

**REGULAR MEETING
EAST HARTFORD BOARD OF EDUCATION**

**MONDAY
December 16, 2019**

A Regular Meeting of the East Hartford Board of Education was held on Monday, December 16, 2019, in the Lecture Hall of the Connecticut IB Academy, 857 Forbes Street, East Hartford, CT.

The meeting was called to order at 7:00 PM by Chairman Bryan R. Hall.

PRESENT Chairman Bryan R. Hall, Marilyn Pet, Dorese Roberts, Tom Rup,
Valerie Scheer, Stephanie Watkins

ABSENT Secretary Tyron V. Harris, Harry Amadasun, Jr., Vanessa Jenkins

ALSO PRESENT Nathan Quesnel, Superintendent of Schools
Anne Marie Mancini, Deputy Superintendent of Secondary Curriculum
Elsie Torres, Assistant Superintendent of Elementary Curriculum
Chris Wethje, Director of Human Resources
Ben Whittaker, Director of Facilities
Paul Mainuli, Director of Business Services
Dr. Sharon Bremner, Director of Pupil Personnel Services
Roberta J. Pratt, Chief Information Officer of Information Technology

AMENDMENTS TO AGENDA – Yes, create a Consent Calendar under New Business to Table for First Read Items: 8-25.

APPROVAL OF MINUTES

MOTION By Marilyn Pet
Seconded by Stephanie Watkins
To approve the following Minutes:
Regular Board of Education Meeting: November 4, 2019 at 7:00 PM
Motion unanimously carried.

APPROVAL OF MINUTES

MOTION By Dorese Roberts
Seconded by Tom Rup
To approve the following Minutes:
Special Board of Education Meeting: November 4, 2019 at 8:00 PM
Motion unanimously carried.

APPROVAL OF MINUTES

MOTION By Dorese Roberts
Seconded by Marilyn Pet
To approve the following Minutes:
Special Board of Education Meeting: November 8, 2019 at 3:30 PM
Motion unanimously carried.

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APPROVAL OF MINUTES

MOTION By Tom Rup
Seconded by Valerie Scheer
To approve the following Minutes:
Special Joint meeting of the Board and Town Council: December 3, 2019
at 6:00 PM
Motion unanimously carried.

APPROVAL OF MINUTES

MOTION By Tom Rup
Seconded by Valerie Scheer
To approve the following Minutes:
Special Board of Education Public Hearing (Budget): December 4, 2019
at 5:30 PM
Motion unanimously carried.

APPROVAL OF MINUTES

MOTION By Dorese Roberts
Seconded by Tom Rup
To approve the following Minutes:
Special Board of Education Meeting: December 4, 2019 at 6:00 PM
Motion unanimously carried.

WRITTEN COMMUNICATION TO THE BOARD OF EDUCATION

Chairman Hall acknowledged a thank you note received from InterCommunity for our continued relationship and the opportunities given to provide support services to the East Hartford community.

STUDENT REPRESENTATIVE REPORTS

Alan Corder, Kyle Janty and Lillian Bertram

-Dates to Remember:

- **12/20/19:** Student Council Teacher's Breakfast
- **01/13/20 – 01/15/20:** Special library hours for additional study time
- Coffee and Donut Fundraiser @ CIBA raised \$2900
- Successful Breakfast with Santa on 12/14; 100 people attended
- Community Service day was a success for all grades
- Fall sports season came to a close and the Winter seasons begin

PUBLIC PARTICIPATION - None

INFORMATIONAL REPORTS

Human Resources/No Action Required

Chairman's Report

Bryan R. Hall

Chairman Hall welcomed fellow Board members, Superintendent and team, and the audience.

Mr. Hall made a special announcement that in executive session just prior to this meeting, the EHBOE unanimously selected Beatrice Corrado as the next leader for Pitkin Elementary School. The Board is thrilled to have Ms. Corrado as our next principal and is excited about the leadership talent we continue to grow in East Hartford. Congratulations to the families, students and staff at Pitkin—you have a great principal to lead your next steps.

Mr. Hall also acknowledged the primary focus of the meeting: adopting the Board of Education budget that will be sent to the Mayor and Town Council for approval over the next few months. As publicly discussed at many points over the past month, the goal was to deliver a budget that could not include any cuts to personnel or programs. Over the past month, the Board and administration has wrestled to produce a budget that speaks to the values, responds to the fiscal reality of East Hartford and state and importantly, is a starting point for the much longer process that will continue through the winter and into spring. Chairman Hall shared his appreciation with regard to the collaboration of our administrative team and town financial team to include several important financial exercises that have allowed us to land at a 1.1% overall increase in the BOE budget.

Finally, Chairman Hall welcomed the parents from the Pitkin Playground Inc. to update the Board on their project as well as seek approval for both a donation and according facilities contract that will hopefully commence this spring. Chairman Hall shared his sincere thanks and appreciation on behalf of the Board.

Superintendent's Report

Nathan Quesnel

-Updates from the District:

- Highlights of Trip to China
- Federal Reserve Chairman Visits to Silver Lane
- Pitkin Principal Search

-Dates to Remember:

- **12/20/19:** Half Day of School
- **12/23-1/1/20:** Christmas/New Year's Break—School Closed
- **1/6/19:** District Closed, Three Kings Day
- **1/13/19:** Next BOE meeting
- **6/11/20:** Last Day of School (Pitkin 6/12/20)

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OLD BUSINESS - None

NEW BUSINESS

Create Consent Calendar under New Business to Table for First Read Items: 8-25

MOTION By Tom Rup
Seconded by Stephanie Watkins
To create Consent Calendar under New Business to Table for First Read Items:
8-25
Motion unanimously carried.

Approval of the 2019-2020 Board of Education Subcommittee Assignments

MOTION By Dorese Roberts
Seconded by Tom Rup
To approve the 2019-2020 Board of Education Subcommittee Assignments
Motion unanimously carried.

Approval of Revised 2020-2021 School Calendar

MOTION By Stephanie Watkins
Seconded by Valerie Scheer
To approve the revised 2020-2021 School Calendar
Motion unanimously carried.

Approval a Donation from Pitkin Playground Inc. to fund a Playground Construction Project at Pitkin School

MOTION By Dorese Roberts
Seconded by Valerie Scheer
To approve a Donation from Pitkin Playground Inc. to fund a Playground
Construction Project at Pitkin School
Motion unanimously carried

Approval of Award of a Construction Contract to M.E. O'Brien based on DAS Contract #17PSX0081

MOTION By Tom Rup
Seconded by Marilyn Pet
To approve of Award of a Construction Contract to M.E. O'Brien based on DAS
Contract #17PSX0081
Motion unanimously carried

Approval of the CSDE's Consolidated Alliance-PSD grant application

MOTION By Dorese Roberts
Seconded by Tom Rup
To approve the CSDE's Consolidated Alliance-PSD grant application
Motion unanimously carried

Approval of the Title IV (ESSA) grant application from the CSDE

MOTION By Marilyn Pet
Seconded by Dorese Roberts
To approve the Title IV (ESSA) grant application from the CSDE
Motion unanimously carried

Approval of the East Hartford Board of Education Budget FY 2020-2021

MOTION By Stephanie Watkins
Seconded by Tom Rup
To approve the East Hartford Board of Education Budget FY 2020-2021
Motion unanimously carried

To Table for First Read Policy 1331* (Prohibition Against Smoking)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 1331* (Prohibition Against Smoking)
Motion unanimously carried

To Table for First Read Policy 1900* (Non-Discrimination – Community/Board Operation)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 1900* (Non-Discrimination –
Community/Board Operation)
Motion unanimously carried

To Table for First Read Policy 3100* (Board Budget Procedures and Line Item Transfers)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 3100* (Board Budget Procedures and
Line Item Transfers)
Motion unanimously carried

To Table for First Read Policy 3326.3* (Board of Education Credit Card)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 3326.3* (Board of Education Credit
Card)
Motion unanimously carried

To Table for First Read Policy 3541* (Transportation)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 3541* (Transportation)
Motion unanimously carried

To Table for First Read Policy 3542.1* (Code of Conduct Governing the Procurement of School Nutrition Program Goods and Services)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 3542.1* (Code of Conduct Governing the Procurement of School Nutrition Program Goods and Services)
Motion unanimously carried

To Table for First Read Policy 4112.5/4212.5* (Employment and Student Teacher Checks)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 4112.5/4212.5* (Employment and Student Teacher Checks)
Motion unanimously carried

To Table for First Read Policy 4118.3/4218.3* (Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 4118.3/4218.3* (Reports of Suspected Abuse or Neglect of Children or Sexual Assault of Students by School Employees)
Motion unanimously carried

To Table for First Read Policy 4118.11/4218.11* (Non-Discrimination – Personnel-Certified/Non-Certified)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 4118.11/4218.11* (Non-Discrimination – Personnel-Certified/Non-Certified)
Motion unanimously carried

To Table for First Read Policy 4118.112/4218.112* (Sex Discrimination and Sexual Harassment in the Workplace)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 4118.112/4218.112* (Sex Discrimination and Sexual Harassment in the Workplace)
Motion unanimously carried

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To Table for First Read Policy 4118.232/4218.232* (Alcohol, Tobacco and Drug-Free Workplace)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 4118.232/4218.232* (Alcohol, Tobacco and Drug-Free Workplace)
Motion unanimously carried

To Table for First Read Policy 5114* (Student Discipline)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5114* (Student Discipline)
Motion unanimously carried

To Table for First Read Policy 5118.1* (Homeless Children and Youth)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5118.1* (Homeless Children and Youth)
Motion unanimously carried

To Table for First Read Policy 5131.911* (Bullying Prevention and Intervention)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5131.911* (Bullying Prevention and Intervention)
Motion unanimously carried

To Table for First Read Policy 5141.26* (Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease and/or Diabetes)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5141.26* (Management Plan and Guidelines for Students with Food Allergies, Glycogen Storage Disease and/or Diabetes)
Motion unanimously carried

To Table for First Read Policy 5141.29* (Sunscreen Application in School)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5141.29* (Sunscreen Application in School)
Motion unanimously carried

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To Table for First Read Policy 5144.4* (Physical Activity, Undirected Play and Student Discipline)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5144.4* (Physical Activity, Undirected Play and Student Discipline)
Motion unanimously carried

To Table for First Read Policy 5145.4* (Non-Discrimination – Students)

MOTION By Tom Rup
Seconded by Stephanie Watkins
To approve to Table for First Read Policy 5145.4* (Non-Discrimination – Students)
Motion unanimously carried

Board Member Representative Reports

Dorese Roberts - Expressed her gratitude to the town of East Hartford for her re-election.

Valerie Scheer - Commented that the recent Pitkin School concert was tremendous and had wonderful energy; great job!

Public Participation – None

Questions and Concerns by Board Members

Tom Rup – Commented on the topic of expulsions and the process.

Topics for Future Agendas - None

Adjournment

MOTION By Stephanie Watkins
Seconded by Valerie Scheer
To adjourn the Regular Meeting of the Board (8:08 PM)
Motion unanimously carried.