

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
JULY 7, 2008**

A Regular Meeting of the East Hartford Board of Education was held on Monday, July 7, 2008, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 P.M. by Chairperson Mary Alice Dwyer Hughes.

**PRESENT** Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Robert Damaschi, Dorese Roberts, Karen Howe  
Marcus Oladell, IV, Hank Pawlowski, Jr., Hilde Mayranen-O'Brien

**ALSO PRESENT** Dr. Marion H. Martinez, Superintendent of Schools  
Debbie Kaprove, Assistant Superintendent of Schools  
Paul Mainuli, Director of Business Services  
Al Costa, Director of Facilities

**ABSENT** Anita Morrison

**SPOTLIGHT AWARD, Renee Byers and Darlene McCarthy (absent)  
(Scott Nozik, Principal, O'Connell Elementary)  
(Mary Alice Dwyer Hughes, Board Chair)**

Principal Scott Nozik introduced Renee Byers, 2<sup>nd</sup> Grade Teacher at O'Connell Elementary School, who is one of the recipients of the Spotlight Award. Ms. Byers noticed that a staff member appeared to be ill. She brought this to the attention of the school nurse, Darlene McCarthy, who, in turn, called 911 and subsequently the staff member was taken to the hospital. It was learned that the staff member suffered a TIA; however, this individual resumed her normal duties in a couple of days.

Thanks to Ms. Byers for her intervention and being a caring individual. The Board presented Ms. Byers with a plaque.

**AMENDMENTS TO AGENDA:**

**Approval of East Hartford/Glastonbury Elementary Magnet Payment to the Town of East Hartford**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Karen Howe  
To add to this evening's agenda Approval of East Hartford/  
Glastonbury Elementary Magnet Payment to the Town of  
East Hartford.  
Motion unanimously carried.

**APPROVAL OF MINUTES**

**MOTION** By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To approve the following Minutes:  
**Special Meeting, June 9, 2008**  
Motion unanimously carried.

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**MOTION** By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To approve the following Minutes:  
**Regular Meeting, June 16, 2008**, as corrected:  
**Page 7:** under Questions by Board Members: Ram  
Aberasturia re: **no photographer present for Synergy.**  
**Page 6:** re: approve increase in school milk prices for Sodexo:  
Dorese Roberts stated incentive for healthy foods activity not as great.  
Motion unanimously carried.

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Karen Howe  
To approve the following Minutes:  
**Special Meeting, June 20, 2008**  
Motion unanimously carried.

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve the following Minutes:  
**Special Meeting, June 23, 2008**  
Motion unanimously carried.

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve the following Minutes:  
**Special Meeting, June 23, 2008**, as corrected:  
**Page 1:** under Present: Ram Aberasturia was not present;  
**Dorese Roberts was present.**  
Motion unanimously carried.

**WRITTEN COMMUNICATIONS TO THE BOARD** - None

**STUDENT REPRESENTATIVES REPORT** - None  
**Kim Barrington and Becca Lacosse**

**PUBLIC PARTICIPATION** - None

**INFORMATIONAL REPORTS**  
**Human Resources/Appointments/No Action Required**

**Discussion of Board Goals**  
**(Mary Alice Dwyer Hughes, Board Chair)**

The following goals were discussed:

1. The East Hartford Board of Education shall continue to be respectful at board meetings.

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2. The East Hartford Board of Education shall support initiatives towards improving climate in the schools by appropriate use of data.
3. The East Hartford Board of Education shall continue to seek resources to provide quality after-school programs.
4. The East Hartford Board of Education shall strive to engage parents and guardians as part of the education process.
5. The East Hartford Public Schools shall recognize the importance of helping every child become a participating member of the school community by providing learning opportunities beyond the basic skills.

Chairperson Mary Alice Dwyer Hughes stated there are many opportunities for people in the community to get involved. We would welcome suggestions from the community. Hopefully, the parents will take part as much as possible; i.e., PTO's, volunteering, etc. Also, the Fall Festival is coming up soon. Chairperson Mary Alice Dwyer Hughes suggested having a booth at this event. She further stated we will again review these goals toward the beginning of the school year.

**COMMITTEE REPORTS**

**Chairperson/Superintendent's Reports**

**Superintendent Martinez:**

- We have many professional development activities taking place;
- Regarding mentor programs, thanks to the Rotary Club, Pratt & Whitney and "The Governor's Prevention Partnership". Penny Brice coordinates mentoring;
- Dr. Martinez stated she will be doing fireside chats this summer. She invites all parents to take her up on this offer.

**Special Committee Reports**

**Policy & Audit - Hank Pawlowski, Jr.** – no meeting has been scheduled;

**Facilities – Hank Pawlowski, Jr.** – no meeting has been scheduled. Mr. Pawlowski is looking forward to receiving a report from Mr. Costa as to what work has been done over the summer months;

**Curriculum – Hilde Mayranen-O'Brien** - no meeting has been scheduled;

**Finance & Audit – Ram Aberasturia** - Committee met last Wednesday. Meeting tentatively scheduled for August 6<sup>th</sup>.

**Future Planning – Karen Howe** – no meeting has been scheduled. Focus groups will begin to meet in the fall.

**PERSONNEL**

**MOTION**

By Robert Damaschi

Seconded by Hank Pawlowski, Jr.

To approve two **Retirements**:

1. Gail Zoppa, Secretary, effective 7/11/08
2. David A. Booth, Special Ed Teacher, effective 6/30/08

Motion unanimously carried.

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**MOTION** By Robert Damaschi  
Seconded by Marcus Oladell, IV  
To approve seven **Resignations:**

1. Amanda Lewin, Special Ed Teacher, effective 6/30/08
2. Carmelo Ticino, Out of Area Attendance Officer, effective 6/17/08
3. Stephen Looke, Custodian I, effective 6/20/08
4. Risa Cohen, PE and Health Teacher, effective 8/1/08
5. Mary Ann Murray, Priority Tutor, effective 8/1/08
6. Laura Brink, Science Teacher, effective 8/1/08
7. Nicholas Barbieri, PE and Health Teacher, effective 7/1/08

Motion unanimously carried

**OLD AND UNFINISHED BUSINESS**

**Approve Request to Purchase 6<sup>th</sup> Grade Mathematics Textbooks**

**(Karen Radding, Math Specialist)**

**(Dr. Lesley Morgan-Thompson, Supervisor, Elementary Instruction)**

**MOTION** By Hilde Mayranen-O'Brien  
Seconded by Dorese Roberts  
To approve request to purchase 6<sup>th</sup> grade mathematics textbooks.  
Motion unanimously carried.

Dr. Lesley Morgan-Thompson noted no comments were received from the public regarding the books on display at the library and board office. Chairperson Mary Alice Dwyer Hughes stated we are receiving \$77,000 worth of books and being charged only \$40,000 – great news.

**NEW BUSINESS**

**Approval of Bid #1615-08 Anti-Virus Solution**

**(Paul Mainuli, Director of Business Services)**

**MOTION** By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To approve Bid #1615-08 Anti-Virus Solution and award to Trebon Company at a cost of \$12,000 per year in each of three years.  
Motion carried. Nay: Robert Damaschi

**To Table for First Read Policy 3513.2- Waste Management, Resource Conservation and Recycling**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To table for first read Policy 3513.2 –Waste Management, Resource Conservation and Recycling  
Motion unanimously carried.

**To Table for First Read Policy 3541.44 – Privately Owned Vehicles**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Marcus Oladell, IV  
Seconded by Hank Pawlowski, Jr.  
To table for first read Policy 3541.44 – Privately Owned Vehicles  
**Motion withdrawn**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Marcus Oladell, IV  
To send back to Policy & Audit Committee Policy 3541.44 –  
Privately Owned Vehicles.  
Motion unanimously carried.

**To Table for First Read Policy 4112.2 - Certification**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Dorese Roberts  
Seconded by Marcus Oladell, IV  
To table for first read Policy 4112.2 - Certification  
Motion unanimously carried.

**To Table for First Read Policy 4113/4213 – Assignments/Transfers**

**(Hank Pawlowski, Chair, Policy & Audit)**

By Dorese Roberts  
Seconded by Hank Pawlowski, Jr.  
To table for first read Policy 4113/4213 – Assignments and Transfers  
Motion unanimously carried.

**To Table for First Read Policy 4117 – Suspension/Dismissal**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Dorese Roberts  
To table for first read Policy 4117 – Suspension/Dismissal  
Motion unanimously carried.

**To Table for First Read Policy 4119.1/4219.1 – Discipline/Punishment/Use of Physical Force**

**(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To table for first read Policy 4119.1/4219.1 – Discipline/Punishment/  
Use of Physical Force  
Motion unanimously carried.

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**To Table for First Read Policy 4122 – Student Teachers/Internships**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To table for first read Policy 4122 – Student Teachers/Internships  
Motion unanimously carried.

**To Table for First Read Policy 4127/4227 – Head Start**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To table for first read Policy 4127/4227 – Head Start  
Motion unanimously carried.

**To Table for First Read Policy 4127.1/4227.1 Secondary Employment for Head Start and Readiness**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Ram Aberasturia  
Seconded by Marcus Oladell, IV  
To table for first read Policy 4127.1/4227.1 Secondary Employment for Head Start and Readiness  
Motion unanimously carried.

**To Table for First Read Policy 4133/4233 Travel Reimbursement**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Hank Pawlowski, Jr.  
Seconded by Dorese Roberts  
To table for first read Policy 4133/4233 Travel Reimbursement  
Motion unanimously carried.

**To Table for First Read Policy 4135.4/4235.4 – Grievances/Complaints**

**(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To table for first read Policy 4135.4/4235.4 Grievances/Complaints  
Motion **defeated**. **Aye:** Ram Aberasturia, Dorese Roberts,  
Mary Alice Dwyer Hughes  
**Nay:** Hank Pawlowski, Jr., Robert Damaschi,  
Karen Howe, Marcus Oladell, IV, Hilde  
Mayranen-O'Brien

**To Table for First Read Policy 4140.2/4240.2 (Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent, Assistant Superintendent, Certified Public Accountant, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, and Directors))**

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Hank Pawlowski, Jr.

Seconded by Robert Damaschi

To table for first read Policy 4140.2/4240.2 **(Compensation and Related Benefits for Non-Bargaining Unit Employees (excluding Superintendent, Assistant Superintendent, Certified Public Accountant, Administrative Assistant to the Superintendent, Human Resources Manager, Executive Secretary to the Director of Human Resources, and Directors))**

Motion unanimously carried.

**To Table for First Read Policy 5141 – Student Health**

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Dorese Roberts

Seconded by Hank Pawlowski, Jr.

To table for first read Policy 5141 – Student Health

Motion unanimously carried.

**To Table for First Read Policy 5141.3 – Health Assessments and Immunizations**

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Dorese Roberts

Seconded by Hank Pawlowski, Jr.

To table for first read Policy 5141.3 – Health Assessments and Immunizations

Motion unanimously carried.

**To Table for First Read Policy 5145.11 – Police in Schools**

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To table for first read Policy 5145.11 – Police in Schools

Motion carried. Nay: Robert Damaschi

**To Table for First Read Policy 6141.322 – Computers: Web Sites/Pages**

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Ram Aberasturia

Seconded by Hank Pawlowski, Jr.

To table for first read Policy 6141.322 – Computers: Web Sites/Pages

Motion carried. Nay: Robert Damaschi

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**To Table for First Read Policy 6181 – Evaluation of Special Education Program  
(Hank Pawlowski, Chair, Policy & Audit)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To table for first read Policy 6181 – Evaluation of Special  
Education Program  
Motion unanimously carried.

**To Approve the East Hartford/Glastonbury Elementary Magnet Payment to the Town of  
East Hartford**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Ram Aberasturia  
To approve East Hartford/Glastonbury Elementary Magnet payment to the  
Town of East Hartford for \$91,128.71  
Motion carried. Nay: Robert Damaschi, Hilde Mayranen O'Brien

Mr. Pawlowski noted the State Legislature has forgiven payment of \$2.9 million; however, the \$91,128.71 payment is the balance owed to the State of Connecticut.

**REPRESENTATIVE REPORTS** - None

**PUBLIC PARTICIPATION** - None

**QUESTIONS/CONCERNS BY BOARD MEMBERS** - None

**TOPICS FOR FUTURE AGENDAS**

- Presentation on EHHS Window Wall Project

Chairperson Mary Alice Dwyer Hughes urged Board members to attend the Town Council meeting tomorrow evening in support of the Council passing back to the Board \$400,000 for the Reading for Success program. (Ms. Howe stated she cannot attend the Town Council meeting due to a previous commitment with the Summer Youth Festival activities).

**MOTION** By Ram Aberasturia  
Seconded by Hank Pawlowski, Jr.  
To adjourn the Regular Meeting of the Board (8:15 P.M.)  
Motion unanimously carried.

Recorded by: Donna Fitzgerald