Christopher Gentile
To approve the following Minutes, Special Meeting of May 29, 2012.
Motion unanimously carried.

WRITTEN COMMUNICATIONS TO THE BOARD

- Reminder: Registration for school year 2012-2013 for East Hartford Public Schools is at the Administration Building, 1110 Main Street, East Hartford, from 8:00 A.M. to 4:00 P.M. daily in Central Registration. Central Registration is open year-round. For further information, please call (860) 622-5080, or visit the East Hartford Public School's website.

STUDENT REPRESENTATIVES REPORT

Joshua Dillon, Student Representative

Cindy Tran, Student Representative

- 5/31 – Senior Night was held from 5-7 P.M. – there was a great turn out;
- 6/1 – Senior Prom was held – great time!
- 6/14-6/19 – Final exams will take place;
- 6/25 – Graduation will be held at the Bushnell;
- Year books have arrived ;
- EHHS Baseball Team – they are in the semi-finals.

PUBLIC PARTICIPATION -None

INFORMATIONAL REPORTS

Highlights of Superintendent Leadership Profile

(Dr. Jacqueline Jacoby, CABE Senior Search Consultant)

Dr. Jacoby thanked those who participated in the survey for the search for a new superintendent of schools for East Hartford. She noted over 300 people responded, of which 200 were on-line responses. These consisted of teachers, administrators, community members and students. Key points to be considered from the survey that should be considered in a new superintendent are strengths, challenges, diverse community, and school choices. Also suggested to be considered – focus on pre-school, student achievement in reading, “raise the bar” – higher expectations for students; keeping stable leadership; develop a formal succession plan for students moving up within the district; increase student retention. All should be considered with fiscal requirement in mind. Also mentioned as goals for the new superintendent – be a visionary; continue to

provide a high level of visibility within the district; effective communicator; committed to the long term for East Hartford and have expertise in budgeting and financial areas.

Dr. Jacoby stated this is a difficult process and Dr. Zito will be missed. She thanked Central Office for setting up the logistics for the search. Further, she noted a report will be released by the end of the week. Dr. Jacoby congratulated East Hartford for being one of the tops schools in Connecticut.

Recognition of Student Representatives:

- **Joshua Dillon**
- **Cindy Tran**

Chairman Currey congratulated both Joshua Dillon and Cindy Tran on their outstanding contributions to the Board as Student Representatives. Both were presented with gift cards to Barnes & Noble.

Recognition of Volunteers of the Year and District School Organization Presidents

Volunteers of the Year

Philip & Alice Gosselin	CIBA
John Carella	EHHS
Karen Koski	EHMS
Jenn Dorr & Michelle Paradis	Goodwin
Al Leonard	Hockanum
Melinda Duval	Mayberry
Brenda Murdzek	Norris
David Condit	O'Brien
Ann Meglin	O'Connell
Claudette Nolting	Pitkin
Maria Adorno & Christina Ricciardi	Silver Lane
April Walden & Christopher Anderson	Stevens
Maniejo Powers	Sunset
Alice Cannavaro-Brinder	Willowbrook

East Catholic High School social Action Club:

***Katie Gargano & Jessica Martina,
Representatives – Woodland**

PTO Presidents

Carolyn Kaufman	CIBA
Erin Estremera	EHHS
Jenn Dorr & Michelle Paradis	Goodwin
Isabel & Ruben Lopez	Hockanum
Stephanie Watkins & Janina McGrath	Mayberry
Karen Koski	O'Brien
Cari Magnano & Cheryl Kelly	O'Connell

Robert Dodge
Dottie Marks
Yolanda Quinonez

Pitkin
Sunset
Willowbrook

School Governance Council Chairs

Conan Schreyer
Cari Magnano
Christine Dunn
Melissa Todd, Angela Ankrah &
Deonna Sheppard
Adam Flaherty
Cheryl Gorham
Rosemarie Longbaugh
Sarah Worley
Jena Ledoux
Shirley Harrison
Kim Knapp

EHHS
EHMS
Hockanum
Langford
Mayberry
Norris
O'Brien
O'Connell
Silver Lane
Stevens
Sunset

Chairman Currey and Dr. Zito thanked all for their support. Chairman Currey stated everything begins at home – thank you to all the parents.

Board member Stephanie Watkins noted a Parent Forum for PTO/PTA's will be held on June 26th, 6:30 P.M. at the Administration Building, 3rd floor conference room. They would like to get more parents involved.

Art Arpin noted that the Connecticut IB Academy received a Citizenship Award at the State Office Building for the Annual Abelon Walk. A plaque was also presented to CIBA.

Recognition of District Retirees and Staff of 25+ Years

Retirements

Dorothy Barry
Geraldine Brin-Keane
Marilyn Cummings
Ann Flanagan
Michael Francione
Theresa Godreau
Rose Gottfried
Mary Meggie
Christine Parker
Barbara Pershan
Gail Rurka
Marjorie Smith
Ronald Tetreault
Carol Tuchay

Deanna Breton
Maureen Bulkeley
Anthony Enright
David Flanagan
Robert Gamache
Debra Goldsteiin
Cheryl Hence
Scott Edington
Mark Nystrom
Anna Philbin
Betty Seidman
Joanne Sondheimer
Deborah Tigno
Corinne Wandy

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 4, 2012**

Chris Wethje, Director of Human Resources, thanked all the retirees for their dedication to the students of East Hartford, as well as the following who continue to serve the staff and students of East Hartford Public Schools:

40 Years of Service

Karen O’Connell

Dorothy Cipolla

25 Years of Service

Mary Jo Holden

Edward Orszulak

Cathleen Benettieri

Scott Edington

Mark Nystrom

Maryann Norige

Chairman’s Report

- Media paras have been called back;
- Congratulations to EHHS baseball team for being number one in the state;
- Attended the Top 20 dinner last week – it was excellent;
- Attended the Knowledge Bowl – winners were from O’Connell School;
- East Hartford has received a waiver from the Secretary of Education and does not have to abide to the No Child Left Behind law.

Superintendent’s Report

- The State Legislature and Governor have approved East Hartford to receive \$1.7 million. Next week, Debbie Kaprove, Paul Mainuli and Superintendent Zito will attend a meeting and subsequently submit a plan by August 15th as to how the monies will be spent;
- We have been notified by the State Department of Education that we will receive \$39,000 from the Carl Perkins grant. Michelle Vigue will be working with Debbie Kaprove to determine how to use these dollars;
- Dr. Zito once again urged students to make good decisions and choices during the next few weeks with many activities taking place; e.g., upcoming graduation, exams – he urged that all stay focused;
- Dr. Zito wished the baseball team the best of luck.

OLD BUSINESS

To Remove from Table and Approve Policy 4188.11/4218.11 Nondiscrimination (Personnel Certified & Non -Certified)

MOTION

By Bryan Hall

Seconded by Marcus Oladell, IV

To **remove from table** Policy 4188.11/4218.11

Nondiscrimination (Personnel Certified & Non-Certified)

Motion unanimously carried.

MOTION

By Bryan Hall

Seconded by Dorese

To **approve** Policy 4188.11/4218.11

Nondiscrimination (Personnel

Certified & Non-Certified)

Motion unanimously carried.

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 4, 2012**

MOTION

By Bryan Hall
Seconded by Dorese Roberts
To **remove from table** Policy Policy 5145.4
Nondiscrimination (Students)
Motion unanimously carried.

MOTION

By Bryan Hall
Seconded by Tyron Harris
To **approve** Policy 5145.4
Nondiscrimination (Students)
Motion unanimously carried.

Policy 6142.101 – Student Nutrition, Physical Activity, and Wellness Policy

MOTION

By Bryan Hall
Seconded Christopher Gentile
To **table** Policy 6142.101 - Student Nutrition, Physical Activity and
Wellness policy and waive the 30-day wait period.
Motion unanimously carried.

CP# 1674-12, Annual Inspections & Testing of Fire Alarm Systems Districtwide

MOTION

By Christopher Gentile
Seconded Tyron Harris
To **approve** CP #1674-12 Annual Inspections & Testing of Fire
Alarm Systems districtwide and award to Firetech Engineered
Systems, West Haven, CT for \$7,320.00 for fiscal year 2012-13.
Motion unanimously carried.

Mr. Costa noted this is a four year contract for a total of \$29,572.80.

Bid # 1678-12, Treated Dust Mop Service Contract

MOTION

By Christopher Gentile
Seconded Tyron Harris
To **approve** bid #1678-12, Treated Dust Mop Service and award to
UniFirst Corporation, Springfield, MA for \$6,664.90 for fiscal year
2012-13.
Motion unanimously carried.

Mr. Costa noted this is a three year contract for a total of \$19,994.70.

Bid # 1680-12, Integrated Pest Management Service

MOTION

By Christopher Gentile
Seconded by Marilyn Pet
To approve Bid #1680-12 Integrated Pest Management Service
And award to Richland Industries, Inc., West Hartford, CT
for \$10,999 for fiscal year 2012-13.
Motion unanimously carried.

Mr. Costa noted this is a three year contract for a total of \$32,997.

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 4, 2012**

Bid # 1682-12, Term Contract Roof Repair/Maintenance Service

MOTION By Christopher Gentile
Seconded by Marcus Oladell, IV
To approve Bid #1682-12 Term Contract Roof Repair/Maintenance Service and award to Eagle Rivet, Bloomfield, CT for fiscal year 2012-13.
Motion unanimously carried.

Mr. Costa noted this is a three year contract. One yearly visit will be made to EHHS and EHMS for a total combined cost of \$3,000.

Memorandum of Agreement Regarding Stipends in Consideration of the Extraordinary Commitment that will be required by staff in connection with the conversion to the MUNIS Financial, Payroll and Human Resources System

MOTION By Tyron Harris
Seconded by Marcus Oladell, IV
To approve Memorandum of Agreement regarding stipends in consideration of the extraordinary commitment that will be required by staff in connection with the conversion to the MUNIS Financial, Payroll and Human Resources System.
Motion unanimously carried.

NEW BUSINESS

Technology Plan, 2012-2015

MOTION By Marilyn Pet
Seconded by Tyron Harris
To approve the Technology Plan for 2012-2015
Motion unanimously carried.

This technology plan is required by the State in order to be eligible for any federal funding, including ERATE. The plan must be submitted to the State by June 30th. Guy Collins, Supervisor of Information Technology, was present to answer any questions from the Board.

Referral to Facilities Committee – Bid#1683-12, Repairs for HVAC Equipment

MOTION By Christopher Gentile
Seconded by Marcus Oladell, IV
To refer to Facilities Committee Bid #1683-12, Repairs for HVAC Equipment
Motion unanimously carried.

Personnel

MOTION By Bryan Hall
Seconded by Tyron Harris
To approve the following:
One **Retirement**:
1. Joanne Sondheimer, teacher, effective 6/30/12

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 4, 2012**

And

Two Resignations:

1. Shamel C. Lewis, teacher, effective 6/20/12;
 2. Thomas P. Kennison, Attendance Officer, effective 5/31/12
- Motion unanimously carried.

Board Member Representative Reports

Marilyn Pet – (1) Community Resource Center will celebrate its first year anniversary. A celebration will take place on Wednesday, June 6th from 4-6 P.M. in the Upper Media Center of EHMS; (2) Attended the Science Fair at O'Brien School. Both teachers and students should be commended for a wonderful program.

Public Participation - None

Questions and Concerns by Board Members

Christopher Gentile – thank you to everyone for submitting the surveys regarding the Superintendent's Search.

Topics for Future Agendas -None

MOTION

By Dorese Roberts
Seconded by Tyron Harris
To adjourn the Regular Meeting of the Board (8:50 P.M.)
Motion unanimously carried.