

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
NOVEMBER 2, 2009**

A Regular Meeting of the East Hartford Board of Education was held on Monday, November 2, 2009, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:05 P.M. by Chairperson Mary Alice Dwyer Hughes.

**PRESENT** Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Robert Damaschi, Dorese Roberts, Marcus Oladell, IV, Bryan Hall, Hilde Mayranen-O'Brien, Karen Howe

**ALSO PRESENT** Mark Zito, Superintendent of Schools  
Debbie Kaprove, Assistant Superintendent of Schools  
Christopher Wethje, Director of Human Resources  
Al Costa, Director of Facilities  
Dr. Sharon Bremner, Director of Pupil Personnel  
Paul Mainuli, Director of Finance  
Kimberly Barrington, Student Representative

**ABSENT** Anita Morrison

**AMENDMENTS TO AGENDA**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To place Item 9a Chairperson/Superintendents Reports after Student Representatives Report.  
Motion unanimously carried.

**AMENDMENTS TO AGENDA**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To place Item 8d Goodwin College/EHHS Partnership as the first Informational Report.  
Motion unanimously carried.

**AMENDMENTS TO AGENDA**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To add to this evening's agenda Consent Calendar under Old Business To Remove from Table and Approve items a-s.  
Motion unanimously carried.

**APPROVAL OF MINUTES**

**MOTION** By Robert Damaschi  
Seconded by Marcus Oladell, IV  
To approve the following Minutes:  
**Special Meeting, October 16, 2009 (5:00 P.M.)**  
Motion unanimously carried.

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- MOTION** By Ram Aberasturia  
Seconded by Robert Damaschi  
To approve the following Minutes:  
**Regular Meeting, October 19, 2009 (7:05 P.M.)**, as corrected: **Page 7** – under Questions/Concerns by Board Members – under Dorese Roberts and Marcus Oladell, IV – **remove name of Dorese Roberts** .  
Motion unanimously carried.
- MOTION** By Robert Damaschi  
Seconded by Marcus Oladell, IV  
To approve the following Minutes:  
**Special Meeting, October 20, 2009 (4:00 P.M.)**  
Motion unanimously carried.
- MOTION** By Robert Damaschi  
Seconded by Bryan Hall  
To approve the following Minutes:  
**Special Meeting, October 20, 2009 (5:05 P.M.)**  
Motion unanimously carried.
- MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To approve the following Minutes:  
**Special Meeting, October 20, 2009 (6:15 P.M.)**
- MOTION** By Robert Damaschi  
Seconded by Marcus Oladell, IV  
To approve the following Minutes:  
**Special Meeting, October 20, 2009 (7:30 P.M.)**
- MOTION** By Bryan Hall  
Seconded by Robert Damaschi  
To approve the following Minutes:  
**Special Meeting, October 22, 2009, 5:00 P.M.**, as corrected:  
**Page 1** – **remove name of Ram Aberasturia as being present**;  
– first Motion: By **Mary Alice Dwyer Hughes**, Seconded by **Bryan Hall**  
– second Motion: By **Mary Alice Dwyer Hughes**  
– third Motion: By **Mary Alice Dwyer Hughes**  
**Page 2** – first Motion By **Mary Alice Dwyer Hughes**, seconded by **Bryan Hall**  
– second Motion By **Mary Alice Dwyer Hughes**, seconded by **Bryan Hall**  
Motion unanimously carried.

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**MOTION** By Robert Damaschi  
Seconded by Bryan Hall  
To approve the following Minutes:  
**Special Meeting, October 22, 2009, 5:51 P.M.**, as corrected:  
**Page 1 – second Motion, Seconded by Bryan Hall**  
third Motion, By **Mary Alice Dwyer Hughes**  
Motion unanimously carried.

**MOTION** By Ram Aberasturia  
Seconded by Robert Damaschi  
To approve the following Minutes:  
**Special Meeting, October 22, 2009, 7:05 P.M.**, as corrected:  
**Page 1 – remove name of Bryan Hall as being present - add name of  
Marcus Oladell, IV as being present**  
Motion unanimously carried.

**MOTION** By Bryan Hall  
Seconded by Dorese Roberts  
To approve the following Minutes:  
**Special Meeting, October 26, 2009**, as corrected:  
**Page 2-** first Motion – Bryan Hall abstained from vote.  
Motion unanimously carried.

**WRITTEN COMMUNICATIONS TO THE BOARD**

- Members of the East Hartford Woman's Club assembled baskets to be raffled at the 11<sup>th</sup> Annual Scholarship Fundraiser November 7<sup>th</sup> to benefit students graduating from high school this June. Event will be held at the Marco Polo – for reservations call Barbara Casey, 568-4638;
- East Hartford Child Plan is sponsoring a program for Healthy & Successful Young Children age birth to eight on November 5<sup>th</sup>, 6:30-8:30 P.M. For registration and/or childcare, call Donna Kehoe at Child Plan, 860-291-1741

**STUDENT REPRESENTATIVES REPORT**

**Kimberly Barrington**

- Boys soccer team won the State tournament;
- Friday – football game with Conard High
- Report cards will be going out soon;
- November 4 and 5 – Bye Bye Birdie performance will be held;
- NEASC will be coming to EHHS for accreditation;
- Last week letters went out regarding the H1N1 flu virus;
- November 19<sup>th</sup> – sports day
- November 25<sup>th</sup> – Pep Rally and Penny War will take place.

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**Chairperson/ Superintendent Reports**

**Superintendent Mark Zito**

- Thanked Bryan Hall for working with an Attorney to initiate a pilot mentoring program;
- November 10<sup>th</sup> – 6:00 – Facilities Committee and Future Planning will meet to discuss redistricting;
- Board of Education and EHHS recognized the following students for scoring at the highest level – 5 on the CAPT tests: Patrick Shea, Alexander Clancy and Anthony Quattropiani;
- Superintendent Zito stated Representative Genga and Senator LeBeau have a Proclamation for the AP and CAPT scholars. He also recognized Representative Rojas in the audience this evening. Superintendent Zito also acknowledged the presence of Mark Scheinberg, President of Goodwin College, who will be providing three East Hartford High School students with free college classes that will earn credits toward their college careers.

**Chairperson Mary Alice Dwyer Hughes**

- Thank you to the AP and CAPT scholars – Project Opening Doors has been a great success. East Hartford has seen an 80 percent improvement rate in scores;
- Chairperson Mary Alice Dwyer Hughes honored Hilde Mayranen-O’Brien for her twenty years as a very valuable Board member. She was a pioneer in Child Plan, Family Resource Center, served well on the Curriculum Committee and, as a teacher, she recognizes hard work.

At this time, Board members honored Ms. Mayranen-O’Brien for her twenty years of service on the Board and service to the students of East Hartford as well as her community work.

**PUBLIC PARTICIPATION** – None

**INFORMATIONAL REPORTS**

**Goodwin College/East Hartford High School Partnership**

**(Mark Scheinberg, President, Goodwin College)**

**(Todd Andrews, Vice President, College Relations and Advancement, Goodwin College)**

**(Matt Ryan, Principal, EHHS)**

**(Frank Staples, Guidance Department Head)**

Superintendent Zito recognized Goodwin College’s commitment to the Town and students of East Hartford.

Mr. Mark Scheinberg, President, Goodwin College, was pleased to announce the Goodwin College/East Hartford High School Partnership. He noted he is very excited for this partnership. Three East Hartford High School students have been selected to take college classes that will earn credits toward their college careers, free of charge. Also, the School/Business Partnership will pay for textbooks.

Chairperson Mary Alice Dwyer Hughes stated she is delighted for this partnership.

**Human Resources/Appointments/No Action Required**

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**Update on Seasonal Influenza/H1N1**

**(Margaret DeVito, Nursing Supervisor, EHPS)**

Superintendent Zito stated he has received a number of calls from parents regarding closing schools. He further noted decisions will be made in connection with the Board and health officials. We are monitoring the Center for Disease Control guidelines continuously.

Ms. Margaret DeVito, Nursing Supervisor, EHPS, gave a PowerPoint presentation to the Board and public on the H1N1 virus and precautionary measures to take. She noted information has been communicated to parents through two letters. The Website has this same information and is updated regularly.

Board member Bryan Hall noted to be sure that hands are completely dry after using hand sanitizers.

**Recognition of Teachers of the Year and East Hartford's 2010 Teacher of the Year**

**Matthew Brodeur**

**(School Principals)**

**(Mark Zito, Superintendent)**

**(Debbie Kaprove, Assistant Superintendent)**

The following Teachers of the Year were presented to the Board by their respective Principals. Students from each school spoke about their favorite teachers. Each teacher received a plaque from the Board:

District & East Hartford High	Matthew Brodeur
Willowbrook	Sandra Quinn
Goodwin	Maureen McCarthy
Hockanum	Molly Fleming
Langford	Marcia Ferreira
Mayberry	Nicole Rosetti
Norris	Maxine Ursery
O'Brien	Kimberly Stevens
O'Connell	Shannon Bora
Pitkin	Susan Ammann
Silver Lane	Rebecca Shemms
Sunset Ridge	Timothy DeMarco
Woodland	Stacy Kawalec
Stevens Alt. High School	Carla Brooks (who was laid off due to reduction of teachers)
CIBA	Rachel Buck
East Hartford Middle School	Lisa Maneeley

Assistant Superintendent Debbie Kaprove thanked all teachers, staff and the Board. Chairperson Mary Alice Dwyer Hughes thanked all teachers for their outstanding performance and dedication to the students in East Hartford Public Schools. Board member Bryan Hall wanted to especially

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thank the young people who spoke of their favorite teachers this evening. They did a wonderful job.

**Enrollment for October 1, 2009**

**(Mark Zito, Superintendent)**

**(Paul Mainuli, Director of Business Services)**

Superintendent Zito reviewed the enrollment statistics report with the Board. He noted, in response to a Board member's request, there are presently 4,464 free and reduced lunches provided to students throughout the schools.

**Strategic School Profiles**

**(Debbie Kaprove, Assistant Superintendent)**

Assistant Superintendent Debbie Kaprove presented a report on the Strategic School Profiles for the 2008-09 school year. Each school provides a narrative on home and school communications and support the School Improvement Plans, concentrating on efforts to reduce racial, ethnic and economic isolation.

Chairperson Mary Alice Dwyer Hughes stated she would like to have this placed on our Website. Assistant Superintendent Debbie Kaprove noted parents can access this information on the Web under Individual Strategic School Profiles.

**Special Committee Reports**

**Policy & Audit – Mary Alice Dwyer Hughes** – meeting scheduled for 11/18, 6:00 P.M.;

**Curriculum – Hilde Mayranen-O'Brien** - no meeting scheduled. Chairperson Mary Alice Dwyer Hughes thanked Ms. Mayranen-O'Brien for chairing that Committee.

**Facilities – Robert Damaschi** –meeting scheduled for 11/10, 6:00 P.M. with Future Planning – redistricting will be discussed.

**Finance & Audit – Ram Aberasturia** - meeting tentatively scheduled November 4th, 5:30, Board office;

**Future Planning – Karen Howe** – meeting scheduled with Facilities November 9<sup>th</sup>, 6:30 P.M. to discuss redistricting and an update on the dress code.

**PERSONNEL**

**MOTION**

By Bryan Hall

Seconded by Marcus Oladell, IV

To approve one **Retirement:**

1. Patricia R. Dupuis, Instructional Para, effective 12/23/09

Motion unanimously carried.

**MOTION**

By Ram Aberasturia

Seconded by Dorese Roberts

To approve three **Resignations**

1. Trevor L. Smith, Technology Specialist, effective 11/6/09;
2. Melissa R. Brody, Elementary Teacher, effective 11/2/09;
3. Carol A. Kelp, Tutor, effective 10/23/09.

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Motion unanimously carried.

Mr. Aberasturia asked for information on the second resignation. Mr. Wethje will provide this information.

**OLD AND UNFINISHED BUSINESS**

**MOTION**

By Ram Aberasturia

Seconded by Marcus Oladell, IV

To remove from table and approve the following from  
Consent Calendar:

**Remove from Table and Approve Policy 1240 – Citizens’ Assistance to School Personnel**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 20000 – Concept and Roles in Administration**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2001 – Participatory Management - Philosophy**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2001.2 – Participatory Management –  
Representative and Deliberative Groups**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2010 – Goals and Objectives**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2100 – Administrative Staff Organization**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2112 – Professional Development Opportunities**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2130 – Job Descriptions**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2133 - Principal**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2140 – Superintendent of Schools**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)

**Remove from Table and Approve Policy 2220 – Representative and Deliberative Groups**  
(Mary Alice Dwyer Hughes, Chair, Policy & Audit Committee)





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**REPRESENTATIVE REPORTS**

**Karen Howe – re: CREC Board meeting** – Commissioner of Education is proposing earning credits for on-line courses;

**Bryan Hall – re:** received a call from Scott Nozik inviting him to see the fifth graders at Camp Woodstock – a big thank you to the Board for approving the Discovery Program – it was great!

**PUBLIC PARTICIPATION** - None

**QUESTIONS/CONCERNS BY BOARD MEMBERS**

Chairperson Mary Alice Dwyer Hughes wished fellow Board members the best of luck tomorrow – Election Day.

**TOPICS FOR FUTURE AGENDAS**

Mr. Aberasturia requested going over the expulsion process and procedures. Superintendent Zito stated a workshop will be scheduled.

**MOTION**

By Ram Aberasturia

Seconded by Robert Damaschi

To adjourn the Regular Meeting of the Board (8:50 P.M.)

Motion unanimously carried.

Recorded by: Donna Fitzgerald