

# REMOTE LEARNING WITH CLASS DOJO

**Step-by-Step Guide**

**Part Two: Creating assignments with Portfolio**

# TEACHER'S VIEW: CREATING ASSIGNMENTS

## STEP 1: CLICK "PORTFOLIOS"

The screenshot displays the interface of a classroom management application. At the top, a dark blue header bar shows the class name '< Basile (McKinney) 19-20' with '21 Students' and '26 Parents' listed to its right. On the far right of this header are icons for a notification bell, a help question mark, and a user profile. Below the header is a navigation bar with four tabs: 'Classroom' (highlighted with a red bar), 'Portfolios', 'Class Story', and 'Messages'. To the right of these tabs are three action buttons: 'Student login', 'Invite parents', and 'Options'. The main content area is titled 'Students' and 'Groups'. It features a grid of student profile cards, each with a colorful cartoon avatar and the student's name. The names listed are: Iden, Alvaro, Chanyiah, Daniel, Dante, Erin, Isaiah, Jelsam, Jennifer, Joe, Kim, Leslie, Macy, Mia, Michael, Mikhayla, Miracles, Nehemiah, Priscilla, and Zairelys. Each card has a small circle with the number '0' in the bottom right corner. At the bottom right of the grid is a dashed box containing a blue plus sign and the text 'Add students'.

# STEP 2: CREATE AN ACTIVITY FOR YOUR STUDENTS TO RESPOND TO

The screenshot displays a classroom management interface for a class named 'Basile (McKinnon) 19-20', which has 21 students and 26 parents. The interface includes a top navigation bar with a back arrow, the class name, and student/parent counts. Below this is a secondary navigation bar with tabs for 'Classroom', 'Portfolios', 'Class Story', and 'Messages'. The 'Portfolios' tab is circled in red, with a red arrow pointing to it from above. On the left side, there is a sidebar menu with 'All posts' at the top, followed by an 'Activities' section. The 'Create activity' button, represented by a blue circle with a white plus sign, is circled in red, with a red arrow pointing to it from the left. Below 'Create activity' are options for 'Reading Response', 'Drawing', and 'Journal Response'. The main content area features a video player with a play button, titled 'Get started with Portfolios', which includes a brief description and a 'Learn more' link. Below the video is an 'All posts' section with an 'Add post' button and a 'DRAFT' post template.

# STEP 3: CHOOSE HOW YOU WANT STUDENTS TO RESPOND.

**Create activity**

Assign activities like classwork, reflections, and homework directly to student devices. Their responses post to their portfolios once you approve it!

**Describe your activity**

Tuesday, March 24, 2020

Activity name can't be blank

h7IXWpoYJAYC8XHTB6kXUICIHNR-MizEIs/edit

Also, respond to this question:  
What is your favorite food and why?

**Students will submit a...**

- Text entry ✓
- Video recording
- Photo
- Drawing

Assign to class

Helpful tip:

Use today's date as your Activity Description to stay organized.

# STUDENT'S VIEW

You can post links to Google Docs with the day's lesson plans in them. Once students press "Start" the link is active and will bring them to the page.

The screenshot displays a student's interface. On the left, there is a profile card for Erin M with a purple monster avatar. Below it is a navigation bar with 'All' and 'My stories'. Under 'My stories', there is a card for 'Basile (McKinney) 19-20' with a green circle containing the number '0' and a '+ Add a class' button. The main content area is titled 'To Do' and lists tasks. The first task is for 'Monday, March 30th, 2020' and includes a camera icon, a Google Docs link, the text 'MlzEis/edit', and a blue 'Start' button. A red oval encircles this task, and a red arrow points from the text above to the 'Start' button. The second task is for 'Monday, March 23rd 2020' and includes a quote icon, a message about writing a journal entry, and a blue 'Start' button. The date 'Mon, Mar 23' is shown below each task.









STUDENTS WILL RESPOND TO THE ACTIVITY AND YOU CAN APPROVE THEIR POST AND PROVIDE FEEDBACK WITH COMMENTS.

The screenshot displays a digital portfolio review interface. On the left, a student's post is visible, starting with the text "I like to play snowball fight and make a snow man." Below the text are several horizontal blue lines for writing. On the right, a yellow header bar reads "NEEDS REVIEW". Below this, a list of comments is shown: a comment from "Jeisam Rivera" (with a profile picture) and a comment from "Erin Basile (McKinney)" dated "Mar-23" with the text "Great job Jeisam!". Below the comments is a text input field labeled "Add a comment...". At the bottom right, a grey panel titled "Approve Item?" contains the text "Portfolio item will be shared with Jeisam's parents and Jeisam" and three buttons: "Approve" (blue), "Return as draft" (blue), and "Delete" (red).

GIVE DOJO POINTS TO STUDENTS WHEN THEY COMPLETE THE TASKS. THIS WAY YOU CAN KEEP TRACK OF WHO IS DOING THE ASSIGNMENTS.

import from

Positive Needs work

 1 Dreambox	 1 Independent Reading	 1 Lexia	 1 On task
 1 Whole Group Math	 1 Whole Group Reading	 1 Working hard	 1 Writing
