

**SPECIAL BUDGET MEETING  
EAST HARTFORD BOARD OF EDUCATION**

**WEDNESDAY  
DECEMBER 4, 2019**

A Special Budget Meeting of the East Hartford Board of Education was held on Wednesday, December 4, 2019, at the Board of Education Administrative Offices, 1110 Main Street, East Hartford, CT.

**The meeting was called to order at 6:03 PM by Chairman Bryan R. Hall.**

**PRESENT** Chairman Bryan R. Hall, Harry Amadasun, Jr.,  
Vanessa Jenkins, Marilyn Pet, Tom Rup, Valerie Scheer,  
Stephanie Watkins

**ABSENT** Secretary Tyron V. Harris, Dorese Roberts

**ALSO PRESENT** Nathan Quesnel, Superintendent of Schools  
Elsie Torres, Assistant Superintendent of Elementary Curriculum  
Anne Marie Mancini, Deputy Superintendent of Secondary Curriculum  
Benjamin Whittaker, Director of Facilities  
Christopher Wethje, Director of Human Resources  
Paul Mainuli, Director of Business Services  
Roberta J. Pratt, Chief Information Officer of Information Tec  
Dr. Sharon Bremner, Director of Pupil Personnel Services

**PUBLIC PARTICIPATION**- None

**Business Needing Board Action**

**Special Meeting for review and discussion of Superintendent's Proposed Fiscal Year 2020-2021 Budget.**

Superintendent Quesnel stated the purpose of tonight's meeting is to review and discuss the program details and decisions included within the FY2021 Superintendent's proposal.

**Human Resources- Christopher Wethje, Director**

Mr. Wethje went through the program overview and budget implications within the Human Resources Department, which consists of hiring/recruitment, labor relations/negotiations, substitute services and employee management/discipline. Human Resources represents 2% of the districts FY2021 proposed budget.

**Business Services – Paul Mainuli, Director**

Mr. Mainuli went through the program overview and program budget implications within the Business Service Department. The program overview included budget development/management, accounts receivable/payable, payroll, grants, school lunch program, purchasing, transportation, magnet tuition, benefits/fixed charges and East Hartford Connects/Working Cities. Business Service represents 33% of the districts FY2021 proposed budget.

**Information Technology – Roberta J. Pratt, CIO**

Ms. Pratt went through the program overview and budget implications within the Information Technology Department. These include: cyber security, network server administration, hardware management/software applications, classroom technology, voice/data, email, service and repair of

laptops/PC/printers, maintenance/upgrade of software and licensing. Information Technology Department represents 2% of the district's FY2021 proposed budget.

**Facilities – Ben Whittaker, Director**

Mr. Whittaker went through the program overview and budget implications within the Facilities Department, which oversees the Maintenance Division, Custodial Division, Security Division, and Capital Improvement Plan. The Department of Facilities represents 12% of the district's FY2021 proposed budget.

**Elementary Schools – Elsie Torres, Assistant Superintendent**

Ms. Torres went through the program overview and budget implications within Elementary Education. Ms. Torres oversees the elementary schools and ECLC pre-K program, K-12 world language/EL/bi-lingual programs, K-12 art and music programs and K-12 health and PE programs. Elementary Education represents 20% of the FY2021 proposed budget.

**Secondary Schools – Anne Marie Mancini, Deputy Superintendent**

Ms. Mancini went through the program overview and budget implications within Secondary Education. Ms. Mancini oversees the secondary schools and programs, alternative education (Synergy), adult education, guidance, K-12 curriculum and summer school. Secondary Education represents 15% of the FY2021 proposed budget.

**Pupil Personnel – Dr. Sharon Bremner, Director**

Dr. Bremner went through the program overview and budget implications within Pupil Personnel Services, which consists of Pre-K-12 Special Education staffing, resources, residency and programming. Pupil Personnel also oversees Woodland School and related services such as psychology/social work, speech therapy, occupational/physical therapy, and nursing services. Pupil Personnel represents 16% of the FY2021 proposed budget.

Chairman Hall would like to thank Superintendent Quesnel and Cabinet members on behalf of the Board, for the detailed program overview of the Superintendent's Proposed Fiscal Year 2020-2021 Budget for East Hartford Public Schools. Chairman Hall thanked all the attendees at tonight's meeting.

**MOTION**

By Tom Rup

Seconded by Vanessa Jenkins

All those in favor of Superintendent Quesnel moving the Proposed FY2021 Budget to a vote at the next Board Meeting on December 16, 2019.

Motion unanimously carried.

**MOTION**

By Tom Rup

Seconded by Harry Amadasun, Jr.

To adjourn the Special Meeting of the Board (9:21 PM)

Motion unanimously carried.