

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
JUNE 16, 2008**

A Regular Meeting of the East Hartford Board of Education was held on Monday, June 16, 2008, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 P.M. by Chairperson Mary Alice Dwyer Hughes.

PRESENT Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Robert Damaschi, Anita Morrison, Dorese Roberts, Karen Howe Marcus Oladell, IV, (arrived 7:15), Hank Pawlowski, Jr., Hilde Mayranen-O'Brien

ALSO PRESENT Dr. Marion H. Martinez, Superintendent of Schools
Debbie Kaprove, Assistant Superintendent of Schools
Paul Mainuli, Director of Business Services
Jody Lefkowitz, Director of Pupil Personnel
Christopher Wethje, Director of Human Resources
Frank Vernile, Supervisor of Facilities
Eric Krauch, Supervisor/Custodial Facilities Services

Flag Day Ceremonies, Presentation of American Flag Essay Contest Winners
(Patricia Begley, Vice-Chairman, Patriotic Commission)

The following were recipients of the American Flag Essay Contest and read their essays to the Board:

Alex Stagnaro	Grade 10	EHHS
Stephanie O'Neill	Grade 6	Sunset Ridge
Darrell Byrd	Grade 4	Woodland
Ama Fuwaa	Grade 5	Mayberry
William MacIntosh	Grade 5	Mayberry

Monica Giglio, English, Department Head, reviewed the essays. A proclamation by Mayor Currey was given to each recipient by Town Council Chairman and Deputy Mayor Rich Kehoe. Ms. Begley presented each with a "gift bag".

Amendments to Agenda: None

APPROVAL OF MINUTES

MOTION By Ram Aberasturia
Seconded by Anita Morrison
To approve the following Minutes:
Special Meeting, May 22, 2008
Motion unanimously carried.

MOTION By Anita Morrison
Seconded by Hank Pawlowski, Jr.
To approve the following Minutes:
Special Meeting, May 28, 2008
Motion unanimously carried.

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MOTION By Dorese Roberts
Seconded by Hank Pawlowski, Jr.
To approve the following Minutes:
Special Meeting, May 29, 2008
Motion unanimously carried.

MOTION By Ram Aberasturia
Seconded by Hank Pawlowski, Jr.
To approve the following Minutes:
Regular Meeting, June 2, 2008
Motion unanimously carried.

MOTION By Dorese Roberts
Seconded by Hank Pawlowski, Jr.
To approve the following Minutes:
Special Meeting, June 3, 2008
Motion unanimously carried.

WRITTEN COMMUNICATIONS TO THE BOARD

- Update on China trip: students are leaving this evening and returning June 29th;
- Auditions are being held for the Summer Youth Festival on Wednesday and Thursday at 6:30 P.M., EHMS; rehearsals begin June 23rd.

STUDENT REPRESENTATIVES REPORT – None

The new student representatives for 2008-09 are Kim Barrington, Junior and Becca Lacosse, Senior.

PUBLIC PARTICIPATION - None

INFORMATIONAL REPORTS

Human Resources/Appointments/No Action Required

COMMITTEE REPORTS

Chairperson/Superintendent's Reports

Superintendent Martinez:

- Dr. Martinez visited Pitkin School last week for their Literacy Tea;
- Last week Jim Brown, former NFL player attended Synergy's Ameri-I-Can Graduation; Dr. Martinez thanked Board members for their attendance;
- CIBA graduation was held last Friday; Dr. Martinez commended the students for a job well done;
- A plaque was given to Chairperson Mary Alice Dwyer Hughes from the PLTI graduation;
- Tomorrow evening is EHHS graduation;
- Dr. Martinez thanked Cari Magnano who opened her home for a Fireside Chat.
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Both Dr. Martinez and Assistant Superintendent Debbie Kaprove participated. Dr. Martinez encouraged other parents to host Fireside Chats.

Chairperson Mary Alice Dwyer Hughes

- Enjoyed seeing all the students at their respective graduation exercises;
- Our next Board meeting is in July – Chairperson Mary Alice Dwyer Hughes encouraged parents to have children keep reading, write a diary and do other activities with their children during the summer months. She also wished all a safe summer.

Special Committee Reports

Policy & Audit - Hank Pawlowski, Jr. – meeting scheduled for June 18th, 6:30 P.M.;

Facilities – Hank Pawlowski, Jr. – no meeting scheduled at this time.

Curriculum – Hilde Mayranen-O’Brien - no meeting scheduled at this time.

Finance & Audit – Ram Aberasturia - meeting scheduled for July 2nd, 6:00 P.M.

Future Planning – Karen Howe – no meeting scheduled at this time. Ms. Howe stated flyers have gone out to parents stating three dates in the fall that parents may choose from to discuss the dress code. No changes will be made in the dress code for the upcoming school year.

PERSONNEL

MOTION

By Ram Aberasturia

Seconded by Hank Pawlowski, Jr.

To approve five **Resignations**:

1. Bing Liu, Chinese Teacher, effective 6/30/08;
2. Elizabeth Horne, Grade 4 Teacher, effective 6/30/08;
3. Winston Churchill, Behavior Manager, effective 5/30/08;
4. Cheryl Beaulieu, Grade 3 Teacher, effective 6/5/08;
5. Tracy Corcoran, Para/SpEd, effective 6/10/08

Motion unanimously carried.

OLD AND UNFINISHED BUSINESS

Remove from Table and Approve Policy 1140 – Use of Students

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To remove from table and Approve Policy 1140 – Use of Students

Motion unanimously carried.

Remove from Table and Approve Policy 1314 – Solicitation of Funds

(Hank Pawlowski, Chair, Policy & Audit)

MOTION

By Hank Pawlowski, Jr.

Seconded by Anita Morrison

To remove from table and Approve Policy 1314 – Use of Students

Motion unanimously carried.

Remove from Table and Approve Policy 3520.1 - Information Security Breach and Notification

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Ram Aberasturia
To remove from table and approve Policy 3520.1 – Information Security Breach and Notification
Motion unanimously carried.

Remove from Table and Approve Policy 3520.11 – Electronic Information Security

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Ram Aberasturia
To remove from table and approve Policy 3520.11 – Electronic Information Security
Motion unanimously carried.

Remove from Table and Approve Policy 4112.8/4212.8 – Nepotism: Employment of Relatives

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Ram Aberasturia
To remove from table and approve Policy 4112.8/4212.8 – Nepotism: Employment of Relatives
Motion carried. Nay: Robert Damaschi, Dorese Roberts

Remove from Table and Approve Policy 5141.21 – Administering Medication

(Hank Pawlowski, Chair, Policy & Audit)

By Hank Pawlowski, Jr.
Seconded by Anita Morrison
To remove from table and approve Policy 5141.21 – Administering Medication
Motion unanimously carried.

Remove from Table and Approve Policy 5141.22 – Student with Chronic Infectious Diseases

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Marcus Oladell, IV
To remove from table and approve Policy 5141.22 – Student with Chronic Infectious Diseases
Motion unanimously carried.

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Remove from Table and Approve Policy 5145.12 – Search and Seizure

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Ram Aberasturia
To remove from table and approve Policy 5145.12 – Search and Seizure
Motion unanimously carried.

Remove from Table and Approve Policy 6114 – Emergencies and Disaster Preparedness

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Karen Howe
To remove from table and approve Policy 6114 – Emergencies and Disaster Preparedness
Motion unanimously carried.

Remove from Table and Approve Policy 6153 – Field Trips

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Marcus Oladell, IV
To remove from table and approve Policy 6153 – Field Trips
Motion unanimously carried.

Remove from Table and Approve Policy 6159 – Individualized Education Program/Special Education Program

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Hank Pawlowski, Jr.
Seconded by Anita Morrison
To remove from table and approve Policy 6159 – Individualized Education Program/Special Education Program
Motion unanimously carried.

NEW BUSINESS

To Approve Three Year Contract Agreement for Medical Advisor, Dr. Ann Milanese (Jody Lefkowitz, Director, Pupil Personnel Services)

(MOTION) By Ram Aberasturia
Seconded by Hilde Mayranen-O'Brien
To approve three year contract with CCMC Faculty Practice Plan, Inc., for the services of Dr. Ann Milanese, as East Hartford Public Schools Medical Advisor.
Motion unanimously carried.

To Approve Bid # 1604-08 Green Clean Janitorial Care Program (Eric Krauch, Supervisor/Custodial Facilities Services)

(MOTION) By Robert Damaschi
Seconded by Hank Pawlowski, Jr.

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To approve Bid # 1604-08 Green Clean Janitorial Care Program and award to K & S Distributors, Inc., East Hartford.
Motion unanimously carried.

**To Approve Bid # 1610-08 Refuse and Recycling Contract
(Frank Vernile, Maintenance Supervisor)**

MOTION By Robert Damaschi
Seconded by Hank Pawlowski, Jr.
To approve Bid # 1610-08 Refuse and Recycling Contract and award to USA Hauling and Recycling.
Motion unanimously carried.

Ms. Morrison requested a list of the twenty vendors who were sent an invitation to bid.

To Approve Referral of Capital Projects to the Mayor and Town Council for Funding Purposes

(Al Costa, Director of Facilities)

MOTION By Ram Aberasturia
Seconded by Anita Morrison
To approve referral of capital projects to the Mayor and Town Council for funding purposes.
Motion carried. Nay: Hilde Mayranen-O'Brian, Robert Damaschi
Karen Howe

To Approve Increase in School Milk Prices for Sodexo

(Marci Noguiera, General Manager, Sodexo)

(Paul Mainuli, Director of Business Services)

MOTION By Hank Pawlowski, Jr.
Seconded by Robert Damaschi
To approve increase in school milk prices for Sodexo from \$0.35 to \$0.45 due to product cost purchases.
Motion carried. Nay: Chairperson Mary Alice Dwyer Hughes,
Dorese Roberts, Ram Aberasturia,
Anita Morrison

Mr. Aberasturia believes the price increase should be placed on other products, so as not to jeopardize students' need for milk.

It was also noted that many students do not apply for free and reduced lunches. Ms. Noguiera noted we are planning incentives to encourage high school student to apply for free and reduced lunches, on a strictly confidential basis.

Ms. Morrison requested information on the concept of plastic lidded containers of milk.

Ms. Roberts stated there was a 5 cent increase in milk the previous year.

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**To Approve Non-Certified Staff Member's Use of Employee Sick Bank
(Christopher T. Wethje, Director of Human Resources)**

MOTION By Hank Pawlowski, Jr.
Seconded by Robert Damaschi
To approve non-certified staff member's use of
Employee Sick Bank.
Motion unanimously carried.

**To Approve Memorandum of Agreement for Security Coverage at Willowbrook
(Christopher T. Wethje, Director of Human Resources)**

MOTION By Hank Pawlowski, Jr.
Seconded by Dorese Roberts
To approve memorandum of agreement for security at
Willowbrook.
Motion carried. Both Ram Aberasturia and Marcus Oladell, IV
recused themselves from voting.

REPRESENTATIVE REPORTS

Dorese Roberts visited O'Connell School on Friday. Awards were given to students for physical fitness; they also met their goal on the CMT's;

Ram Aberasturia attended a talent show at Mayberry School; he also is buying ice cream for students at Sunset Ridge as a thank you for the cards they wrote.

PUBLIC PARTICIPATION – None

QUESTIONS/CONCERNS BY BOARD MEMBERS

Marcus Oladell to Paul Mainuli – (1) regarding summer program bus routes. Mr. Mainuli stated routes will be coming from First Student. Routes for special ed are being finalized for the summer programs; (2) stated he was late this evening because he attended Synergy graduation –his future step-son graduated.

Ram Aberasturia re: no photographer present for Synergy graduation. Petee Thompson, IT Department, stated the graduation at CIBA was videotaped and many parents took pictures.

Dorese Roberts attend Synergy graduation this evening and noted the event was wonderful. Congratulations to all.

TOPICS FOR FUTURE AGENDAS - none

MOTION By Ram Aberasturia
Seconded by Hank Pawlowski, Jr.
To adjourn the Regular Meeting of the Board (8:15 P.M.)
Motion unanimously carried.

Recorded by: Donna Fitzgerald