

**SPECIAL MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**TUESDAY,  
JANUARY 3, 2006**

A Special Meeting of the East Hartford Board of Education was held on Tuesday, January 3, 2006, at the Connecticut International Baccalaureate Academy Lecture Hall, 857 Forbes Street, East Hartford, CT. The meeting was called to order at 5:35 P.M. by Chairperson Hilde Mayranen-O'Brien.

**PRESENT** Chairperson Hilde Mayranen-O'Brien, Jason Rojas, Jr., Secretary, Robert Damaschi, Karen Howe, Cynthia Reik, Prescille Yamamoto, Ram Aberasturia, Marcus Oladell, IV(arrived 7:10 P.M.).

**ALSO PRESENT** Dr. Marion Martinez, Superintendent of Schools  
Paul Mainuli, Director of Business Services  
Arthur Arpin, Director of Human Resources  
Jody Lefkowitz, Director of Pupil Personnel  
Al Costa, Director of Facilities  
Frank Vernile, Supervisor, Plant Maintenance  
Guy Collins, Supervisor, IT Department

**ABSENT** Hank Pawlowski, Jr.

Mr. Mainuli noted he spoke with Mike Walsh. He is not expecting any adjustments to the insurance accounts probably until February.

**Mr. Mainuli reviewed Programs 226-350, 501-590 and 800-920; comments are included:**

**Program 226 – External Placements**

Mr. Mainuli noted we are picking up costs of nursing expenses at O'Brien as well as four LPN positions. Mr. Mainuli will record these in "Other Health Services". Ms. Lefkowitz noted we have 26 tuition students at Woodland. We have increased tuition rates slightly. Currently, we have 119 out of district students. We do not have control on State agency based students. Mr. Damaschi requested the present workload for each social worker and psychologist, as well as salaries, and what other job responsibilities each have. Mr. Damaschi

asked if we have allocated dollars in the present budget to increase time of the LIFE program. Dr. Martinez does not think this will result in additional dollars.

**Program 227 – Home Instruction**

There are eight homebound students receiving instruction.

**Program 230 – Special Education/Resource**

Mr. Mainuli noted the major increases are in Transportation. We have added \$20,000 for instructional supplies district-wide. Regarding equipment replacement, we need to have dollars on hand for students that require special equipment. Ms. Reik requested the number of identified students.

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**Program 260 – English as a Second Language** – No changes were noted. Mr. Damaschi asked how successful the ESL program in our district is. Dr. Martinez stated it is not very successful.

**Program 270 – IDEA (Gifted/Talented)** - No changes were noted. Dr. Martinez noted she is looking forward to revamping services.

**Program 313 – Social Work Services** – No changes were noted. Mr. Damaschi suggested sharing services with the Town.

**Program 320 – Guidance/Career Education** – No changes were noted. Mr. Rojas asked how many guidance counselors are at EHMS and EHHS.

**Program 325 – Research/Testing/Remediation** – It was noted there is an increase in Improve Evaluation and testing materials.

**Program 330 - Health Services** – It was noted we have 19 RN's. Dr. Martinez stated there is a need to have staff development for nurses.

**Program 340 – Psychological Services** – No changes were noted.

**Program 350 – Speech/Language/Hearing** – Ms. Lefkowitz noted it seems the younger children are in need for additional speech services.

**Program 501 – Board of Education Services** – Mr. Mainuli noted we have added dollars for conferences and postage. Mr. Rojas asked what we are receiving for paying dues and fees. Dr. Martinez stated ASCD membership offers professional development on line. This is a very large expense.

**Program 510 – Central Administration** – No changes were noted.

**Program 512 – Community Services** – No changes were noted.

**Program 515 – Human Resources** – Mr. Mainuli noted we have increased this line by \$50,000 for attorney's fees. Dr. Martinez asked that this be **decreased**.

**Program 520 – Building Administration** – No changes were noted. Ms. Reik noted we should not be paying for advanced placement. She also asked for information on scores.

**Program 530 – Fiscal Services** Dr. Martinez stated Mr. Mainuli did an excellent job, which is reflected in the new audit report that will be brought to the Board.

**Program 551 – Plant Operations** – Mr. Mainuli noted utilities and water have increased, as well as tipping fees to CRRA. Janitorial supplies have also increased.

**Program 552 – Plant Maintenance** – Mr. Mainuli noted there have been increases in fuel and utilities. We are including a maintenance contracting regarding the infrastructure at EHHS. Contracted services have increased (\$225,000). Mr. Costa stated he would like to consider hiring a S2HVAC Technician (approximately \$72,000). This person could do all repairs and maintenance and save the district \$50,000 yearly. Mr. Costa also praised Mr. Vernile for outstanding performance in overseeing plant maintenance.

**Program 555 – Security Services** – It was noted we have 14 security officers, two of which are grant funded.

**Program 560 – Student Transportation Services** – It was noted we have 40 crossing guards. All dollars reflect the contract.

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**Program 590 – Information Systems** – Dr. Martinez noted if we say we want to have technology for K-5, we really need to have it – but initiatives cost dollars. Mr. Mainuli noted

he would like to go to bid in the spring for a new system to replace Pentamation. Mr. Collins noted the PBX telephone system at EHHS needs to be replaced. This is a critical need.

**Program 800 Capital Improvements** – No changes were noted.

**Program 910 – Debt Service** – No changes were noted.

**Program 920 – Fixed Charges** – Mr. Mainuli noted we should be able to reduce line 2400 (Staff Retirement). We are also hoping to get more relief on insurances. Mr. Damaschi asked what it would cost us to pay off the give back.

The next Budget Workshop will be held on Saturday, January 7, 2006, 8:00 A.M.

**MOTION**

By Prescille Yamamoto  
Seconded by Ram Aberasturia  
To adjourn the Special Meeting (7:30 P.M.)  
Motion unanimously carried.

Recorded by:  
Donna Fitzgerald