

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**TUESDAY,  
JANUARY 18, 2011**

A Regular Meeting of the East Hartford Board of Education was held on Tuesday, January 18, 2011, at the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:25 P.M. by Chairperson Mary Alice Dwyer Hughes.

**PRESENT** Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Marcus Oladell, IV, Anita Morrison, Bryan Hall, Jeffrey Currey, Julie Kieras

**ALSO PRESENT** Mark Zito, Superintendent of Schools  
Debbie Kaprove, Assistant Superintendent of Schools  
Paul Mainuli, Director of Finance  
Christopher Wethje, Director of Human Resources

**ABSENT** Dorese Roberts, Tyron Harris

**AMENDMENTS TO AGENDA** - None

**APPROVAL OF MINUTES**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve the following Minutes:  
Regular Meeting of January 3, 2011  
Motion unanimously carried.

**MOTION** By Anita Morrison  
Seconded by Jeffrey Currey  
To approve the following Minutes:  
Special Meeting of January 4, 2011  
Motion unanimously carried.

**WRITTEN COMMUNICATIONS TO THE BOARD** - None

**STUDENT REPRESENTATIVES REPORT** - None

**PUBLIC PARTICIPATION** - None

**INFORMATIONAL REPORTS**

**Human Resources/Appointments/No Action Required**

**Second Quarter Financial Report FY 2010-11**  
**(Paul Mainuli, Director of Business Services)**

Mr. Mainuli noted overall we are doing well. We have a hiring freeze in place. However, the following are of concern:

- Magnet Schools tuitions have increased – CREC enrollment is at 520; this evening I will ask that a transfer of \$400,000 be placed into the Magnet Schools;

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- We must provide transportation for homeless students – I will be asking to transfer funds into the student transportation account;
- Substitute teachers – we have a \$100,000 shortfall – grant dollars will pay for these teachers;
- I will be asking to transfer funds of \$20,000 in the Overtime Facilities account.

We will need to set aside funds in the spring for the following to bring to the Board:

- Textbooks;
- Pre-payment of health benefits;
- Funds for a Science & Technology Theme Based School;
- Facilities Department experienced transmission failure on an older truck and may need to add a new vehicle to our fleet;
- Need to purchase additional band instruments for Sunset Ridge.

On the positive side, we are expecting \$4 million from Woodland; \$300,000 from Medicaid and \$350,000 from e-rate dollars.

**Chairperson/ Superintendent Reports**

**Superintendent Mark Zito**

- Congratulations to Michelle Marion, Assistant Principal at EHHS – she has been selected as the Connecticut Association of Schools' (CAS) High School Assistant Principal of the year;
- Update on process to be followed for closing of school during inclement weather – Superintendent Zito noted when school is cancelled, and there is still a question as to whether or not the district will be closed, you can go on our website for the information;
- Winter concert has been rescheduled to January 25<sup>th</sup>;
- Policy & Audit Committee meeting for tomorrow will be held on January 26<sup>th</sup>, 5:15 P.M.;
- Superintendent Zito commended the Facilities Department for the outstanding job they did during the recent snow storms – thank you to the Custodial/Maintenance staff for their continued outstanding performance;
- Regarding EHHS exam schedule, Superintendent Zito stated a letter went out last week with the schedule. Mr. Ryan stated that today was a review date and exams will be held tomorrow and Thursday; make-up day will be next Tuesday. If there are any questions, please call EHHS for assistance.

**Chairperson Mary Alice Dwyer Hughes**

Chairperson Mary Alice Dwyer Hughes commended the Facilities Department for its performance during the last few snow storms.

**Special Committee Reports**

**Policy & Audit – Mary Alice Dwyer Hughes** – meeting scheduled for 1/26/11, 5:15 P.M.

**Curriculum – Dorese Roberts** – meeting scheduled for 2/14/11, 6:00 P.M.

**Facilities – Bryan Hall** – meeting scheduled for 2/7/11, 6:00 P.M.

**Finance & Audit – Ram Aberasturia** - meeting scheduled for 2/2/11, 5:30 P.M.

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**PERSONNEL**

**MOTION**

By Bryan Hall  
Seconded by Anita Morrison  
To approve **two Retirements:**  
**1. Bruce Delugo, Teacher, effective 2/1/11**  
**2. Elizabeth Armstrong, Teacher, effective 6/30/11**  
Motion unanimously carried.

**MOTION**

By Ram Aberasturia  
Seconded by Anita Morrison  
To approve **four Resignations:**  
**1. Sheila T. Ransom, Tutor, effective 12/22/10**  
**2. Jennifer Doyon, Para/SPED, effective 1/14/11**  
**3. Kimberly M. Heimer, Para/SPED, effective 1/14/11**  
**4. Jorge E. Cruz, Bilingual Tutor, effective 1/21/11**  
Motion unanimously carried.

**OLD AND UNFINISHED BUSINESS**

**Remove from Table and Approve Policy 5132 – Student Dress**  
**(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)**

**MOTION**

By Ram Aberasturia  
Seconded by Jeffrey Currey  
To remove from table and approve Policy 5132 – Student Dress  
Motion unanimously carried.

Superintendent Zito commended the Board, Principals Quesnel and Kopcha and staff for taking action to pilot two schools presently with uniforms. The success of those two programs allowed the Board to resolve any issues with the policy prior to implementing it at other schools.

Chairperson Mary Alice Dwyer Hughes noted it is important that we help out families who are unable to pay for uniforms. Superintendent Zito stated the School/Business Partnership donated \$1,000 to the uniform fund. The schools have also secured funds from other sources for homeless and needy families. Superintendent Zito noted our vendors have worked with us in time of need; e.g., fire, families not being able to pay full price, etc. If the Board wishes to expand the uniform fund, it will run about \$8,000-\$10,000 to cover the cost of assisting needy families with vouchers for reduced price uniforms.

**NEW BUSINESS**

**Approve Lexis Reading Software for Special Education**  
**(Debbie Kaprove, Assistant Superintendent of Schools)**

**(MOTION**

By Jeffrey Currey  
Seconded by Bryan Hall  
To approve the Lexis Reading Software for Special Education at a cost of \$66,736 to expand the number of software licenses to accommodate the entire district.  
Motion unanimously carried.

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This proposal was reviewed by the Curriculum Committee and approved for submittal to the full Board. The cost of the software will come from the IDEA-ARRA Grant.

**Approve Integrated Math Course Proposal - EHHS  
(Debbie Kaprove, Assistant Superintendent of Schools)**

**MOTION** By Jeffrey Currey  
Seconded by Anita Morrison  
To approve the Integrated Math course Proposal - EHHS  
Motion unanimously carried.

This proposal was reviewed by the Curriculum Committee and approved for submittal to the full Board. Costs associated with this proposal will come from 1-100-111-00-6410-3-32 (FY 2010-2011).

**Approve Digital Electronics Course Proposal - EHHS  
(Debbie Kaprove, Assistant Superintendent of Schools)**

**MOTION** By Jeffrey Currey  
Seconded by Anita Morrison  
To approve the Digital Electronics Course Proposal for the  
CTE Department at EHHS (A Project Lead the Way class)  
Motion unanimously carried.

This elective course of study was recommended by the Curriculum Sub-committee. Costs associated with this course will come from the Carl Perkins Grant.

**Approve Second Quarter FY 2010-2011 Appropriation Transfers  
(Paul Mainuli, Director of Finance)**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To approve the appropriation transfers for a total of \$833,000 as outlined  
on transfer form presented to the Board, dated 1/10/2011.  
Motion unanimously carried.

**REPRESENTATIVE REPORTS - None**

**PUBLIC PARTICIPATION - None**

**QUESTIONS/CONCERNS BY BOARD MEMBERS - None**

**MOTION** By Marcus Oladell, IV  
Seconded by Anita Morrison  
To adjourn the Regular Meeting of the Board (8:45 P.M.)  
Motion unanimously carried.