

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,  
OCTOBER 1, 2007**

A Regular Meeting of the East Hartford Board of Education was held on Monday, October 1, 2007, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 P.M. by Chairperson Hilde Mayranen-O'Brien.

**PRESENT** Chairperson Hilde Mayranen-O'Brien, Hank Pawlowski, Jr., Robert Damaschi, Ram Aberasturia, Cynthia Reik, Dorese Roberts, Karen Howe, Marcus Oladell, IV

**ALSO PRESENT** Dr. Marion H. Martinez, Superintendent of Schools  
Debbie Kaprove, Assistant Superintendent of Schools  
Chris Wethje, Director of Human Resources  
Paul Mainuli, Director of Business Services  
Jody Lefkowitz, Director of Pupil Personnel  
Al Costa, Director of Facilities  
Kelly Rivera, Student Representative

**ABSENT** Prescille Yamamoto

Chairperson Mayranen-O'Brien called for a moment of silence in memory of former Mayor Richard Blackstone.

Chairperson Mayranen-O'Brien welcomed two students who are graduates of St. Joseph's College to our Board meeting: Keisha Powell, presently at EHMS; Thomas Karachi, presently at Goodwin School.

**APPROVAL OF MINUTES**

**MOTION** By Robert Damaschi  
Seconded by Dorese Roberts  
To approve the following Minutes:  
Special Meeting, September 10, 2007 (5:15 P.M.)  
Motion carried. Nay: Ram Aberasturia

**APPROVAL OF MINUTES**

**MOTION** By Robert Damaschi  
Seconded by Hank Pawlowski, Jr.  
To approve the following Minutes:  
Special Meeting, September 10, 2007 (5:35 P.M.)  
Motion carried. Nay: Ram Aberasturia

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APPROVAL OF MINUTES

**MOTION**

By Robert Damaschi  
Seconded by Hank Pawlowski, Jr.  
To approve the following Minutes:  
Special Meeting, September 17, 2007, as corrected:  
**Page 1 – 1<sup>st</sup> Motion: Mr. Aberasturia noted the following:**  
**1. Board members were never given contracts and they  
Should not vote without seeing them;**  
**2. It is better to have yearly contracts for accountability,  
Rather than three-year contracts;**  
**3. We should have a no compete clause in these contracts;**  
**4. We should wait until election is over.**  
Motion unanimously carried.

APPROVAL OF MINUTES

**MOTION**

By Robert Damaschi  
Seconded by Hank Pawlowski, Jr.  
To approve the following Minutes:  
Regular Meeting, September 17, 2007, as corrected:  
**Page 9: Under comments by Ram Aberasturia – re: volunteering at  
CIBA –Mr. Aberasturia stated a former employee of 38 years  
would like to volunteer in the school district – who should they  
contact in order to volunteer.**  
Motion unanimously carried.

APPROVAL OF MINUTES

**MOTION**

By Robert Damaschi  
Seconded by Hank Pawlowski, Jr.  
To approve the following Minutes:  
Special Meeting, September 20, 2007, as corrected:  
Page 1: meeting called to order at **5:30 P.M.**  
Page 1: last Motion – Motion **defeated. Nay: Robert Damaschi,  
Hilde Mayranen-O'Brien, Prescille Yamamoto, Karen Howe,  
Marcus Oladell, IV, Ram Aberasturia**  
Motion unanimously carried.

WRITTEN COMMUNICATIONS TO THE BOARD

- Letter from the Superintendent regarding Potential Contaminated Talc in some Art Clays;
- Thank you note from Arianna Larson for gift card in recognizing her as one of the CAPT scholars;

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**STUDENT REPRESENTATIVES REPORT**

**Kelly Rivera and Arianna Larson**

- October 13<sup>th</sup> – Hartford Marathon – 30 students from the Student Council have signed up as volunteers;
- October 17<sup>th</sup> – next Student Council meeting;
- October 18<sup>th</sup> – Senior Class is sponsoring annual blood drive at EHHS;
- October 22<sup>nd</sup> – annual Class Challenges will begin;
- October 26<sup>th</sup> – Homecoming game;
- October 27<sup>th</sup> – Homecoming Dance

**PUBLIC PARTICIPATION**

1. **Al Costa, Director of Facilities and Emil Kopcha, Supervisor of Art and Music**  
re: Potential Contaminated Talc in Some Art Clays.

Both Mr. Costa and Mr. Kopcha read from a letter that was sent to Dr. Martinez dated October 1, 2007 (copy attached). Mr. Costa then introduced Brian Toal, CT Department of Public Health (DPH) to comment on the situation. Mr. Toal apologized if the letter has caused any unnecessary problems. The letter that went out in June was sent to all school districts as an advisory letter and not an emergency letter. The letter was not to be construed as an emergency situation but more so as cautionary. Mr. Toal further noted the letter was not intended to be an asbestos removal clean up, but rather a recommendation to wet wipe and HEPA vac. Mr. Toal noted this issue is something that has been investigated at the National level for decades. Over a year ago, the DPH became aware that talc might be contaminated with asbestos. The DPH felt it had to let the schools know of this situation. The DPH recommended to get rid of it and to clean art rooms. Connecticut is erring on the side of caution. East Hartford has taken this even further.

At this time, Mr. Martin Lewis of TRC Environmental, was introduced. He stated this is really not an asbestos abatement, but TRC has proceeded as if it were. This is classified as an aggressive clean up and not an asbestos removal project. Mr. Lewis stated if you have 1% finding, it is not an unusual finding. Mr. Eric Plimpton, Professional Engineer with the State, noted the 1% noted is not unusual. Those with 9-10% may have further concerns.

Mr. Aberasturia asked about the security for students, teachers and staff. Mr. Costa responded that we have passed all air clearances. Mr. Aberasturia also stated he has a concern that the Board was not notified before last week. Ms. Roberts asked what we can do to be reassured this will not occur again. Mr. Kopcha noted we will no longer buy these products.

**PUBLIC PARTICIPATION (Cont'd.)**

2. **Karen O'Connell, President EHEA, CEA** – noted she is angry and upset that neither Mr. Costa nor the Superintendent took any action during the entire summer months. Ms. O'Connell also stated that Superintendent Martinez and Al Costa, Director of Facilities, were irresponsible in their actions. However, she is pleased to know the district is now taking appropriate measures for clean up. Chairperson Mayranen-O'Brien asked Ms. O'Connell if she would provide the Board with information on how long has it taken other districts to respond.
3. **Mary Alice Dwyer-Hughes, Greene Terrace** – re: (1) what is the cost to the district for environmental cleanup? She suggests that the Board send the bill to Sheffield Pottery where the materials were purchased.

**INFORMATIONAL REPORTS**

**Human Resources/Appointments/No Action Required**

Mr. Aberasturia asked if any job specifications have been changed in the district. Mr. Wethje responded since he has been here in our school district he believes there are very few, if any, that have changed. He further stated if any were changed, they have been cleared with the Unions. Mr. Aberasturia asked for a list of which ones have changed and the reasons why.

**Recognition of BEST Program Participants:**

**Stephanie Dal Pra, Sunset Ridge**

**Laura Brink, EHMS**

**Annelies Rhodes, EHMS**

**(Debbie Kaprove, Assistant Superintendent)**

**(Lesley Morgan-Thompson, Supervisor, Elementary Instruction)**

**(Marcia Huddy, Supervisor, Secondary Instruction)**

Assistant Superintendent Debbie Kaprove introduced Emil Kopcha and Dr. Pauline Fusco who, in turn, introduced Stephanie Dal Pra, Sunset Ridge, to the Board to celebrate her excellence in the completion of the BEST Program. Both Laura Brink, EHMS, and Annelies Rhodes, EHMS, were unable to be here this evening.

**Report on Elementary Summer School**

**(Debbie Kaprove, Assistant Superintendent)**

**(Lesley Morgan-Thompson, Supervisor, Elementary Instruction)**

**(Nathan Quesnel, Assistant Principal, EHHS)**

A PowerPoint presentation was given highlighting the Summer Connections 2007 program. The success of the program was shared with the Board. Although the program enjoyed successes, based on Mr. Quesnel's observations, improvements have been recommended for next year.

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**Principals' CMT Presentations**

**(Lisa Beauchamp, Principal, Hockanum)**

**(Dan Brodeur, Principal, Goodwin)**

**(Jenny Correa, Principal, Mayberry)**

**(Mike Litke, Principal, O'Brien)**

Dr. Martinez noted we continue to present to the Board the CMT celebrations. This evening's presentation will feature Hockanum, Goodwin, Mayberry and O'Brien schools.

Principal Lisa Beauchamp stated **Hockanum School** has made "safe harbor" for the second time. Data Driven Decision Making contributed to the increased success, as did Effective Teaching Strategies. Ms. Beauchamp stated "Collaboration is the key to our success." Board Member Dorese Roberts asked if book reports are expected of students. Ms. Beauchamp noted many exercises, including book reports, are done. Board Member Ram Aberasturia congratulated Ms. Beauchamp on Hockanum School's accomplishments.

Principal Dan Brodeur stated **Goodwin School** is not on the list for not meeting Adequate Yearly Progress. Focused intervention, a second session of reading instruction, "essential reading skills" program, increasing vocabulary work and high expectations attributed to their success. Board Member Dorese Roberts asked if book reports are expected of students. Mr. Brodeur stated students do reports, as such, all the time. Mr. Brodeur thanked Dr. Martinez for the "Starbase" program for 5<sup>th</sup> graders. Mr. Damaschi asked if the "Starbase" program is being offered to all fifth graders.

Principal Jenny Correa stated **Mayberry School** did not make safe harbor, but has many celebrations. Mayberry was above targets in all subjects and will continue to implement the Early Intervention Process and Positive Behavior Support. Board Member Dorese Roberts asked "What is your opinion on book reports?" Ms. Correa stated, "We have a reading expectation. Our children write summaries. We do many things emphasizing the importance of reading."

Principal Mike Litke stated **O'Brien School** has raised our percentages of proficiency in all areas. He cited the Data Team Model as instrumental in promoting teamwork and, ultimately, success for their programs. Reading and writing workshop models allowed for differentiated instruction and individualized support. They are pleased with our progress. Board Member Dorese Roberts asked, "What is your opinion on book reports?" Mr. Litke stated it is important for students to have book reports.

**Technology Interface with Curriculum**

**(Guy Collins, Supervisor, IT)**

**(Debbie Kaprove, Assistant Superintendent)**

Mr. Collins noted the IT staff consists of eight full time personnel, one part time position; IT is in the process of hiring one additional full time network technician. Support is provided to curriculum in many ways; i.e., maintaining the technology equipment, providing support to

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staff, acknowledging work order requests and staff development. IT works with Instructional Services for training needs throughout the year, including providing small group training, when requested. Mr. Collins stated at the elementary level, IT provides support for smartboards, alpha smarts, and some computer use. Mr. Collins noted that Sunset Ridge received a large technology grant through the CT State Department of Education five years ago. This grant enabled the district to provide a dedicated computer specialist for this site, as well as an extensive computer lab.

**COMMITTEE REPORTS**

**Chairperson/Superintendent's Reports**

**Dr. Martinez:**

- Regarding remarks from Ms. O'Connell – Dr. Martinez stated we had a meeting at 6:00 P.M. this evening. We were very aggressive in our approach. Dr. Martinez feels confident we have done what was expected. The Health Department told us we are doing an outstanding job;
- An invitation was distributed regarding Great Path Academy having an open house on October 5<sup>th</sup>;
- Grade 4 at Langford School has a PTR of 27 and 28. We will be splitting classes and adding another teacher for a PTR of 18;
- East Hartford Health Department, in collaboration with SBM Foundation, will be sponsoring a health program with Coach Edsel at EHMS. Dave Flanagan will oversee the program;
- Dr. Martinez distributed the Strategic Plan to Board members this evening. She stated the Plan is always under revision;
- Dr. Martinez will be making a presentation to the Town Council tomorrow evening on NCLB and CMT's;
- Child Plan held its membership reception at Sunset Ridge School.

**Chairperson Mayranen-O'Brien**

- Chairperson Mayranen-O'Brien, Dorese Roberts and Cynthia Reik attended a dance at which Judge Herbert Barall and his wife Reggie were in attendance. Both the Judge and Reggie provide so much support to our students. Ms. Roberts stated she enjoyed watching the students.

**Special Committee Reports**

**Policy & Audit – Prescille Yamamoto** – meeting scheduled for October 9<sup>th</sup>, 5:00 P.M.;

**Curriculum - Cynthia Reik** - meeting scheduled for October 15<sup>th</sup>, 5:30 P.M.;

**Facilities – Hank Pawlowski, Jr.** – meeting scheduled for October 10<sup>th</sup>, 6:30 P.M.;

**Finance & Audit – Robert Damaschi** – meeting scheduled for October 5<sup>th</sup>, 5:00 P.M.

**Future Planning – Karen Howe** – no meeting has been scheduled.

**PERSONNEL**

**MOTION**

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To approve One Retirement:

1. Harold Zanetti, Custodian, effective 11/15/07.

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To approve Four Resignations:

1. Jamie Freitas, Behavior Manager, effective 9/27/07;
2. Nancy Parandes, Para, effective 9/18/07;
3. Charlotte Jorgensen, Para, effective 9/21/07;
4. Julie McDougall, Guidance Counselor, effective 10/23/07.

Motion unanimously carried.

**OLD AND UNFINISHED BUSINESS**

**To Remove from Table and Approve Substitute Nursing Services –  
(Jody Lefkowitz, Director, Pupil Personnel)**

**MOTION** By Hank Pawlowski, Jr.  
Seconded by Robert Damaschi  
To remove from table and approve substitute nursing services.  
Motion unanimously carried.

Ms. Lefkowitz stated we will use the following services: Maxim, PRN Health Services, Alliance and Ready Nurse. In addition, we will continue to use Nursefinders. Mr. Damaschi asked that a report on absenteeism for the nurses be made available to the Board.

**NEW BUSINESS**

**To Approve New Secretarial Position for Assistant Superintendent  
(Debbie Kaprove, Assistant Superintendent)**

**MOTION** By Robert Damaschi  
Seconded by Cynthia Reik  
To approve new secretarial position for Assistant Superintendent.  
Motion carried. Nay: Ram Aberasturia, Dorese Roberts

(Mr. Pawlowski left the meeting at 8:30 P.M.)

**To Table for First Read Policy 3541.44 – Privately Owned Vehicles  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Karen Howe  
Seconded by Robert Damaschi  
To table for first read Policy 3541.44 – Privately Owned Vehicles  
Motion carried. Nay: Marcus Oladell, Robert Damaschi

Dr. Martinez cautioned that no one should be transporting any students with their own car. She recently had a meeting with Dave Flanagan and Matt Ryan regarding this issue. It was suggested to contact public transportation for those students who have late events and cannot transport their children. We are investigating what arrangements can be made with public transportation.

**To Table for First Read Policy 4000 – Concepts and Roles in Personnel**  
**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Karen Howe  
To table for first read Policy 4000 – Concepts and Roles in Personnel.  
Motion carried. Nay: Robert Damaschi

**To Table for First Read Policy 4111.21/4211.21 – New Positions**  
**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Ram Aberasturia  
To table for first read Policy 4111.21//4211.21 – New Positions  
Motion carried. Nay: Robert Damaschi

**To Table for First Read Policy 4112.51/4212.51 – Reference Checks**  
**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Karen Howe  
Seconded by Cynthia Reik  
To table for first read Policy 4112.51/4212.51 – Reference Checks  
Motion carried. Nay: Robert Damaschi

When asked by Mr. Damaschi, it was stated that Mr. Wethje developed the Reference Checking Questions form in conjunction with our Counsel.

**To Table for First Read Policy 5123 – Promotion/Acceleration/Retention**  
**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Karen Howe  
To table for first read Policy 5123 – Promotion/Acceleration/Retention  
Motion carried. Nay: Robert Damaschi

**To Table for First Read Policy 5144.3 – Discipline of Students with Disabilities**  
**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Dorese Roberts  
To table for first read Policy 5144.3 – Discipline of Students with Disabilities  
Motion carried. Nay: Robert Damaschi



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**To Table for First Read Policy 7123 – Educational Consultant, Architectural Consultant**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION**

By Dorese Roberts

Seconded by Cynthia Reik

To table for first read Policy 7123 – Educational Consultant,  
Architectural Consultant

Motion carried. Nay: Robert Damaschi

**To Table for First Read Bylaw 9000 – Role of the Board**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION**

By Ram Aberasturia

Seconded by Robert Damaschi

To **postpone** action on Bylaw 9000 until next meeting

Motion unanimously carried.

**To Table for First Read Bylaw 9010 – Limits of Authority**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION**

By Ram Aberasturia

Seconded by Robert Damaschi

To **postpone** action on Bylaw 9010 until next meeting.

Motion unanimously carried.

**To Table for First Read Bylaw 9110 – Number of Members; Terms of Office**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION**

By Ram Aberasturia

Seconded by Marcus Oladell, IV

To table for first read Bylaw 9110 – Number of Members;  
Terms of Office

Motion carried. Nay: Robert Damaschi

**To Table for First Read Bylaw 9120 – Officers**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION**

By Ram Aberasturia

Seconded by Marcus Oladell, IV

To **postpone** action on Bylaw 9120 until next meeting.

Motion unanimously carried.

**To Table for First Read Bylaw 9121 – Chairperson**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION**

By Ram Aberasturia

Seconded by Marcus Oladell, IV

To **postpone** action on Bylaw 9121 until next meeting.

Motion carried. Nay: Cynthia Reik

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**To Table for First Read Bylaw 9123 – Secretary to the Board  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Ram Aberasturia  
Seconded by Dorese Roberts  
To **postpone** action on Bylaw 9123 until next meeting.  
Motion carried. Nay: Cynthia Reik, Robert Damaschi

**To Table for First Read Bylaw 9124 - Clerk  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Ram Aberasturia  
Seconded by Dorese Roberts  
To **postpone** action on Bylaw 9124 until next meeting.  
Motion **defeated**. Aye: Ram Aberasturia, Dorese Roberts  
Nay: Robert Damaschi, Cynthia Reik,  
Marcus Oladell, IV, Karen Howe

**MOTION** By Robert Damaschi  
Seconded by Karen Howe  
To **table** for first read Bylaw 9124 – Clerk  
Motion carried. Nay: Ram Aberasturia

**To Table for First Read Bylaw 9125 – School Attorney  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Karen Howe  
To table for first read Bylaw 9125 – School Attorney  
Motion unanimously carried.

**To Table for First Read Bylaw 9130 - Committees  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Dorese Roberts  
Seconded by Cynthia Reik  
To table for first read Bylaw 9130 – Committees  
Motion carried. Nay: Ram Aberasturia

**To Table for First Read Bylaw 9160 – Student Representatives/Board of Education  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Dorese Roberts  
To table for first read Bylaw 9160 – Student Representatives/  
Board of Education  
Motion unanimously carried.

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**To Table for First Read Bylaw 9221 – Filling Vacancies  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Ram Aberasturia  
Seconded by Dorese Roberts  
To table for first read Bylaw 9221 – Filling Vacancies  
Motion unanimously carried.

**To Table for First Read Bylaw 9240 Professional Development/In-Service  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Dorese Roberts  
To table for first read Bylaw 9240 – Professional Development  
In-Service  
Motion carried. Nay: Robert Damaschi

**To Table for First Read Bylaw 9313 – Formulation, Adoption, Amendment, Deletion of  
Administrative Regulations**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Cynthia Reik  
Seconded by Ram Aberasturia  
To table for first read Bylaw 9313 – Formulation, Adoption,  
Amendment, Deletion of Administrative Regulations  
Motion unanimously carried.

**To Table for First Read Bylaw 9314 –Suspension of Policies, Bylaws or Administrative  
Regulations**

**(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Robert Damaschi  
Seconded by Dorese Roberts  
To table for first read Bylaw 9314 – Suspension of Policies, Bylaws or  
Administrative Regulations  
Motion carried. Nay: Ram Aberasturia

**To Table for First Read Bylaw 9325 – Meeting Conduct  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Marcus Oladell, IV  
Seconded by Karen Howe  
To table Bylaw 9325 – Meeting Conduct  
Motion unanimously carried.

**To Table for First Read Bylaw 9325.3 – Parliamentary Procedures  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Robert Damaschi  
Seconded by Cynthia Reik

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To table for first read Bylaw 9325.3 – Parliamentary  
Procedures.  
Motion unanimously carried.

**To Table for First Read Bylaw 9326 – Minutes/Taping/Broadcasting  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Robert Damaschi  
Seconded by Marcus Oladell, IV  
To table for first read Bylaw 9326 – Minutes/Taping/  
Broadcasting.  
Motion unanimously carried.

**To Table for First Read Bylaw 9400 – Monitoring Products and Processes  
(Prescille Yamamoto, Chair, Policy & Audit Committee)**

**MOTION** By Marcus Oladell, IV  
Seconded by Cynthia Reik  
To table for first read Bylaw 9400 – Monitoring Products and  
Processes.  
Motion carried. Nay: Ram Aberasturia, Robert Damaschi,  
Karen Howe

**REPRESENTATIVE REPORTS**

**Ram Aberasturia** – (1) visited Sunset Ridge last week – kids were very excited with the start of school; (2) attended Open House at EHHS – impressed by students who gave presentations; (3) went door knocking on Plain Drive and Silver Lane – parents seem happy with what is currently taking place but would like would more after school programs.

**Dorese Roberts** – visited O’Connell 4<sup>th</sup> grade class – the teacher has no problems with the dress code but does believe in having uniforms.

**Karen Howe** – (1) went to Woodland School and was very impressed with the way Ms. Marchese handles the school; (2) attended the School/Business Partnership annual meeting – they are working on combined programs – one is Career Day. Ms. Howe asked Dr. Martinez for her input.

**Dr. Martinez** – (1) thanked Paul Mainuli for handling the bus route situation; (2) thanked the football coaches for their recent efforts.

**PUBLIC PARTICIPATION** - None

**QUESTIONS/CONCERNS BY BOARD MEMBERS**

**Ram Aberasturia** – asked for status of CBIA grant; (2) why wasn’t the Board notified of the Potential Asbestos Hazard in Art Clay earlier; (3) troubled we are not following our bylaws or Roberts Rules – members should be allowed to speak.

**Dorese Roberts** – re: when will be uniform issue be addressed again.

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**Dr. Martinez – re: Potential Asbestos Hazard in Art Clay** – Dr. Martinez noted as soon as she had something concrete from the Department of Health she then shared the information with the Board. This was not an emergency situation.

**TOPICS FOR FUTURE AGENDAS** - None

**MOTION**

By Karen Howe

Seconded by Robert Damaschi

To adjourn the Regular Meeting of the Board (10:40 P.M.) .

Motion unanimously carried.

Recorded by:  
Donna Fitzgerald