

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY,
MAY 19, 2008**

A Regular Meeting of the East Hartford Board of Education was held on Monday, May 5, 2008, at the Connecticut International Baccalaureate Academy, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 7:00 P.M. by Chairperson Mary Alice Dwyer Hughes.

PRESENT Chairperson Mary Alice Dwyer Hughes, Secretary Ram Aberasturia, Robert Damaschi, Anita Morrison, Dorese Roberts, Karen Howe
Marcus Oladell, IV, Hank Pawlowski, Jr.

ALSO PRESENT Dr. Marion H. Martinez, Superintendent of Schools
Debbie Kaprove, Assistant Superintendent of Schools
Paul Mainuli, Director of Business Services
Jody Lefkowitz, Director of Pupil Personnel
Christopher Wethje, Director of Human Resources
Al Costa, Director of Facilities
Kelly Rivera, Student Representative

ABSENT Hilde Mayranen-O'Brien

Amendments to Agenda:

MOTION By Ram Aberasturia
Seconded by Anita Morrison
Remove from agenda, under New Business, Item C – Approval
3-Year Contract Agreement for Medical Advisor,
Dr. Ann Milanese, and refer back to Finance & Audit Committee
Motion unanimously carried.

APPROVAL OF MINUTES

MOTION By Marcus Oladell, IV
Seconded by Dorese Roberts
To approve the following Minutes:
Special Meeting, May 1, 2008
Motion unanimously carried.

MOTION By Anita Morrison
Seconded by Ram Aberasturia
To approve the following Minutes:
Special Meeting, May 1, 2008
Motion unanimously carried.

MOTION By Anita Morrison
Seconded by Marcus Oladell, IV
To approve the following Minutes:
Special Meeting, May 5, 2008
Motion unanimously carried.

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MOTION By Ram Aberasturia
Seconded by Anita Morrison
To approve the following Minutes:
Regular Meeting, May 5, 2008, as corrected:
Page 3, 2nd paragraph: ...expect to see an increase in
the cost of foods (delete **due to recycling**);
Page 4, 1st paragraph: ...technology in our **elementary...**
Page 4, under New Business – Motion regarding renewal
of Sodexo Food Services- re: Fizzy Fruit **add: Mr. Aberasturia**
commented “I’m afraid they’re just trying to exploit our
children, selling them a product that ultimately doesn’t give any
nutritional benefits”.
Motion unanimously carried.

MOTION By Robert Damaschi
Seconded by Anita Morrison
To approve the following Minutes:
Special Meeting, May 6, 2008
Motion unanimously carried.

MOTION By Ram Aberasturia
Seconded by Anita Morrison
To approve the following Minutes:
Special Meeting, May 7, 2008
Motion unanimously carried.

WRITTEN COMMUNICATIONS TO THE BOARD

- 5/21 – Retirement/Recognition Dinner at Marco Polo Restaurant, 7:00 P.M.;
- 5/22 – 7:00 –Adult Education Graduation at CIBA;
- Second Annual Student Music and Arts awards held; Ms. Howe stated the students were outstanding;
- 5/27-5/29 – auditions will be held for Carousel; Music teachers will be receiving information from Mr. Kopcha very soon.

STUDENT REPRESENTATIVES REPORT

Kelly Rivera

- National Honor Society induction will take place this evening at the Cultural Center;
- 5/28 – Senior Picnic at High Meadows;
- 5/29, 6-8 P.M. – Taste of Pride at EHHS football field;
- New Board of Education Student Representatives will be at the next Board meeting.

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PUBLIC PARTICIPATION

1. Peter Boucher, East Hartford YMCA – re: (1) thanked the Board for providing support to programs such as daycare, after school care and swim teams; (2) asks that the Board approve the scoreboard item on this evening’s agenda. The YMCA has contributed \$4,800 toward the scoreboard.
2. Nancy Spitko – representing Karen O’Connell, EHEA re: EHHS schedule going from seven to eight periods. The EHEA has not approved this, but we want to preserve our working conditions. We will uphold the bargaining agreement.
3. David Flanagan, EHEA President – re: Hartford Courant article re: administrators leaving the school district due to the Board of Education. This is not true.

INFORMATIONAL REPORTS

Human Resources/Appointments/No Action Required

Report on Junior Achievement, Southwest New England

(Lou Golden, President, Junior Achievement)

(Roslynn Hooks, Sr. Program Manager, Junior Achievement)

A presentation on Junior Achievement was given to the Board. It was noted that on Thursday, May 22nd, 40 volunteers from Pratt & Whitney will be at Hockanum School from 9:00-1:00 P.M. along with representatives of J.A. We would also like to serve EHMS and EHHS. Last year, J.A. served 1,259 East Hartford students. They would like to have other businesses get involved with J.A. Also mentioned was that Six Flags is offering volunteers summer jobs. Please call (860) 525-4510.

Purpose and Effectiveness of Data Boards

(Dr. Marion H. Martinez, Superintendent)

(Michael Litke, Principal, O’Brien)

Dr. Martinez stated East Hartford’s data boards, displayed at the State’s Data Fair were outstanding. She thanked administrators and also thanked Board members for coming early this evening to view our data boards. Dr. Martinez thanked Mike Litke, Principal, O’Brien School for presenting to the Board this evening.

Mr. Litke gave a presentation on the O’Brien Elementary School data board, which shows strengths and weaknesses. The data was used as a guideline for instruction. Strategies were aligned with CMT’s. As a result, we have improved our math achievement by 25%.

Dr. Martinez noted all the data boards will be displayed in the central office.

COMMITTEE REPORTS

Chairperson/Superintendent’s Reports

Superintendent Martinez:

- Saturday CIBA students and others attended the PanCan Walk in memory of Mike Abelon;
- Dr. Martinez commented on the article that appeared in Sunday’s newspaper stating it was erroneous.

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Chairperson Mary Alice Dwyer Hughes

No report given.

Special Committee Reports

Policy & Audit - Hank Pawlowski, Jr. – Mr. Aberasturia noted a meeting is scheduled for May 28th;

Curriculum – Hilde Mayranen-O’Brien (absent) It was noted a meeting will be scheduled before our next Board meeting.

Facilities – Hank Pawlowski, Jr. – meeting will be scheduled in early June.

Finance & Audit – Ram Aberasturia - meeting scheduled for June 4th;

Future Planning – Karen Howe – recently met and shared information from representatives of schools regarding the dress code. Ms. Howe stated we will be holding forums on October 7, 8 and 9. We will be sending out information shortly.

PERSONNEL

MOTION

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To approve one **Retirement:**

1. Charlotte Maynard, Spec Ed Para, effective 6/18/08;

To approve four **Resignations:**

1. Alisa M. Dannecker, Music/Vocal Teacher, effective 6/30/08;
2. Stephanie Dal Pra, Art Teacher, effective 6/18/08
3. Tamara Brierly, Priority Tutor, effective 5/30/08;
4. Staci Fearon, Grade 3 Teacher, effective 6/30/08.

Motion unanimously carried.

Chairperson Mary Alice Dwyer Hughes stated people are leaving positions due to moving and other personal reasons exit interviews revealed.

OLD AND UNFINISHED BUSINESS – None

NEW BUSINESS

To Approve Dental Health Program

(Marjorie Berry, Chief Executive Officer, East Hartford Community HealthCare, Inc.)

(Margaret DeVito, Supervisor of Nurses)

MOTION

By Hank Pawlowski, Jr.

Seconded by Ram Aberasturia

To approve Dental Health Program agreement between the East Hartford Board of Education and East Hartford Community HealthCare, Inc. from July 1, 2008 through June 30, 2009.

Motion unanimously carried.

Ms. Berry noted 378 children were served in schools this past year.

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To Approve Carl Perkins Grant

(Michelle Hacker, Department Head, Vocational/Business Education)

MOTION By Robert Damaschi
Seconded by Marcus Oladell, IV
To approve Carl Perkins Grant.
Motion unanimously carried.

To Approve Bid #1600-08; Scoreboards

(Paul Mainuli, Director of Business Services)

(MOTION) By Ram Aberasturia
Seconded by Anita Morrison
To approve Bid #1600-08 Scoreboards and award to
Hampden Engineering for a total of approximately \$31,000.
Motion carried. Nay: Robert Damaschi

To Approve Proposed Schedule Changes for East Hartford High School

(Matt Ryan, Principal, EHHS)

MOTION By Hank Pawlowski, Jr.
Seconded by Dorese Roberts
To approve proposed schedule changes for East Hartford
High School
Motion unanimously carried.

To Approve Student Planning/Agenda Books

(Debbie Kaprove, Assistant Superintendent)

MOTION By Robert Damaschi
Seconded by Marcus Oladell, IV
To approve Student Planning/Agenda Books and award to
Premier.
Motion unanimously carried.

**To Approve Proposal to Rent Stevens School to Goodwin College for Summer Bridge
Program, July 2nd through August 8th**

(Al Costa, Director of Facilities)

MOTION By Hank Pawlowski, Jr.
Seconded by Ram Aberasturia
To approve proposal to rent Stevens School to Goodwin College for
Summer Bridge Program, July 2nd through August 8th
Motion unanimously carried.

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**Approve Replacement to Window Wall Unit Ventilators – East Hartford High School
(Al Costa, Director of Facilities)**

MOTION By Hank Pawlowski, Jr.
Seconded by Robert Damaschi
To approve replacement to window wall unit ventilators –
East Hartford High School
Motion unanimously carried.

**Approve Memorandum of Agreement Between EHEA and EHBOE
(Chris Wethje, Director of Human Resources)**

MOTION By Robert Damaschi
Seconded by Anita Morrison
To approve Memorandum of Agreement between
EHEA and EHBOE
Motion unanimously carried.

**Table for First Read Policy 1140 – Use of Students
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Dorese Roberts
Seconded by Anita Morrison
To table for first read Policy 1140 – Use of Students
Motion unanimously carried.

**Table for First Read Policy 1314 – Solicitation of Funds
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Ram Aberasturia
Seconded by Anita Morrison
To table for first read Policy 1314 – Use of Students
Motion unanimously carried.

**Table for First Read Policy 3520.1 - Information Security Breach and Notification
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Dorese Roberts
Seconded by Hank Pawlowski, Jr.
To table for first read Policy 3520.1 – Information Security
Breach and Notification
Motion unanimously carried.

**Table for First Read Policy 3520.11 – Electronic Information Security
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Dorese Roberts
Seconded by Marcus Oladell, IV
To table for first read Policy 3520.11 – Electronic
Information Security
Motion unanimously carried.

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**Table for First Read Policy 4112.8/4212.8 – Nepotism: Employment of Relatives
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Ram Aberasturia
Seconded by Marcus Oladell, IV
To table for first read Policy 4112.8/4212.8 – Nepotism:
Employment of Relatives
Motion unanimously carried.

**Table for First Read Policy 5141.21 – Administering Medication
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Dorese Roberts
Seconded by Anita Morrison
To table for first read Policy 5141.21 – Administering
Medication
Motion unanimously carried.

**Table for First Read Policy 5141.22 – Student with Chronic Infectious Diseases
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Marcus Oladell, IV
Seconded by Dorese Roberts
To table for first read Policy 5141.22 – Student with
Chronic Infectious Diseases
Motion unanimously carried.

**Table for First Read Policy 5145.12 – Search and Seizure
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Ram Aberasturia
Seconded by Marcus Oladell, IV
To table for first read Policy 5145.12 – Search and Seizure
Motion unanimously carried.

**Table for First Read Policy 6114 – Emergencies and Disaster Preparedness
(Hank Pawlowski, Chair, Policy & Audit)**

MOTION By Dorese Roberts
Seconded by Anita Morrison
To table for first read Policy 6114 – Emergencies and
Disaster Preparedness
Motion unanimously carried.

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Table for First Read Policy 6153 – Field Trips

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Anita Morrison
Seconded by Dorese Roberts
To table for first read Policy 6153 – Field Trips and Excursions
Motion unanimously carried.

Table for First Read Policy 6159 – Individualized Education Program/Special Education Program

(Hank Pawlowski, Chair, Policy & Audit)

MOTION By Ram Aberasturia
Seconded by Marcus Oladell, IV
To table for first read Policy 6159 – Individualized Education Program/Special Education Program
Motion unanimously carried.

Superintendent Martinez stated the above policies will be placed on our web site after this Friday.

REPRESENTATIVE REPORTS

- **Ram Aberasturia** – attended Mayberry School – thank you to the principal, teachers and students for the pizza party. I enjoyed the talent show;
- **Dorese Roberts** – visited O’Connell School – a concert was given, and it was outstanding.

PUBLIC PARTICIPATION None

QUESTIONS/CONCERNS BY BOARD MEMBERS

- **Ram Aberasturia** – re: (1) thanked the principals for the data boards; (2) would like to have us follow up on the Bridge Program at Goodwin School; (3) Thanked the community for coming out today;
- **Anita Morrison** – re: was at EHMS – enjoyed talking with the students, principal and teachers;
- **Karen Howe** – (1) Willowbrook is recruiting for next year’s Head Start program. Irene Cohn will interview Penny Richard and Nancy Moriarty for Channel 5 viewing to get the message out; (2) re: CIBA’s China trip – the trip will proceed as planned in light of the recent disaster; (3) **Karen Howe and Anita Morrison** are involved in a leadership committee for Child Plan. Information will be presented to the Superintendent and Board. It was suggested that surveys go through the Superintendent’s Office.

TOPICS FOR FUTURE AGENDAS - None

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MOTION By Robert Damaschi
Seconded by Ram Aberasturia
To recess to Executive Session (8:50 P.M.) to discuss the following:

1. Discussion with possible action regarding collective bargaining agreement with Behavior Managers 2007-2011;
2. Discussion with possible action regarding leave of absence request for a paraprofessional;
3. Discussion with possible action regarding leave of absence request for a security officer.

Motion unanimously carried.

Recorded by: Donna Fitzgerald

The Regular Board meeting reconvened at 9:04 P.M.

MOTION By Karen Howe
Seconded by Anita Morrison
To approve the 2007-2011 collective bargaining agreement as negotiated with the Behavior Managers.
Motion carried. Ram Aberasturia recused himself from this vote and discussion.

MOTION By Ram Aberasturia
Seconded by Anita Morrison
To approve a leave of absence without pay request for Robert Ricks, a Paraprofessional at East Hartford High School, through June 30, 2008.
Motion unanimously carried.

MOTION By Anita Morrison
Seconded by Ram Aberasturia
To approve a leave of absence without pay request for Theodore Hitchcock, a paraprofessional at East Hartford High School, Mondays through Thursdays from May 27, 2008 through June 30, 2008.
Motion unanimously carried.

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MOTION By Marcus Oladell
Seconded by Karen Howe
To approve an intermittent leave of absence without pay request for Edwin Soto, a security officer at East Hartford Middle School through June 18, 2008.
Motion unanimously carried.

MOTION By Ram Aberasturia
Seconded by Anita Morrison
To adjourn the Regular Board Meeting at 9:06 P.M.
Motion unanimously carried.

Recorded by:
Christopher Wethje