

**SPECIAL MEETING
EAST HARTFORD BOARD OF EDUCATION**

**TUESDAY,
DECEMBER 12, 2006**

A Special Meeting of the East Hartford Board of Education was held on Tuesday, December 12, 2006, at Hockanum Elementary School, 191 Main Street, East Hartford, CT. The meeting was called to order at 6:30 P.M. by Chairperson Hilde Mayranen-O'Brien.

PRESENT Chairperson Hilde Mayranen-O'Brien, Robert Damaschi,
Hank Pawlowski, Jr., Prescille Yamamoto
Ram Aberasturia, Cynthia Reik, Dorese Roberts

ALSO PRESENT Dr. Marion H. Martinez, Superintendent of Schools
Debbie Kaprove, Assistant Superintendent of Schools
Paul Mainuli, Director of Business Services
Al Costa, Director of Facilities

**SPECIAL MEETING FOR BUDGETARY PURPOSES WITH POSSIBLE ACTION
BUDGET WORKSHOP**

**(Dollar amounts noted after each program represent the Superintendent's Request for
FY 2007-08)**

501 – Board of Education Services – \$35,346 - Mr. Mainuli noted Line 8100 – Dues and Fees, includes CABE membership.

510 – Central Administration – \$801,153 – Mr. Mainuli noted we are interviewing for the grants administrator position. Line 3300 – Other Prof Services – includes proposed funding for a full redistricting program and Scully & Wolff.

512 – Community Services - \$30,954 – Ms. Yamamoto requested a copy of the School/Business Partnership annual report from last year; Dr. Martinez stated we have to consider creating a foundation, separate from the School/Business Partnership; As requested, Dr. Martinez will provide the Board with a list of board members.

515 - Human Resources - \$501,848 – Mr. Mainuli stated the requested amount of \$5,000 allocated to staff development is necessary. We need to expand staff development opportunities for employees. Ms. Yamamoto questioned the 40% increase in Line 4300 – Repairs and Maintenance. The increase reflected the cost for the on-line Application Track system.

520 – Building Administration - \$4,203,309 – Regarding Line 4300 – Repairs and Maintenance, Mr. Mainuli noted we will be putting some additional copiers rather than printers at the high school, as a cost saving measure; there has been an increase in copy paper which will increase costs to \$90,000.

530 – Fiscal Services - \$552,769 – Line 5802 – Conferences – Mr. Mainuli noted this is for the CPA to attend necessary conferences; Line 5400 – dollars are set aside to advertise bids;

551 – Plant Operations - \$3,705,830 – No changes are anticipated. Line 4210 – Disposal Services – are for CRRRA tipping fees. It was noted that no increase is expected with MDC.

552 – Plant Maintenance - \$4,026,107 – No major changes are anticipated; Line 6130 – Supplies Maintenance – includes HVAC supplies.

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555 – Security Services - \$656,691 – Line 4900 – Other Purchased Services – is for Sonitrol, which is a major expense; Mr. Costa stated a meeting was held with the Superintendent regarding the need for new radios. We will be bringing a proposal to the Board – we cannot communicate effectively with the present radios, should an emergency situation arise; Ms. Yamamoto asked why the substitute security office is not on the B-2 schedule.

560 – Student Transportation Services - \$1,959,895 – No major changes are anticipated. Mr. Mainuli stated we will be bringing a contract from First Student to the Board on Monday evening for approval of a 5% increase. Mr. Mainuli will get feedback from Ms. Rodgers re: the effectiveness of First Student with sports programs. Mr. Aberasturia asked if our bus drivers have appropriate licenses and certification. Mr. Mainuli responded they all do.

590 – Information Systems - \$1,261,812 – This account remains status quo. Ms. Yamamoto requested clarification of job titles for all personnel in this area. Mr. Mainuli noted we will complete all lease/finance arrangements this year.

800 – Capital Improvements - \$220,000 – No major changes are anticipated. Line 7500 – Building Improvements – the increase is due to EPA mandated programs.

910 – Debt Service - \$138,251 – Line 731l – Equipment Replace – this is the first year paying a lease/finance arrangement for the PBX system. Mr. Mainuli noted this requires Town Council approval. He further noted we need to get on a regular schedule for replacement of computers.

920 – Fixed Charges - \$12,784,314 – Line 2400 – Staff Retirement – Mr. Mainuli noted teachers will need to submit retirement requests to HR by January 1. We will then know if we can adjust this amount; also noted, pension contributions for Paraprofessionals have increased significantly; Line 2120 – Health Self Insure – Mr. Mainuli noted we expect to receive information on what the expected rates will be for next year.

Dr. Martinez asked Mr. Mainuli to develop a list of what was considered, but cut.

Due to the increased ELL population in the elementary program over the past several years, we currently have over 100 students per year. Linda Kauffmann, Elementary Curriculum Supervisor, distributed a proposal regarding ELL budget request. It is a proposal that will meet the minimum requirements of the CT State Statutes to provide needed instructional support for identified students. Two options were presented. Proposal Request – Option 1 – asks for 3 FTE certified teachers, 3 additional tutors, instructional materials and professional development. Total amount for Option 1 is \$229,889. Proposal Request – Option 2 – asks for one additional teacher (as required by CGS-10-16f), 3 tutors, instruction materials and professional development. Total amount for Option 2 is \$123,069.

Presently we have four ESL schools – Mayberry, O’Brien, Norris and Sunset. With this proposal, we could include Langford, Pitkin and Silver Lane for next year.

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Chairperson Hilde Mayranen-O'Brien stated the need for ESL should be stressed to the Town Council.

MOTION

By Prescille Yamamoto

Seconded by Hank Pawlowski, Jr.

To adjourn the Special Meeting of the Board (8:50 P.M.)

Motion unanimously carried.

Recorded by:
Donna Fitzgerald