

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
AUGUST 4, 2008**

A Regular Meeting of the East Hartford Board of Education was held on Monday, August 4, 2008, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 P.M. by Chairperson Mary Alice Dwyer Hughes.

**PRESENT** Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Robert Damaschi, Anita Morrison, Dorese Roberts, Hank Pawlowski, Jr.,

**ALSO PRESENT** Dr. Marion H. Martinez, Superintendent of Schools  
Jody Lefkowitz, Director of Pupil Personnel  
Christopher Wethje, Director of Human Resources  
Al Costa, Director of Facilities

**ABSENT** Marcus Oladell, IV, Karen Howe, Hilde Mayranen-O'Brien

**Amendments to Agenda:** None

**APPROVAL OF MINUTES**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve the following Minutes:  
**Special Meeting, June 26, 2008**  
Motion carried. Abstain: Dorese Roberts

**MOTION** By Hank Pawlowski, Jr.  
Ram Aberasturia  
To approve the following Minutes:  
**Special Meeting, July 7, 2008**  
Motion unanimously carried.

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve the following Minutes:  
**Regular Meeting, July 7, 2008, as corrected:**  
**Page 2:** 1<sup>st</sup> Motion: Dorese Roberts had stated...**incentive for healthy foods activity not as great...**  
**Page 3:** under Special Committee Reports – Finance & Audit:  
...meeting **tentatively** scheduled for August 6<sup>th</sup>.  
**Page 7:** last Motion: corrected Policy number is 6141.322.  
Motion unanimously carried.

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**WRITTEN COMMUNICATIONS TO THE BOARD**

- Academy of Finance teacher, Ralph Gray, was named InVEST Teacher of the Year and was honored during an InVEST State Champions Workshop in Ohio;
- Communication from CAFE congratulating EHHS student musical group for being chosen to perform at the CAFE Convention on November 14-15, 2008 at the Mystic Marriott Hotel in Groton;
- Letter from Patrick Jones, Director of East Hartford Public Library, to Dr. Martinez, thanking her and her staff for getting programs out to the schools; i.e., Kindergarten Card Drive, Bookmobile, and Summer Reading Carnival information.
- Communication from University of Connecticut Neag School of Education, thanking East Hartford for its continued partnership and honoring the district with a plaque

**STUDENT REPRESENTATIVES REPORT** – None

The new student representatives for 2008-09 are Kim Barrington, Junior and Becca Lacosse, Senior.

**PUBLIC PARTICIPATION** - None

**INFORMATIONAL REPORTS**

**Human Resources/Appointments/No Action Required**

**EHGEMS Budget**

**(Glen Peterson, Principal, EHGEMS)**

Mr. Peterson reviewed budget highlights with the Board and stated there is an overall increase in the budget of \$184,000, due, in part, to salaries. He noted last year we received \$32,000 in grant funds which we did not get this year. The district tuition will be \$2,288 per student. We have 250 students currently in the program.

**Report on Arrests & Incidents for EHHS and EHMS\**

**(Mike Moan, Director of Security)**

**(Anna Smith, Team Leader, EHHS)**

**(David Viera, Team Leader, EHMS)**

**MOTION**

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To **table** this agenda item.

Motion unanimously carried.

**Report on EHHS Window Wall Renovation**

**(Al Costa, Director of Facilities)**

Mr. Costa gave a progress report of the EHHS window wall renovation and stated it is 90 percent completed. There were no change orders for this project. All work will be completed by October 22, 2008. In addition to this project, Mr. Costa noted \$64,000 came from his budget to have the maintenance staff perform HVAC duties, saving the district

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additional dollars. He thanked Frank Vernile, Maintenance Supervisor, the entire trade staff, and the Facilities Committee for their assistance during this major renovation.

**COMMITTEE REPORTS**

**Chairperson/Superintendent's Reports**

**Superintendent Martinez:**

- Dr. Martinez welcomed Jeff Fournier, new EHMS Principal, to the district;
- CABE's Fall Conference will feature the East Hartford choir, under the direction of Emil Kopcha;
- "Carousel" was wonderful...kudos to the Summer Youth Festival.

**Chairperson Mary Alice Dwyer Hughes**

- Hopes everyone will enjoy the remaining days of summer;
- Chairperson Mary Alice Dwyer Hughes urged retirees and others to volunteer in the schools – especially second and third graders in reading;
- All policies will be placed on the Web site.

**Special Committee Reports**

**Policy & Audit - Hank Pawlowski, Jr.** – meeting scheduled for August 20<sup>th</sup>;

**Facilities – Hank Pawlowski, Jr.** – meeting was held this evening;

**Curriculum – Hilde Mayranen-O'Brien** - no meeting has been scheduled;

**Finance & Audit – Ram Aberasturia** - meeting scheduled for September 3<sup>rd</sup>;

**Future Planning – Karen Howe** – Dr. Martinez stated parent forums will be held at CIBA at 5:30 P.M. on the following dates for parents to share opinions of the dress code:

K-6 - October 8<sup>th</sup>

Gr. 7 & 8 October 16

Gr. 9-12 October 21

**PERSONNEL**

**MOTION**

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To approve ten **Resignations:**

1. Aaron W. Jones, Custodian I, effective 7/16/08
2. Beth A. Wrobel, Gr. 2 Teacher, effective 7/1/08
3. Jacqueline C. Burdick, Music Teacher, effective 7/15/08
4. Lucas E. Burdick, Music Teacher, effective 7/15/08
5. Jacqueline Sagendorf, Gr. 6 Teacher, effective 7/21/08
6. Heather L. Gendreau, Gr. 3 Teacher, effective 7/17/08
7. Petee Thomson, Information Technology, effective 8/15/08
8. Suzanne M. Long, Gr. 2 Teacher, effective 8/1/08
9. Christina M. DeLucco, Spec.Ed/Para, effective 7/10/08
10. Andrea Einhorn, Principal, effective 8/24/08

Motion unanimously carried.

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**OLD AND UNFINISHED BUSINESS**

**Approve Policy 3513.2- Waste Management, Resource Conservation and Recycling**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 3513.2 –Waste Management, Resource  
Conservation and Recycling  
Motion unanimously carried.

Dr. Martinez noted that Mr. Costa will report to the Board periodically. She further noted we have increased our recycling throughout the district.

**Approve Policy 4112.2 - Certification**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski  
Seconded by Dorese Roberts  
To approve Policy 4112.2 – Certification  
Motion unanimously carried.

**Approve Policy 4113/4213 – Assignments/Transfers**

**(Hank Pawlowski, Chair, Policy & Audit)**

By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 4113/4213 – Assignments and  
Transfers  
Motion unanimously carried.

**To Approve Policy 4117/4217 – Suspension/Dismissal**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 4117/4217 – Suspension/Dismissal  
Motion unanimously carried.

**To Approve Policy 4119.1/4219.1 – Discipline/Punishment/Use of Physical Force**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 4119.1/4219.1 – Discipline/Punishment/  
Use of Physical Force  
Motion unanimously carried.

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**To Approve Policy 4122 – Student Teachers/Internships**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Dorese Roberts  
To approve Policy 4122 – Student Teachers/  
Internships  
Motion unanimously carried.

**To Approve Policy 4127/4227 – Head Start**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve Policy 4127/4227 – Head Start  
Motion unanimously carried.

**To Approve Policy 4127.1/4227.1 Secondary Employment for Head Start and Readiness**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To approve Policy 4127.1/4227.1 Secondary Employment for Head  
Start and Readiness  
Motion unanimously carried.

**To Approve Policy 4133/4233 Travel Reimbursement**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 4133/4233 Travel Reimbursement  
Motion unanimously carried.

**To Approve Policy 4140.2/4240.2 (Compensation and Related Benefits for Non-Bargaining Unit Employees [excluding Superintendent, Assistant Superintendent, Certified Public Accountant, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, and Directors])**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 4140.2/4240.2 (**Compensation and Related Benefits for Non-Bargaining Unit Employees [excluding Superintendent, Assistant Superintendent, Certified Public Accountant, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, and Directors]**)  
Motion unanimously carried.

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**To Approve Policy 4140.2/4240.2 (Compensation and Related Benefits for Non-Bargaining Unit Employees [excluding Superintendent, Assistant Superintendent, Certified Public Accountant, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, and Directors])**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To approve Policy 4140.2/4240.2 **(Compensation and Related Benefits for Non-Bargaining Unit Employees [excluding Superintendent, Assistant Superintendent, Certified Public Accountant, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, and Directors])**

Motion unanimously carried.

**To Approve Policy 5141 – Student Health Services**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION

By Hank Pawlowski, Jr.

Seconded by Dorese Roberts

To approve Policy 5141 – Student Health Services

Motion unanimously carried.

**To Approve Policy 5141.3 – Health Assessments and Immunizations**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION

By Ram Aberasturia

Seconded by Hank Pawlowski, Jr.

To approve Policy 5141.3 – Health Assessments and Immunizations

Motion unanimously carried.

**To Approve Policy 5145.11 – Police in Schools**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To approve Policy 5145.11 – Police in Schools

Motion unanimously carried.

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**To Approve Policy 6142.322 – Computers: Web Sites/Pages  
(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 6142.322 – Computers:  
Web Sites/Pages  
Motion unanimously carried.

**To Approve Policy 6181 – Evaluation of Special Education Program  
(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve Policy 6181 – Evaluation of Special  
Education Program  
Motion unanimously carried.

**NEW BUSINESS**

**To Approve Soccer Kickboard at EHHS in Memory of Nick Cohen  
(Hank Pawlowski, Chair, Facilities)**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve soccer kickboard at EHHS in Memory of  
Nick Cohen  
Motion unanimously carried.

Proper permits will be taken out with the Town's Building Department.

**To Approve Increased Programming at Woodland School  
(Dr. Marion H. Martinez, Superintendent)**

**(Jody Lefkowitz, Director of Pupil Personnel)  
(Helene Marchese, Principal, Woodland)**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To approve increased programming at Woodland School  
Motion unanimously carried.

Dr. Martinez stated the Success Program will be moved to the East Hartford Middle School, creating space for an additional program at Woodland School. The basic program would be based upon the needs of the child. There will be an after school support program. Approximately 15 students will be enrolled. Basic tuition is \$52,101. Total cost of the program will be \$92,896.

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**To Approve the Young Parents Program Grant  
(John Karzar, Principal, Synergy)**

**MOTION** By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To approve the grant application for the Young Parents Program  
Motion unanimously carried.

**To Table for First Read Policy 4118.21 Academic Freedom  
(Hank Pawlowski, Jr., Chair, Policy & Audit)**

**MOTION** By Ram Aberasturia  
Seconded by Anita Morrison  
To refer back to Policy & Audit Committee  
Motion unanimously carried.

**To Table for First Read Policy 5131.9 Gang Activity or Association  
(Hank Pawlowski, Jr., Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To table for first read Policy 5131.9 Gang Activity or  
Association.  
Motion unanimously carried.

**REPRESENTATIVE REPORTS** - None

**PUBLIC PARTICIPATION** - None

**QUESTIONS/CONCERNS BY BOARD MEMBERS**

**Ram Aberasturia** – re: (1) status of Board pictures in schools – Dr. Martinez will check on this; (2) update on badges - Dr. Martinez stated Cheryl Looke will update I.D. cards between hours of 8-4 P.M., Central Office; (3) thanked Ms. Roberts for picking up errors in Minutes re: proper policy numbers.

**Anita Morrison** – how will forum groups be advertised. Dr. Martinez stated it would be determined by the Future Planning Committee at an upcoming meeting;

**Chairperson Mary Alice Dwyer Hughes** – re: data for CMT's. Dr. Martinez stated information will be made available from principals during their celebrations.

**Dr. Martinez and Debbie Kaprove** received notification - re: the State will be funding an additional Demonstration School at O'Brien School re: the district improvement plan.

**Dr. Martinez** stated she hosted another "fireside chat" which was well received. She hopes to do additional fireside chats in the near future.

**MOTION** By Ram Aberasturia  
Seconded by Dorese Roberts  
To recess to Executive Session (8:25 P.M.)  
Motion unanimously carried.

Recorded by: Donna Fitzgerald