

**REGULAR MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY  
FEBRUARY 7, 2022**

A Regular Meeting of the East Hartford Board of Education was held on Monday, February 7, 2022, in the Lecture Hall of the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT.

**The meeting was called to order at 7:00 PM by Chairman Tyron V. Harris.**

**PRESENT** Chairman Tyron V. Harris, Secretary Vanessa Jenkins, Dr. Annabelle Diaz-Santiago, John Pereira, Dorese Roberts, Stephanie Watkins

**ATTENDED  
VIRTUALLY** Marilyn Pet

**ABSENT** Valerie Scheer, Marilyn Pet

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Anne Marie Mancini, Deputy Superintendent of Secondary Curriculum  
Elsie Torres, Assistant Superintendent of Elementary Curriculum  
Chris Wethje, Director of Human Resources  
Ben Whittaker, Chief Operations Officer  
Dr. Sharon Bremner, Director of Pupil Personnel Services  
Roberta J. Pratt, Chief Information Officer of Information Technology

**AMENDMENTS TO AGENDA** – Yes, create a Consent Calendar under New Business to Table for First Read Items: 5-33.

**APPROVAL OF MINUTES**

**MOTION** By Dorese Roberts  
Seconded by Stephanie Watkins  
To approve the following Minutes:  
Special Board of Education Meeting: January 5, 2022, 2:43 p.m.  
Motion unanimously carried.

**APPROVAL OF MINUTES**

**MOTION** By Dorese Roberts  
Seconded by Stephanie Watkins  
To approve the following Minutes:  
Regular Board of Education Meeting: January 10, 2022, 7:01 p.m.  
Motion unanimously carried.

**WRITTEN COMMUNICATION TO THE BOARD OF EDUCATION** – East Hartford CONNects and Goodwin University present “The Professional Skills Academy” classes starting February 22, 2022. They are free to East Hartford residents with a high school diploma, GED, or NEDP.

**STUDENT REPRESENTATIVE REPORTS** –

**Diego Romero, CIBA and Faith Anane, EHHS**

- 2/10/22 at 5:30pm: Virtual extended essay info meeting for parents/guardians of juniors
- 2/10/22: Orchestra concert

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- 2/11/22 at 6:30pm: Abelon is hosting a FUNdraising Night where families are going to play bingo in the lecture hall. All CIBA families are welcome to attend.
- 2/17/22 at 6:30pm: Meeting for sophomore parents/guardians to discuss course selection and the diploma program. This will be held virtually and in the lecture hall.
- 2/18/22: Early dismissal day. There will be Success Beyond High School sessions. Some of the topics covered will be post-secondary planning, social emotional learning such as self-care and IB requirements. There will also be a Chinese New Year Celebration.
- 2/25/22: Black History Month will be celebrated throughout February and there will be a celebration during connections on Friday Feb 25<sup>th</sup>.
- 3/5/22: College visits in Boston: Sophomores and Juniors will take tours of Endicott College and Northeastern University.
- Winter Sports: Wrestling is currently 19-0 and are looking to secure the Conference Championship vs Manchester on Wednesday. Boys and Girls basketball continue to have success as well as Indoor Track.
- FAFSA Saturday took place to support our seniors and their families.

**PUBLIC PARTICIPATION** – None

**INFORMATIONAL REPORTS**

**Human Resources/No Action Required**

**Chairman's Report**

**Tyron V. Harris**

Chairman Harris welcomed his fellow board members and Nicole Beauchamp as the new board clerk. Chairman Harris explained that when statutes change, the Board receives recommendations from Shipman and Goodwin regarding how Board of Education policies should mirror these changes. He then discussed the Administrative Review Policy and Audit Committee processes. He explained the First Read process and what happens after. Chairman Harris then commented on the significant decrease in COVID rates and thanked those involved in making that happen. Chairman Harris concluded by discussing the importance of recognizing February as Black History Month.

**Superintendent's Report**

**Nathan Quesnel**

**Updates from the District:**

- Back to School '22 Update
- Update on Sheff Settlement
- Update on Presentation to State Board of Education
- Shared video, "College Acceptance at EHHS"
- Shared video, "EHPS Staff Spotlight: Adrienne Cote-Parker"

**Dates to Remember:**

- 2/28/22: Professional Development (Early Dismissal PK-12)
- 2/21/22: Presidents Day (District Closed)
- 2/22/22: Professional Development (Schools Closed for Students)
- 3/14/22: Next BOE Meeting

- 6/8/22: Last Day of School (Woodland, Mayberry 6/9)

### **The East Hartford FiberCity® Broadband Network**

**Adam Brill, FiberCity Presentation.** Adam Brill provided an overview of SiFi Networks. He then discussed the benefits of a FiberCity and what is involved in its construction.

### **Mid-Year Progress Report**

#### **Nathan Quesnel, Superintendent of Schools**

Pride in 5 Review:

- Accelerate achievement for every child
- Weave webs of caring and empowering supports
- Transform structures and systems
- Diversify and grow our talented workforce
- Expand opportunities and options for success

Corresponding Project Midyear Updates:

- Implement principles of Universal Design for Learning (UDL)
- Implement Illustrative Math (IM) and Desmos Tools across district schools
- Increase student attendance rates
- Improve student behavior and reduce rates of suspension
- Transform Woodland School
- Implement student centered coaching PreK – Grade 5
- Return foodservice program to solvency and develop new programs
- Research and implement improvements to financial technology
- Develop major indoor air quality improvement projects
- Implement improvements to the financial structures of the Pupil Personnel Services department
- Revitalize [www.easthartford.org](http://www.easthartford.org) as a dynamic resource for our families and staff
- Refine asset management process including the distribution/collection plan for devices to staff and students
- Diversify EHPS teacher, administrator and employee workforce
- Implement wise-scale staffing plan resulting from American Rescue Plan (ARP)
- Expand college experiences and post-secondary supports
- District metrics will be filled in at the end of the year

### **Second Quarter Financial Report**

#### **Benjamin Whittaker, Chief Operations Officer**

Mr. Whittaker presented the second quarter financial report. The report and the “FY22 Mid-Year General Budget Review” financial analysis tool covers the 6-month period beginning July 1, 2021 through December 31, 2021. Highlights included:

- Q2 FY22 Financial Report areas of interests: SPED tuition, magnet tuition, unemployment claim expense, staff vacancies, transportation (SPED, vocational and magnet), professional contract services (substitute teachers), Woodland tuition (revenue to EHPS).

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Mr. Whittaker noted that the Q3 FY22 Financial Report will provide a more detailed year-end forecast.

**Headstart Family Outcomes Report 2021-2022**

**Elsie Torres, Assistant Superintendent of Elementary Curriculum**

Ms. Torres mentioned that 244 families were assessed and this was the first of two assessments that measures families on 18 indicators. The first provides baseline data and the second assesses programs efficacy at addressing family's individual needs and removes family barriers. All areas assessed are "stable" with a score of two or higher with the exception of volunteering. Ms. Torres commented that COVID greatly impacted family's ability and opportunities to volunteer.

**OLD BUSINESS** – None

**NEW BUSINESS**

**Review Resolution for a Memorial Bench and Approve to Table for two consecutive meetings**

**MOTION** By John Pereira  
Seconded by Dorese Roberts  
To approve Review Resolution for a Memorial Bench and Approve to Table for two consecutive meetings.  
Motion unanimously carried.

**Review and Approval - 2022 - 2023 Board Business Calendar**

**MOTION** By Dr. Annabelle Diaz-Santiago  
Seconded by Secretary Vanessa Jenkins  
To approve 2022-2023 Board Business Calendar  
Motion unanimously carried.

**Review and Approval – SAT School Day, March 23, 2022 High School Calendar Change**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dr. Annabelle Diaz-Santiago  
To approve the SAT School Day, High School Calendar Change  
Motion unanimously carried.

**Review and Approval – Construction Contract Award and Authorization for Chief Operations Officer to Execute Contract on behalf of the Board of Education - ITB # 1796-22 School Based Health Centers at Sunset Ridge and Woodland Schools**

**MOTION** By Dorese Roberts  
Seconded by Secretary Vanessa Jenkins  
Abstained John Pereira  
To approve Construction Contract Award and Authorization for Chief Operations Officer to Execute Contract on behalf of the Board of Education - ITB # 1796-22 School Based Health Centers at Sunset Ridge and Woodland Schools  
Motion unanimously carried.

**Create Consent Calendar under New Business to Table for First Read Items: 5-32**

**MOTION** By Dorese Roberts  
Seconded by Secretary Vanessa Jenkins  
To create Consent Calendar under New Business to Table for First Read Items:  
5-33  
Motion unanimously carried.

**Table for First Read - Policy 4118.232 4218.232 (Alcohol, Tobacco and Drug Free Workplace)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 4118.232 4218.232 (Alcohol,  
Tobacco and Drug Free Workplace)  
Motion unanimously carried.

**Table for First Read - Policy 5114 (Student Discipline Alternative Education Opportunities for Expelled Students)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 5114 (Student Discipline Alternative  
Education Opportunities for Expelled Students)  
Motion unanimously carried.

**Table for First Read - Policy 5125 (Confidentiality and Access to Education Records)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 5125 (Confidentiality and Access to  
Education Records)  
Motion unanimously carried.

**Table for First Read - Policy 5131.6 (Drug and Alcohol Use by Students)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 5131.6 (Drug and Alcohol Use by  
Students)  
Motion unanimously carried.

**Table for First Read - Policy 5131.61 (Chemical Health for Student Athletes)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 5131.61 (Chemical Health for Student  
Athletes)  
Motion unanimously carried.

**Table for First Read - Policy 5141.3 (Health Assessments and Immunizations)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 5141.3 (Health Assessments and Immunizations)  
Motion unanimously carried.

**Table for First Read - Policy 5145.41 (FORM for Parents Rights Info Section 504)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 5145.41 (FORM for Parents Rights Info Section 504)  
Motion unanimously carried.

**Table for First Read - Policy 6146 (Graduation Requirements)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Policy 6146 (Graduation Requirements)  
Motion unanimously carried.

**Table for First Read - Bylaw 9000 (Role of Board and Members)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9000 (Role of Board and Members)  
Motion unanimously carried.

**Table for First Read - Bylaw 9020 (Transaction of Business)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9020 (Transaction of Business)  
Motion unanimously carried.

**Table for First Read - Bylaw 9120 (Officers)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9120 (Officers)  
Motion unanimously carried.

**Table for First Read - Bylaw 9121 (Chairperson)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9121 (Chairperson)  
Motion unanimously carried.

**Table for First Read - Bylaw 9123 (Official Duties-Secretary)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9123 (Official Duties-Secretary)  
Motion unanimously carried.

**Table for First Read - Bylaw 9130 (Committees)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9130 (Committees)  
Motion unanimously carried.

**Table for First Read - Bylaw 9212 (Oath of Office)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9212 (Oath of Office)  
Motion unanimously carried.

**Table for First Read - Bylaw 9221 (Filling Vacancies)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9221 (Filling Vacancies)  
Motion unanimously carried.

**Table for First Read - Bylaw 9222 (Removal of Board Officers)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9222 (Removal of Board Officers)  
Motion unanimously carried.

**Table for First Read - Bylaw 9250 (Reimbursement of Board Members Expenses)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9250 (Reimbursement of Board Members Expenses)  
Motion unanimously carried.

**Table for First Read - Bylaw 9270 (Conflict of Interest)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9270 (Conflict of Interest)  
Motion unanimously carried.



**Table for First Read - Bylaw 9273 (Conflict of Interest Civility Code)**

MOTION By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9273 (Conflict of Interest Civility Code)  
Motion unanimously carried.

**Table for First Read - Bylaw 9311 (Formulation, Adoption, Amendment or Deletion of Policies)**

MOTION By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9311 (Formulation, Adoption, Amendment or Deletion of Policies)  
Motion unanimously carried.

**Table for First Read - Bylaw 9312 (Formulation, Adoption, Amendment or Deletion of Bylaws)**

MOTION By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9312 (Formulation, Adoption, Amendment or Deletion of Bylaws)  
Motion unanimously carried.

**Table for First Read - Bylaw 9313 (Formulation, Adoption, Amendment or Deletion of Administrative Regulations)**

MOTION By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9313 (Formulation, Adoption, Amendment or Deletion of Administrative Regulations)  
Motion unanimously carried.

**Table for First Read - Bylaw 9314 (Suspension of Policies, Bylaws, or Administrative Regulations)**

MOTION By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9314 (Suspension of Policies, Bylaws, or Administrative Regulations)  
Motion unanimously carried.

**Table for First Read - Bylaw 9321 (Time, Place, and Notice of Meetings)**

MOTION By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9321 (Time, Place, and Notice of Meetings)  
Motion unanimously carried.



**Table for First Read - Bylaw 9322 (Public Meetings and Executive Session)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9322 (Public Meetings and Executive Session)  
Motion unanimously carried.

**Table for First Read - Bylaw 9323 (Construction and Posting of Agenda)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9323 (Construction and Posting of Agenda)  
Motion unanimously carried.

**Table for First Read - Bylaw 9325.1 (Quorum/ Voting Procedures)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9325.1 (Quorum/ Voting Procedures)  
Motion unanimously carried.

**Table for First Read - Bylaw 9326 (Minutes)**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To approve to Table for First Read - Bylaw 9326 (Minutes)  
Motion unanimously carried.

**Review and Approval to fill Vacancy on the East Hartford Board of Education**

**MOTION** By Dorese Roberts  
Seconded by Secretary Vanessa Jenkins  
To approve Patrick Wiggins to fill a vacancy on the East Hartford Board of Education  
Motion unanimously carried.

**Board Member Representative Reports**

**Questions and Concerns by Board Members** - None

**Topics for Future Agendas** - None

**Adjournment**

**MOTION** By Secretary Vanessa Jenkins  
Seconded by Dorese Roberts  
To adjourn the Regular Meeting of the Board (9:05 PM)  
Motion unanimously carried.