

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
DECEMBER 21, 2009**

A Regular Meeting of the East Hartford Board of Education was held on Monday, December 21, 2009, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 P.M. by Chairperson Mary Alice Dwyer Hughes.

**PRESENT** Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Robert Damaschi, Dorese Roberts, Marcus Oladell, IV, Tyron Harris, Anita Morrison, Bryan Hall, Jeffrey Currey

**ALSO PRESENT** Mark Zito, Superintendent of Schools  
Debbie Kaprove, Assistant Superintendent of Schools  
Dr. Sharon Bremner, Director of Pupil Personnel  
Paul Mainuli, Director of Finance  
Kimberly Barrington, Student Representative

**AMENDMENTS TO AGENDA**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To place on this evening's agenda Consent Calendar under Old and Unfinished Business Items a-j  
Motion unanimously carried.

**APPROVAL OF MINUTES**

**MOTION** By Bryan Hall  
Seconded by Anita Morrison  
To approve the following Minutes:  
Special Meeting of December 1, 2009 (5:04 P.M.)  
Motion unanimously carried.

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve the following Minutes:  
Special Meeting of December 1, 2009 (6:24 P.M.)  
Motion unanimously carried.

**MOTION** By Jeffrey Currey  
Seconded by Anita Morrison  
To approve the following Minutes:  
Special Meeting of December 1, 2009 (7:45 P.M.)  
Motion unanimously carried.

**MOTION** By Bryan Hall  
Seconded by Anita Morrison  
To approve the following Minutes:  
Special Meeting of December 3, 2009  
Motion unanimously carried.

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**MOTION**                   By Ram Aberasturia  
                                  Seconded by Robert Damaschi  
                                  To approve the following Minutes  
                                  Regular Meeting of December 7, 2009  
                                  Motion unanimously carried.

**WRITTEN COMMUNICATIONS TO THE BOARD** - None

**STUDENT REPRESENTATIVES REPORT**

**Kimberly Barrington**

- 12/15 – Winter Choral Concert performed. It was an excellent show;
- 12/18 – Progress Reports were distributed;
- 12/23 – Staff Appreciation Breakfast was put on by the Student Council;
- 12/23 – Band and Next Edition will be caroling around East Hartford;
- 1/11 – Mr. EHHS auditions will be held;
- 1/19-25 – Mid-term exams;
- There is 1 ½ days until vacation and 101 days left until graduation!

**PUBLIC PARTICIPATION** - None

**INFORMATIONAL REPORTS**

**Human Resources/Appointments/No Action Required**

**Chairperson/ Superintendent Reports**

**Superintendent Mark Zito**

- Budget meeting 12/22, 5:30 P.M. Thank you to Board members, Paul Mainuli and staff for outstanding questions and answers provided;
- 12/16 – Reconfiguration study begins; thanks to Al Costa for his preliminary data;
- Crossing Guard Mary Fillatti is retiring Wednesday after 42 ½ years of service – thank you for your service;
- Holiday Greetings to everyone – staff, students, parents and Board members.

**Chairperson Mary Alice Dwyer Hughes**

- Thanked Board members for taking the time for preparing for budget sessions and all the work they have put into our budget meetings;
- Wishing everyone a happy holiday season – please be careful – be safe.

**Special Committee Reports**

**Policy & Audit** – Mary Alice Dwyer Hughes – meeting will be held in January;

**Curriculum** – Dorese Roberts – meeting scheduled for January 11<sup>th</sup>;

**Facilities** – Bryan Hall – a meeting will be scheduled soon;

**Finance & Audit** – Ram Aberasturia - meeting scheduled for January 13<sup>th</sup>, 5:30 P.M.

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**PERSONNEL**

**MOTION**

By Anita Morrison

Seconded by Ram Aberasturia

To approve three **Resignations:**

1. Raymond K. Hardy, Behavior Manager, effective 12/2/09;
2. Marcus K. McGhee, Priority Tutor, effective 11/24/09;
3. Lee Ann Manning, Executive Secretary, effective 12/18/09;

Motion unanimously carried.

**MOTION**

By Ram Aberasturia

Seconded by Anita Morrison

To approve two **Retirements:**

1. Mary Ann Prince-Jackson, Family Advocate, effective 1/4/10;
2. Wayne Farnham, General Maintainer, effective 12/28/09

Motion unanimously carried.

**OLD AND UNFINISHED BUSINESS**

**MOTION**

By Ram Aberasturia

Seconded by Bryan Hall

To remove from table and approve the following Consent Calendar items a-j:

**Remove from Table and Approve Policy 1100 – Communications with the Public**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 1311.1 – Political Activities of School Employees**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 1313 – Gifts to School Personnel**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2001.1 – Participatory Management**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2110 – Management Positions**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2121 – Lines of Responsibility**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 3524.2 – Hazardous Material in Schools**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

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**Remove from Table and Approve Policy 4118.113/4218.113 – Harassment -**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 4118.121/4218.121 – Freedom of Speech**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 4118.211/4218.211 – Retaliation and Whistle Blowing**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

Motion unanimously carried.

**Remove from Table and Approve Policy 6114.7 – Safe Schools**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

MOTION                   By Anita Morrison  
                                  Seconded by Ram Aberasturia  
                                  Remove from table and approve Policy 6114.7 – Safe Schools  
                                  Motion unanimously carried.

**NEW BUSINESS**

**Approve One Year Extension to the Kelly Services Contract for Education Staffing of Substitute Teachers**

(Paul Mainuli, Director of Business Services)

MOTION                   By Dorese Roberts  
                                  Seconded by Anita Morrison  
                                  To approve one year extension to the Kelly Services Contract  
                                  for Education Staffing of Substitute Teachers  
                                  Motion unanimously carried.

Chairperson Mary Alice Dwyer Hughes believes this should go out to bid next year.

**Approve Memorandum of Agreement with Local 818 of the American Federation of State, County and Municipal Employees (AFSCME), AFL-CIO**

(Paul Mainuli, Director of Business Services)

MOTION                   By Anita Morrison  
                                  Seconded by Jeffrey Currey  
                                  To approve Memorandum of Agreement with Local 818 of the  
                                  American Federation of State, County and Municipal Employees  
                                  (AFSCME), AFL-CIO and approve exempt status for Accounting  
                                  Manager position.  
                                  Motion carried. Nay: Robert Damaschi

Mr. Mainuli stated the current overtime is running in excess of the proposed salary.

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**Approve Financial Reconciliation of State Project #043-0226 BE/PF Central Administration Building Project and Tolland Street Facility Acquisition**

(Al Costa, Director of Facilities)

MOTION By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To approve financial reconciliation of State Project #043-0226 BE/PF Central Administration Building Project and Tolland Street Facility Acquisition  
Motion unanimously carried.

Superintendent Zito stated six years ago the Public Safety Complex was built and the Facilities office was completed on Tolland Street. We are closing out these projects as completed. The EDO49F will be submitted to the State. To date, the Town has received \$2.49 million in reimbursement. With this final acceptance of the project, the Town will receive another \$113,308 in reimbursement.

Mr. Currey asked when the project will be considered as final. The Superintendent will provide this information to Board members.

**Approve the 2010-2011 Board Business Calendar**

(Mark Zito, Superintendent)

MOTION By Anita Morrison  
Seconded by Marcus Oladell, IV  
To approve the 2010-2011 Board Business Calendar  
Motion unanimously carried.

**Table for First Read Policy 1330 – Use of School Facilities**

(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

MOTION By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To **table** for first read Policy 1330 – Use of School Facilities  
Motion unanimously carried.

**Table for First Read Policy 5133 – Behavior of Participants in Athletic Events**

(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

MOTION By  
Seconded by  
To **table** for first read Policy 5133 – Behavior of Participants in Athletic Events  
Motion unanimously carried.

Chairperson Mary Alice Dwyer Hughes stated our policies will be posted on our Website.

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**REPRESENTATIVE REPORTS**

**Tyron Harris** (1) visited Woodland School – met with Behavior Managers; students were well behaved; (2) visited Langford School – viewed the reading programs where second and fifth graders read to each other.

**Dorese Roberts** visited Mayberry School – had a potluck dinner; they announced they would like every employee in school to have ID's.

**PUBLIC PARTICIPATION** - None

**QUESTIONS/CONCERNS BY BOARD MEMBERS**

**Marcus Oladell** requested receiving a directory of Locals and who they represent. Mr. Mainuli noted he will have information available for Board members and will identify bargaining groups salaries and total cost in the operating budget.

**Jeffrey Currey** – re: why are we not mailing out progress reports. Superintendent Zito stated it is due to mailing costs. Mr. Currey further suggested that parents sign off on the progress reports. Superintendent Zito will investigate this idea.

**Anita Morrison** re: e-school Plus – when will we have a link. Mr. Mainuli stated we are presently using e-school Plus at CIBA and hoping to use it at Woodland. It is a massive system. Staff training has to take place; we will eventually have it available to all schools next year. We are in the last phase.

**TOPICS FOR FUTURE AGENDAS**

- **Dorese Roberts** – Uniforms
- Establish a minority committee – Chairperson Mary Alice Dwyer Hughes stated the entire Board should have a Special Meeting on this subject.

**MOTION**

By Jeffrey Currey

Seconded by Anita Morrison

To adjourn the Regular Meeting of the Board (7:50 P.M.)

Motion unanimously carried.