



April 28, 2020

Dear EHPS Students and Families,

I hope that you are all well and safe and healthy at home. As I am sure you all know, on April 9, Governor Lamont announced that schools would remain closed through at least May 20th. With that announcement, the EHPS Distance Learning Plan (DLP) enters Phase III. For this Phase, your principals, teachers and I have worked to identify the following goals for you:

- To promote student well-being
- To begin the process of offering students feedback on their learning
- To use online tools effectively and to expand the use of resources
- To support the needs of all of our students and their families

**What can I expect for Phase III of the EHPS DLP?**

During the last few weeks, you should have learned how to: set up a regular routine for your at-home learning environment, access assignments on the district website and/or DOJO and Remind Applications, and have engaged in ongoing communication with teachers. During Phase III of the DLP, students are expected to follow a regular, yet flexible schedule. Please do not hesitate to reach out to teachers or principal for support, guidance, or to schedule a meeting.

**How will I engage in learning during this phase of the DLP?**

During Phases I & II of the DLP, East Hartford teachers have been hard at work learning new ways to engage students in this new way of learning. Students will continue to use the tools that they introduced during Phase II of the DLP: DOJO, Remind. Throughout Phase III of the DLP, it will be important that you maintain communication with teachers and support staff.

**How will I be graded during Phase III of the EHPS DLP?**

We have officially entered into Term 3. All elementary students will be graded using a rubric (see below) that measures the “two Cs”: *Commitment to Learning* (Effort) and *Content Accuracy* (Content) for every assignment. Our DLP is intended to provide instruction to our students and to enhance and maintain skills learned during the first two terms of school. Teachers are utilizing grading and assessments from terms 1 and 2 to inform the needs of students, and continue teaching the standards. This term 3 report card provides grading on engagement and assesses work during the DLP only. The adapted term 3 DLP report card only captures the days after March 12th when schools were officially closed. In response to the needs of our students and families, we feel that this grading and assessment process is fair and equitable.

Rating	Engagement	Performance Indicators
<b>4 Exceeding</b>	<ul style="list-style-type: none"> <li>Connected in Dojo/Remind and approved sites/apps</li> <li>Views messages and posts daily</li> <li>Submits more than half of the required assignments</li> </ul>	<ul style="list-style-type: none"> <li>Work exceeds grade level expectations &amp; standards</li> <li>Work exceeds engagement expectations</li> </ul>
<b>3 Meeting</b>	<ul style="list-style-type: none"> <li>Connected in Dojo/Remind and approved sites/apps</li> <li>Views messages and posts at least weekly</li> <li>Submits about half of the required assignments</li> </ul>	<ul style="list-style-type: none"> <li>Work meets grade level expectations &amp; standards</li> <li>Work meets engagement expectations</li> </ul>
<b>2 Progressing</b>	<ul style="list-style-type: none"> <li>Connected in Dojo/Remind and some approved sites</li> <li>Viewing messages and DLP plan infrequently</li> <li>Minimal DLP work, but utilizing approved sites/apps</li> </ul>	<ul style="list-style-type: none"> <li>Work progresses towards grade level expectations &amp; standards</li> <li>Work progresses towards engagement expectations</li> </ul>
<b>1 Beginning</b>	<ul style="list-style-type: none"> <li>Little to no contact, may be connected in Dojo/Remind</li> <li>Not viewing messages or DLP plan but somewhat utilizing approved sites/apps</li> </ul>	<ul style="list-style-type: none"> <li>Work is beginning to meet grade level expectations &amp; standards</li> <li>Work is beginning to meet engagement expectations</li> </ul>

#### **How is attendance counted during this phase of the DLP?**

At this time, no formal attendance is being taken by your teachers. Instead, your “attendance” in class is being tracked informally through your completion of assignments and/or your participation through DOJO and Remind. As such, it is important that you follow the directions for submitting the work that has been assigned to you by all of your teachers.

#### **Where can I access additional resources?**

I strongly encourage you to access our DLP family resource page:

[https://www.easthartford.org/distance\\_learning\\_plan/family\\_resources](https://www.easthartford.org/distance_learning_plan/family_resources)

In this link, you will find valuable guides and information regarding community resources, district supports and communications, and supports for parents as teachers. Please utilize these very important resources and tools that we have gathered and built for you.

Your success and your safety are important to us! During this time we at EHPS recognize our families may be experiencing a variety of challenges and hardships. We want to let you know we are here for you. Please continue to participate in the EHPS Distance Learning Plan, stay in communication with your teachers and/or other members of your school’s support team which include social workers, school psychologists, and family liaisons. If you need additional resources or your child is struggling with any part of the Distance Learning Plan for any reason please contact your teacher and principal so that we can work to support you.

Thank you,

Elsie Torres